Department *of* Commerce
Division *of* Professional Licensing

Prov

STATE OF UTAH

Cosmetology

Barber, Barber Permit (ICA), Basic Esthetician, Basic Esthetics Permit (ICA), Chemical Hair Services Permit (ICA), Cosmetologist / Barber, Electrologist, Eyelash and Eyebrow Technician, Facial Hair Removal Permit (ICA), Hair Cutting Permit (ICA), Instructor, Master Esthetician, Master Hair Design and Master Barbering, Nail Technician

Candidate Information Bulletin

YOUR GUIDE TO EXAM DAY

This bulletin contains everything you need to register, schedule, prepare for, and take your licensing examination. Read this bulletin in full before you register.

Document Information

Read this bulletin in full before you register. It explains how to apply, how to schedule, what to bring, what is on each examination, and what happens after your exam.

Document Title	Cosmetology Barber, Barber Permit (ICA), Basic Esthetician, Basic Esthetics Permit (ICA), Chemical Hair Services Permit (ICA), Cosmetologist / Barber, Electrologist, Eyelash and Eyebrow Technician, Facial Hair Removal Permit (ICA), Hair Cutting Permit (ICA), Instructor, Master Esthetician, Master Hair Design and Master Barbering, Nail Technician — Candidate Information Bulletin
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1. Frequently Asked Questions

If your question is not answered here, read the relevant section of this bulletin, then contact the Board or Prov using the details in Section 2.

1. **What is the registration process?**
   You may register to take your exam by logging into Prov's website and pressing the Schedule an Exam button and then selecting "New Test-taker". Once you have entered your registration information, you can schedule your exam at your convenience.
2. **How do I schedule my exam?** You schedule your exam when you register at: https://provexam.com/scheduler
   You may also call/text us at (801) 733-4455. More information about exam scheduling is provided in this bulletin.
3. **Where can I take my exam?** Written exams are given at any one of Prov's 23 Computer Based Testing (CBT) testing centers in Utah, and practical exams at the practical testing centers listed later in this bulletin. Written exams may also be taken remotely from home.
4. **How much does it cost?** Exam fees are paid to Prov at the time of registration. Fees vary by exam and are listed with each exam below.
5. **When do I get my exam results?** Prov's scoring system grades your exam immediately upon completion and automatically forwards results to your licensing authority.
6. **What is on the exam?** Exam information is provided in this bulletin.

> **Note**
> Prov is not authorized to make the determination of which examination(s) candidates must take. If a candidate is unsure which exam is needed for the license being sought, resolve this question before scheduling. Contact the Board with questions regarding which exam(s) to take.

2. Contact Information

Please read through this bulletin completely for answers to your questions. If you still have unanswered questions, you may contact us at the following:

EXAM APPROVAL & LICENSING

Cosmetology
160 E 300 S
4th Floor
Salt Lake City, UT 84114
Ph: (801) 530-6628
https://commerce.utah.gov/dopl/cosmetology/

TESTING QUESTIONS

Prov, Inc.
200 W Civic Center Dr, Suite 160
Sandy, Utah 84070
Call or Text: (801) 733-4455
(Messaging rates may apply)
www.provexam.com
support@provexam.com
6:00 am to 10:00 pm MT, Monday - Friday

3. General Testing Information

The Board has contracted with Prov, Inc. to administer the required written and practical examinations for licensure. The purpose of this bulletin is to provide you with information about taking your licensing examinations.

Testing with Prov

Your written exam will be administered by computer at one of Prov's testing centers. Prov's testing system is easy to use and requires no specific computer experience to take the exam.

Written exams may also be taken remotely from home. More information about remote testing is provided in the section titled "Remote Testing".

Your practical exam is administered in person at one of Prov's practical testing centers, where an examiner observes and scores the services you perform. The remote testing option described in this bulletin applies to written exams only.

The following link will take you to a short video that demonstrates Prov's testing system: https://youtu.be/h3T9svnIdLY.

Where to take your exam in Utah

Prov has **23** testing locations in Utah where you may take your examinations. Locations are provided later in this bulletin. Practical examinations are given only at the locations identified as practical testing centers in that list.

Remote Testing

Prov is also authorized to offer the written exams remotely. This means written examinations can be taken at home (or any other quiet site with adequate internet speed and free from distractions). This space must be private and is not available to anyone other than the testing candidate during testing. You will use the Examroom.ai remote proctoring tool.

More information about remote testing is provided on the following pages of this bulletin.

4. Registration and Scheduling

How to register, schedule your examination, and change or cancel a testing appointment.

4.1 How to register online

You may register to take your exam by logging into Prov's website and pressing the Schedule an Exam button and then selecting "New Test-taker". Once you have entered your registration information, you can schedule your exam at your convenience.

IMPORTANT: When you register for your examination, you MUST enter your name EXACTLY as it appears on your government issued Photo Identification (ID), including your middle initial or your middle name as it appears on your ID. If your name does not match when you sign in at the testing center, you will be dismissed from the testing center and forfeit all testing fees for that testing session.

1. To register for your exam, go to: https://provexam.com/scheduler, or call the Prov Call Center at (801) 733-4455 to complete the registration process if preferred.
2. Click **"Schedule an Exam"**.
3. Under **"New Test-Taker"**, click **"Get Started"**.
4. Use the dropdown menu under **"Select Certifying Body"** and select: **UT - Cosmetology**.
5. Under **"Select a License/certificate"**, choose the license (and language) you are seeking, then press **NEXT**.

- Barber (English, Español, 한국어, Tiếng Việt)
- Barber Permit (ICA)
- Basic Esthetician (English, Español, 한국어, Tiếng Việt)
- Basic Esthetics Permit (ICA)
- Chemical Hair Services Permit (ICA)
- Cosmetologist / Barber (English, Español, 한국어, Tiếng Việt)
- Electrologist (English, Español, 한국어, Tiếng Việt)
- Eyelash and Eyebrow Technician (English, Español, 한국어, Tiếng Việt)
- Facial Hair Removal Permit (ICA)
- Hair Cutting Permit (ICA)
- Instructor (English, Español, Tiếng Việt)
- Master Esthetician (English, Español, 한국어, Tiếng Việt)
- Master Hair Design and Master Barbering (English, Español, 한국어)
- Nail Technician (English, Español, 한국어, Русский, Tiếng Việt)

6. Enter your information exactly as it appears on your government issued ID: Name (First, Middle and Last), Street address, City, State, and Postal Code. Additionally, please provide your Social Security number, Email Address, and Telephone Number. Then select the button labeled **SAVE CHANGES**.
7. The following information will be collected
   - **Education By** EDUCATION REQUIREMENT
     Where did you receive your education?
   - **AffirmQualification** EXPERIENCE REQUIREMENT
     Are you qualified to take this test (do you have the required training or experience)
8. Select a Date, Time, and Location for each exam. Prov's scheduling system will search for the closest testing centers to the address you entered. Select the **SCHEDULE** hyperlink to check the calendar for a specific testing center.
9. Select an exam date and time from the calendar. Confirm your selected date and time and select **Add to Cart**.
10. Proceed to payment. Please enter your form of electronic payment (MasterCard, Visa, AMEX) or coupon code if provided. The invoice for your exam payment will be automatically emailed to you and will include your scheduled date and time.

If you have any problems with online registration, you may call or text Prov at (801) 733-4455.

4.2 Scheduling your exam online

If you registered without scheduling, or need to schedule another exam or attempt, sign back in to the scheduler:

1. To schedule your exam, go to: https://provexam.com/scheduler. From our homepage, select **"Schedule an Exam"**. Next, under **"Returning User"**, click **"Get Started"**.
2. Enter your Email Address, as well as your Last Name. Then press the **NEXT** button. A verification code will be sent to your email.
3. After entering the code, you will see the Candidate Dashboard and your available exams. Click **"Schedule Now"**.
4. Underneath **"Exams Available for Scheduling"**, click **"Find a suitable time and venue"**.
5. Prov's scheduling system will search for the closest testing centers to the address you entered. Select the **SCHEDULE** hyperlink to check the calendar for a specific testing center.
6. Select an exam **date** and **time** from the calendar. Confirm your selected date and time and select **Add to Cart.**

7. Proceed to payment with your electronic payment method (MasterCard, Visa, AMEX) or coupon code if provided. The invoice for your exam payment will be automatically emailed to you.

If you have any problems with online scheduling, you may call or text Prov at (801) 733-4455.

4.3 Scheduling by phone

To schedule an examination by phone, candidates should contact Prov at (801) 733-4455. Prov scheduling staff is available 6:00 am to 10:00 pm MT, Monday - Friday.

Candidates should have the photo identification they will use for testing, as well as their payment method, ready to provide to the call center agent. Once scheduled, Prov staff will email them information regarding their testing schedule.

4.4 Cancellation and rescheduling

You can reschedule or cancel your testing appointment online for free if you do so at least **3 days** before your exam date. If you miss your appointment or fail to reschedule or cancel by this deadline, you will forfeit your exam fee.

4.5 Emergency situations

If you are unable to attend your scheduled examination due to an emergency, you must provide written documentation to Prov for review. You may call or text Prov at (801) 733-4455 or send an email to support@provexam.com. If approved, you will be notified and provided with authorization to reschedule your examination.

5. Exam Information

5.1 Study aids and practice exams

Prov offers a digital practice examination for the following exams. A practice exam helps you become familiar with the question format and the subject areas tested; it is not a substitute for studying the references listed for your examination. Purchase it in the Prov bookstore at https://provexam.com/bookstore or by calling (801) 733-4455, then take it online from your Prov account.

- **Barber 1 (No Chemical) Practice Exam** — prepares you for Barber 1 (No Chemical) 23.
- **Cosmetology Practice Exam** — prepares you for Cosmetology.
- **Esthetician Practice Exam** — prepares you for Esthetics 25.
- **Eyelash and Eyebrow Technician Practice Exam** — prepares you for Eyelash and Eyebrow Technician 25.
- **Hair Design Practice Exam** — prepares you for Hair Design 25.
- **Instructor Practice Exam** — prepares you for Instructor 22.

The following examinations are administered by Prov on behalf of the Board, grouped by the license each is required for. An examination required for several licenses is listed under each of them.

> **Note**
> Exam fees are paid to Prov at the time of registration. Fees vary by exam and are listed with each exam below.

5.2 Barber (English, Español, 한국어, Tiếng Việt)

Barber 1 (No Chemical) 23

90 minutes · 60 questions · passing score 70 · exam fee $105.00 · offered in English, Español, 한국어, Tiếng Việt

Complete NIC Candidate Information Bulletin: English · Español · Tiếng Việt · 한국어

10 questions are unscored pilot questions and won't count toward your score.

Select a subject area to open its detailed outline online.

Content Area	% of Questions
Scientific Concepts	40%
Implements and Equipment	10%
Hair Care Services	30%
Facial Hair and Skin Care Services	20%
Total questions	**60**

Exam References and Study Materials

The references marked “Open Book” are permitted for use during the examination. All other references are recommended for exam preparation only and are not permitted during the examination.

- **Fundamentals:Barbering**, 2022. Pivot-Point International, 8725 West Higgens Road, Suite 700, Chicago, IL 60631. STUDY ONLY
- **Milady Standard Barbering 2022**, 6th Ed. ISBN: 1305100557. Cengage Learning, PO Box 6904, Florence, KY 41022-6904. STUDY ONLY

Barber 1 Practical (1-5) 23

80 minutes · passing score 70 · exam fee $105.00 · offered in English

Complete NIC Candidate Information Bulletin: English · Español · Tiếng Việt · فارسی · 한국어

Select a subject area to open its detailed outline online.

Content Area
1. Work Area and Client Preparation, and Set Up of Supplies
2. Haircutting
3. Work Area and New Client Preparation, and Set Up of Supplies
4. Shaving with a Straight Razor
5. Blood Exposure

PRACTICAL DESCRIPTION

Practical Exam Notes:
Candidates must bring all needed supplies and cannot borrow anything during the examination. Suggested supplies are included in the NIC Candidate Information Bulletin (CIB).

All practical examinations are performed using Mannequins, with the exception of Electrologist exams. Live models will not be accepted for any other practical other than the Electrologist exam. You are required to bring all necessary materials for your practical examination.

Barbers & Cosmetologists: Mannequin heads MUST be a full-size head, “minikin” or “junior” mannequin heads are NOT permitted. Additionally, the NIC requirements for mannequins are indicated on page 3 of the NIC CIB.

Kits must be no larger than 30” x 30”. Kits, bags etc. must fit completely under the candidate’s work area. Tripods may be used but must be within the candidate’s immediate work area (close to or up against workstation).

Disinfectants must be disinfecting wipes; sanitizers and all other products must be non-aerosol.

You may find out the complete list of supplies for your practical exam by selecting the hyperlinks found in the descriptions of each practical exam.

5.3 Barber Permit (ICA)

Barber Permit (ICA)

180 minutes · 48 questions · passing score 70 · exam fee $105.00 · offered in English

Select a subject area to open its detailed outline online.

Content Area	Questions
THEORY	
1. PRE-SERVICE MULTIPLE CHOICE	12
5. HAIRCUT AND THERMAL STYLING SERVICES MULTIPLE CHOICE	12
9. SHAVING AND WORK AREA CLEANUP MULTIPLE CHOICE	12
11. OTHER SERVICES AND PROCEDURES MULTIPLE CHOICE	12
Total questions	**48**
PRACTICAL	
1. PRE-SERVICE MULTIPLE CHOICE INSTRUCTIONS (12 minutes)	
2. HAIRCUT WITH BLOW DRY STYLING SERVICES PREPARATION (10 minutes)	
3. BASIC TAPERED HAIRCUT (35 minutes)	
4. BLOW DRY STYLING (5 minutes)	
5. HAIRCUT AND THERMAL STYLING SERVICES MULTIPLE CHOICE INSTRUCTIONS (12 minutes)	
6. NEW CLIENT PREPARATION FOR SHAVING SERVICES (10 minutes)	
7. SHAVING WITH STRAIGHT RAZOR (10 minutes plus individually examined portion)	
8. SHAVING SERVICES MULTIPLE CHOICE INSTRUCTIONS (12 minutes)	
9. BLOOD EXPOSURE PROCEDURE (5 minutes)	
10. OTHER SERVICES AND PROCEDURES MULTIPLE CHOICE INSTRUCTIONS (12 minutes)	

5.4 Basic Esthetician (English, Español, 한국어, Tiếng Việt)

Esthetician Practical

151 minutes · passing score 70 · exam fee $105.00 · offered in English

Complete NIC Candidate Information Bulletin: English · Español · Tiếng Việt · 한국어

Select a subject area to open its detailed outline online.

Content Area
1. WORK AREA PREPARATION AND SET UP OF SUPPLIES (10 minutes)
2. CLIENT PREPARATION AND BASIC FACIAL (25 minutes)

Content Area
3. WORK AREA AND NEW CLIENT PREPARATION, AND SET UP OF SUPPLIES (15 minutes)
4. HAIR REMOVAL OF THE EYEBROW USING SIMULATED SOFT WAX AND TWEEZING (Untimed)
5. FACIAL MAKEUP (20 minutes)
6. BLOOD EXPOSURE PROCEDURE (10 minutes)

PRACTICAL DESCRIPTION

Practical Exam Notes:
Candidates must bring all needed supplies and cannot borrow anything during the examination. Suggested supplies are included in the NIC Candidate Information Bulletin (CIB).

All practical examinations are performed using Mannequins, with the exception of Electrologist exams. Live models will not be accepted for any other practical other than the Electrologist exam. You are required to bring all necessary materials for your practical examination.

Kits must be no larger than 30” x 30”. Kits, bags etc. must fit completely under the candidate’s work area. Tripods may be used but must be within the candidate’s immediate work area (close to or up against workstation).

Disinfectants must be disinfecting wipes; sanitizers and all other products must be non-aerosol.

You may find out the complete list of supplies for your practical exam by selecting the hyperlinks found in the descriptions of each practical exam.

Esthetics 25

90 minutes · 110 questions · passing score 70 · exam fee $105.00 · offered in English, Español, 한국어, Tiếng Việt

Complete NIC Candidate Information Bulletin: English · Español · Tiếng Việt · 한국어

10 questions are unscored pilot questions and won't count toward your score.

Select a subject area to open its detailed outline online.

Content Area	% of Questions
1. SCIENTIFIC CONCEPTS (55%)	55%
2. SKIN CARE AND SERVICES (45%)	45%
Total questions	**110**

5.5 Basic Esthetics Permit (ICA)

Basic Esthetics Permit (ICA)

170 minutes · 48 questions · passing score 70 · exam fee $105.00 · offered in English

Select a subject area to open its detailed outline online.

Content Area	Questions
THEORY	
1. PRE-SERVICE MULTIPLE CHOICE	12
4. BASIC FACIAL SERVICES MULTIPLE CHOICE	12

Content Area	Questions
9. HAIR REMOVAL AND WORK AREA CLEANUP MULTIPLE CHOICE	12
11. OTHER SERVICES AND PROCEDURES MULTIPLE CHOICE	12
Total questions	**48**
PRACTICAL	
1. PRE-SERVICE MULTIPLE CHOICE INSTRUCTIONS	
2. BASIC ESTHETICS SERVICES PREPARATION	
3. BASIC FACIAL WITH MANUAL EXTRACTIONS	
4. BASIC FACIAL SERVICES MULTIPLE CHOICE INSTRUCTIONS	
5. WORK AREA AND NEW CLIENT PREPARATION FOR HAIR REMOVAL SERVICES	
6. EYEBROW WAX WITH SOFT WAX	
7. UPPER LIP WAX WITH HARD WAX	
8. WORK AREA CLEANUP	
9. HAIR REMOVAL AND WORK AREA CLEANUP MULTIPLE CHOICE INSTRUCTIONS	
10. BLOOD EXPOSURE SCENARIO	
11. OTHER SERVICES AND PROCEDURES MULTIPLE CHOICE INSTRUCTIONS	

5.6 Chemical Hair Services Permit (ICA)

Chemical Hair Services Permit (ICA)

130 minutes · 36 questions · passing score 70 · exam fee $105.00 · offered in English

Select a subject area to open its detailed outline online.

Content Area	Questions
THEORY	
1. PRE-SERVICE MULTIPLE CHOICE	12
8. CHEMICAL SERVICES AND WORK AREA CLEANUP MULTIPLE CHOICE	12
10. OTHER SERVICES AND PROCEDURES MULTIPLE CHOICE	12
Total questions	**36**
PRACTICAL	
1. PRE-SERVICE MULTIPLE CHOICE INSTRUCTIONS	
2. CHEMICAL SERVICES PREPARATION	
3. CHEMICAL WAVING	
4. RELAXER APPLICATION	
5. HIGHLIGHT WITH FOILS APPLICATION	
6. HAIR COLOR APPLICATION	
7. WORK AREA CLEANUP	
8. CHEMICAL SERVICES AND WORK AREA CLEANUP MULTIPLE CHOICE INSTRUCTIONS	

Content Area	Questions
9. BLOOD EXPOSURE SCENARIO	
10. OTHER SERVICES AND PROCEDURES MULTIPLE CHOICE INSTRUCTIONS	

5.7 Cosmetologist / Barber (English, Español, 한국어, Tiếng Việt)

Cosmetology Practical (1-10,13,14,19) 22

294 minutes · passing score 70 · exam fee $105.00 · offered in English

Complete NIC Candidate Information Bulletin: Español · Tiếng Việt · 한국어

Select a subject area to open its detailed outline online.

Content Area
1. WORK AREA AND CLIENT PREPARATION, AND SET UP OF SUPPLIES
2. THERMAL CURLING
3. HAIRCUTTING
4. WORK AREA AND NEW CLIENT PREPARATION, AND SET UP OF SUPPLIES
5. CHEMICAL WAVING
6. PREDISPOSITION TEST AND STRAND TEST WITH SIMULATED PRODUCT
7. HIGHLIGHTING WITH FOIL, VIRGIN APPLICATION WITH COLORED SIMULATED PRODUCT
8. HAIR COLOR RETOUCH WITH COLORED SIMULATED PRODUCT
9. VIRGIN HAIR RELAXER (NO BASE) APPLICATION WITH SIMULATED, COLORED PRODUCT
10. BLOOD EXPOSURE PROCEDURE
13. BASIC FACIAL
14. HAIR REMOVAL OF THE EYEBROWS BY TWEEZING AND USING SIMULATED SOFT WAX
19. SCULPTURED NAIL

PRACTICAL DESCRIPTION

Practical Exam Notes:
Candidates must bring all needed supplies and cannot borrow anything during the examination. Suggested supplies are included in the NIC Candidate Information Bulletin (CIB).

All practical examinations are performed using Mannequins, with the exception of Electrologist exams. Live models will not be accepted for any other practical other than the Electrologist exam. You are required to bring all necessary materials for your practical examination.

Barbers & Cosmetologists: Mannequin heads MUST be a full-size head, “minikin” or “junior” mannequin heads are NOT permitted. Additionally, the NIC requirements for mannequins are indicated on page 3 of the NIC CIB.

Cosmetologists: Thermal curling is demonstrated with a cold thermal curling iron.

Electrologist: A live model is required for the practical exam. The model must be 18 years of age or older and must present a government issued photo ID at the time of check-in.

Eyelash and Eyebrow: The Eyebrow & Eyelash practical examination is also administered on a mannequin. The following are examples of mannequins that are suggested for this examination.
https://www.amazon.com/gp/aw/d/B096389J4V?psc=1&ref=ppx_pop_mob_b_asin





Kits must be no larger than 30” x 30”. Kits, bags etc. must fit completely under the candidate’s work area. Tripods may be used but must be within the candidate’s immediate work area (close to or up against workstation).

Disinfectants must be disinfecting wipes; sanitizers and all other products must be non-aerosol.

You may find out the complete list of supplies for your practical exam by selecting the hyperlinks found in the descriptions of each practical exam.

Barber (Cosmetology) Practical 23

80 minutes · passing score 70 · exam fee $105.00 · offered in English

Complete NIC Candidate Information Bulletin: English · Español · Tiếng Việt · فارسی · 한국어

Select a subject area to open its detailed outline online.

Content Area
1. Work Area and Client Preparation, and Set Up of Supplies
2. Haircutting
3. Work Area and New Client Preparation, and Set Up of Supplies
4. Shaving with a Straight Razor

PRACTICAL DESCRIPTION

Practical Exam Notes:
Candidates must bring all needed supplies and cannot borrow anything during the examination. Suggested supplies are included in the NIC Candidate Information Bulletin (CIB).

All practical examinations are performed using Mannequins, with the exception of Electrologist exams. Live models will not be accepted for any other practical other than the Electrologist exam. You are required to bring all necessary materials for your practical examination.

Barbers & Cosmetologists: Mannequin heads MUST be a full-size head, “minikin” or “junior” mannequin heads are NOT permitted. Additionally, the NIC requirements for mannequins are indicated on page 3 of the NIC CIB.

Cosmetologists: Thermal curling is demonstrated with a cold thermal curling iron.

Electrologist: A live model is required for the practical exam. The model must be 18 years of age or older and must present a government issued photo ID at the time of check-in.

Eyelash and Eyebrow: The Eyebrow & Eyelash practical examination is also administered on a mannequin. The following are examples of mannequins that are suggested for this examination.
https://www.amazon.com/gp/aw/d/B096389J4V?psc=1&ref=ppx_pop_mob_b_asin





Kits must be no larger than 30” x 30”. Kits, bags etc. must fit completely under the candidate’s work area. Tripods may be used but must be within the candidate’s immediate work area (close to or up against workstation).

Disinfectants must be disinfecting wipes; sanitizers and all other products must be non-aerosol.

You may find out the complete list of supplies for your practical exam by selecting the hyperlinks found in the descriptions of each practical exam.

Cosmetology

90 minutes · 110 questions · passing score 70 · exam fee $105.00 · offered in English, Español, 한국어, Tiếng Việt

Complete NIC Candidate Information Bulletin: English · Español · Tiếng Việt · 한국어

10 questions are unscored pilot questions and won't count toward your score.

Select a subject area to open its detailed outline online.

Content Area	% of Questions
Scientific Concepts	35%
Hair Care and Services	45%
Skin Care and Services	10%
Nail Care and Services	10%

Content Area	% of Questions
Total questions	**110**

5.8 Electrologist (English, Español, 한국어, Tiếng Việt)

Electrologist Practical Series 01

120 minutes · passing score 70 · exam fee $105.00 · offered in English

Complete NIC Candidate Information Bulletin: English · Español · Tiếng Việt · 한국어

Select a subject area to open its detailed outline online.

Content Area
1. WORK AREA PREPARATION AND SET UP OF SUPPLIES
2. THERMOLYSIS
3. PREPARE WORK AREA FOR NEW CLIENT AND SET UP OF SUPPLIES
4. BLEND METHOD
5. GALVANIC METHOD
6. CATAPHORESIS
7. BLOOD EXPOSURE PROCEDURE

PRACTICAL DESCRIPTION

Practical Exam Notes:
Candidates must bring all needed supplies and cannot borrow anything during the examination. Suggested supplies are included in the NIC Candidate Information Bulletin (CIB).

All practical examinations are performed using Mannequins, with the exception of Electrologist exams. Live models will not be accepted for any other practical other than the Electrologist exam. You are required to bring all necessary materials for your practical examination.

Barbers & Cosmetologists: Mannequin heads MUST be a full-size head, “minikin” or “junior” mannequin heads are NOT permitted. Additionally, the NIC requirements for mannequins are indicated on page 3 of the NIC CIB.

Cosmetologists: Thermal curling is demonstrated with a cold thermal curling iron.

Electrologist: A live model is required for the practical exam. The model must be 18 years of age or older and must present a government issued photo ID at the time of check-in.

Eyelash and Eyebrow: The Eyebrow & Eyelash practical examination is also administered on a mannequin. The following are examples of mannequins that are suggested for this examination.
https://www.amazon.com/gp/aw/d/B096389J4V?psc=1&ref=ppx_pop_mob_b_asin





Kits must be no larger than 30” x 30”. Kits, bags etc. must fit completely under the candidate’s work area. Tripods may be used but must be within the candidate’s immediate work area (close to or up against workstation).

Disinfectants must be disinfecting wipes; sanitizers and all other products must be non-aerosol.

You may find out the complete list of supplies for your practical exam by selecting the hyperlinks found in the descriptions of each practical exam.

Electrologist

90 minutes · 85 questions · 70% to pass · exam fee $105.00 · offered in English, Español, 한국어, Tiếng Việt

Complete NIC Candidate Information Bulletin: English · Español · Tiếng Việt · 한국어

10 questions are unscored pilot questions and won't count toward your score.

Select a subject area to open its detailed outline online.

Content Area	% of Questions
Scientific Concepts	45%
Electrology Procedures and Services	55%
Total questions	**85**

5.9 Eyelash and Eyebrow Technician (English, Español, 한국어, Tiếng Việt)

Eyelash and Eyebrow Technician 25

90 minutes · 60 questions · passing score 70 · exam fee $105.00 · offered in English, Español, 한국어, Tiếng Việt

Complete NIC Candidate Information Bulletin: English · Español · Tiếng Việt · 한국어

10 questions are unscored pilot questions and won't count toward your score.

Select a subject area to open its detailed outline online.

Content Area	% of Questions
1. SCIENTIFIC CONCEPTS (55%)	56%
2. EYEBROW AND EYELASH SERVICES (45%)	44%
Total questions	**60**

PRACTICAL DESCRIPTION

Practical Exam Notes:
Candidates must bring all needed supplies and cannot borrow anything during the examination. Suggested supplies are included in the NIC Candidate Information Bulletin (CIB).

Eyelash and Eyebrow: The Eyebrow & Eyelash practical examination is administered on a mannequin. The following are examples of mannequins that are suggested for this examination.
https://www.amazon.com/gp/aw/d/B096389J4V?psc=1&ref=ppx_pop_mob_b_asin





Kits must be no larger than 30” x 30”. Kits, bags etc. must fit completely under the candidate’s work area. Tripods may be used but must be within the candidate’s immediate work area (close to or up against workstation).

Disinfectants must be disinfecting wipes; sanitizers and all other products must be non-aerosol.

You may find out the complete list of supplies for your practical exam by selecting the hyperlinks found in the descriptions of each practical exam.

Eyelash and Eyebrow Technician Practical 25

120 minutes · passing score 70 · exam fee $105.00 · offered in English

Complete NIC Candidate Information Bulletin: English · Español · Tiếng Việt · 한국어

Select a subject area to open its detailed outline online.

Content Area
1. WORK AREA PREPARATION AND SET UP OF SUPPLIES (15 minutes)
2. TAPING EYES (10 minutes)
3. CLASSIC EYELASH APPLICATION (20 minutes)
4. EYELASH EXTENSION REMOVAL (15 minutes)
5. WORK AREA AND NEW CLIENT PREPARATION, AND SET UP OF SUPPLIES (15 minutes)
6. EYELASH LIFTING (10 minutes)
7. EYEBROW LAMINATION (10 minutes)
8. EYEBROW TINTING (10 minutes)
9. BLOOD EXPOSURE PROCEDURE (10 minutes)

PRACTICAL DESCRIPTION

Practical Exam Notes:
Candidates must bring all needed supplies and cannot borrow anything during the examination. Suggested supplies are included in the NIC Candidate Information Bulletin (CIB).

Eyelash and Eyebrow: The Eyebrow & Eyelash practical examination is administered on a mannequin. The following are examples of mannequins that are suggested for this examination.
https://www.amazon.com/gp/aw/d/B096389J4V?psc=1&ref=ppx_pop_mob_b_asin





Kits must be no larger than 30” x 30”. Kits, bags etc. must fit completely under the candidate’s work area. Tripods may be used but must be within the candidate’s immediate work area (close to or up against workstation).

Disinfectants must be disinfecting wipes; sanitizers and all other products must be non-aerosol.

You may find out the complete list of supplies for your practical exam by selecting the hyperlinks found in the descriptions of each practical exam.

5.10 Facial Hair Removal Permit (ICA)

Facial Hair Removal Permit (ICA)

110 minutes · 36 questions · passing score 70 · exam fee $105.00 · offered in English

Select a subject area to open its detailed outline online.

Content Area	Questions
THEORY	
1. PRE-SERVICE MULTIPLE CHOICE	12
6. HAIR REMOVAL AND WORK AREA CLEANUP MULTIPLE CHOICE	12
8. OTHER SERVICES AND PROCEDURES MULTIPLE CHOICE	12
Total questions	**36**
PRACTICAL	
1. PRE-SERVICE MULTIPLE CHOICE INSTRUCTIONS	
2. HAIR REMOVAL SERVICES PREPARATION	

Content Area	Questions
3. EYEBROW WAX WITH SOFT WAX	
4. UPPER LIP WAX WITH HARD WAX	
5. WORK AREA CLEANUP	
6. HAIR REMOVAL AND WORK AREA CLEANUP MULTIPLE CHOICE INSTRUCTIONS	
7. BLOOD EXPOSURE SCENARIO	
8. OTHER SERVICES AND PROCEDURES MULTIPLE CHOICE INSTRUCTIONS	

5.11 Hair Cutting Permit (ICA)

Hair Cutting Permit (ICA)

125 minutes · 48 questions · passing score 70 · exam fee $105.00 · offered in English

Select a subject area to open its detailed outline online.

Content Area	Questions
THEORY	
1. PRE-SERVICE MULTIPLE CHOICE	12
5. THERMAL STYLING SERVICES MULTIPLE CHOICE	12
9. HAIRCUT AND WORK AREA CLEANUP MULTIPLE CHOICE	12
11. OTHER SERVICES AND PROCEDURES MULTIPLE CHOICE	12
Total questions	**48**
PRACTICAL	
1. PRE-SERVICE MULTIPLE CHOICE INSTRUCTIONS	
2. THERMAL CURLING AND BLOW DRY STYLING SERVICES PREPARATION	
3. THERMAL CURLING	
4. BLOW DRY STYLING	
5. THERMAL STYLING SERVICES MULTIPLE CHOICE INSTRUCTIONS	
6. WORK AREA AND NEW CLIENT PREPARATION FOR HAIRCUT SERVICES	
7. UNIFORM-LAYERED HAIRCUT	
8. WORK AREA CLEANUP	
9. HAIRCUT AND WORK AREA CLEANUP MULTIPLE CHOICE INSTRUCTIONS	
10. BLOOD EXPOSURE SCENARIO	
11. OTHER SERVICES AND PROCEDURES MULTIPLE CHOICE INSTRUCTIONS	

5.12 Instructor (English, Español, Tiếng Việt)

Instructor 22

90 minutes · 85 questions · passing score 70 · exam fee $105.00 · offered in English, Español, Tiếng Việt

Complete NIC Candidate Information Bulletin: English · Español · Tiếng Việt · 한국어

10 questions are unscored pilot questions and won't count toward your score.

Select a subject area to open its detailed outline online.

Content Area	% of Questions
Instruction Planning	33%
Instruction Methods	33%
Theory and Practical Classroom	33%
Total questions	**85**

5.13 Master Esthetician (English, Español, 한국어, Tiếng Việt)

Master Esthetician Practical Examination

125 minutes · passing score 70 · exam fee $105.00 · offered in English

Complete NIC Candidate Information Bulletin: English · Español · Tiếng Việt · 한국어

Select a subject area to open its detailed outline online.

Content Area
1. WORK AREA AND CLIENT PREPARATION, AND SET UP OF SUPPLIES (15 minutes)
2. CLEANSING OF THE FACE WITH PRODUCT (10 minutes)
3. MANUAL LYMPHATIC DRAINAGE (10 minutes)
4. PARTICLE MICRODERMABRASION ON THE FOREHEAD (10 minutes)
5. LED TREATMENT (10 minutes)
6. WORK AREA AND NEW CLIENT PREPARATION, AND SET UP OF SUPPLIES (15 minutes)
7. ULTRASONIC TREATMENT FOR EXFOLIATION OF THE FOREHEAD AND UPPER LIP (10 minutes)
8. MICROCURRENT TREATMENT FOR LIFT TO THE UPPER ORBICULARIS OCULI (10 minutes)
9. ALPHA HYDROXY ACID (AHA) TREATMENT (10 minutes)
10. BODY TREATMENT - DRY EXFOLIATION AND MUD MASK (15 minutes)
11. BLOOD EXPOSURE PROCEDURE (10 minutes)

PRACTICAL DESCRIPTION

Practical Exam Notes:
Candidates must bring all needed supplies and cannot borrow anything during the examination. Suggested supplies are included in the NIC Candidate Information Bulletin (CIB).

All practical examinations are performed using Mannequins, with the exception of Electrologist exams. Live models will not be accepted for any other practical other than the Electrologist exam. You are required to bring all necessary materials for your practical examination.

Kits must be no larger than 30” x 30”. Kits, bags etc. must fit completely under the candidate’s work area. Tripods may be used but must be within the candidate’s immediate work area (close to or up against workstation).

Disinfectants must be disinfecting wipes; sanitizers and all other products must be non-aerosol.

You may find out the complete list of supplies for your practical exam by selecting the hyperlinks found in the descriptions of each practical exam.

Master Esthetician Theory

90 minutes · 110 questions · passing score 70 · exam fee $105.00 · offered in English, Español, 한국어, Tiếng Việt

Complete NIC Candidate Information Bulletin: English

10 questions are unscored pilot questions and won't count toward your score.

Select a subject area to open its detailed outline online.

Content Area	% of Questions
1. SCIENTIFIC CONCEPTS	30%
2. ESTHETICS ADVANCED PRACTICE SERVICES	70%
Total questions	**110**

5.14 Master Hair Design and Master Barbering (English, Español, 한국어)

Hair Design 25

90 minutes · 110 questions · passing score 70 · exam fee $105.00 · offered in English, Español, 한국어

Complete NIC Candidate Information Bulletin: English · Español · Tiếng Việt · 한국어

10 questions are unscored pilot questions and won't count toward your score.

Select a subject area to open its detailed outline online.

Content Area	% of Questions
1. SCIENTIFIC CONCEPTS (45%)	45%
2. HAIR CARE AND SERVICES (55%)	55%
Total questions	**110**

Barber Styling Practical (1-9, 12) 23

300 minutes · passing score 70 · exam fee $105.00 · offered in English

Select a subject area to open its detailed outline online.

Content Area
1. Work area and client preparation, and set up of supplies
2. Haircutting
3. Work area and new client preparation, and set up of supplies
4. Shaving with a straight razor
5. Blood exposure procedure
6. Permanent waving
7. Predisposition test and strand test with simulated color product
8. Chemical relaxer - virgin application
9. Hair color - retouch application

Content Area
12. Blow dry styling

PRACTICAL DESCRIPTION

Practical Exam Notes:
Candidates must bring all needed supplies and cannot borrow anything during the examination. Suggested supplies are included in the NIC Candidate Information Bulletin (CIB).

All practical examinations are performed using Mannequins, with the exception of Electrologist exams. Live models will not be accepted for any other practical other than the Electrologist exam. You are required to bring all necessary materials for your practical examination.

Barbers & Cosmetologists: Mannequin heads MUST be a full-size head, “minikin” or “junior” mannequin heads are NOT permitted. Additionally, the NIC requirements for mannequins are indicated on page 3 of the NIC CIB.

Cosmetologists: Thermal curling is demonstrated with a cold thermal curling iron.

Electrologist: A live model is required for the practical exam. The model must be 18 years of age or older and must present a government issued photo ID at the time of check-in.

Eyelash and Eyebrow: The Eyebrow & Eyelash practical examination is also administered on a mannequin. The following are examples of mannequins that are suggested for this examination.
https://www.amazon.com/gp/aw/d/B096389J4V?psc=1&ref=ppx_pop_mob_b_asin





Kits must be no larger than 30” x 30”. Kits, bags etc. must fit completely under the candidate’s work area. Tripods may be used but must be within the candidate’s immediate work area (close to or up against workstation).

Disinfectants must be disinfecting wipes; sanitizers and all other products must be non-aerosol.

You may find out the complete list of supplies for your practical exam by selecting the hyperlinks found in the descriptions of each practical exam.

5.15 Nail Technician (English, Español, 한국어, Русский, Tiếng Việt)

Nail Technology Practical (1-7) 25

149 minutes · passing score 70 · exam fee $105.00 · offered in English

Complete NIC Candidate Information Bulletin: English · Español · Tiếng Việt · Русский · 한국어

Select a subject area to open its detailed outline online.

Content Area
1. WORK AREA AND CLIENT PREPARATION, AND SET UP OF SUPPLIES (15 minutes)
2. BASIC WATER MANICURE AND POLISH APPLICATION (20 minutes)
3. WORK AREA AND NEW CLIENT PREPARATION, AND SET UP OF SUPPLIES (10 minutes)
4. FULL-WELL NAIL TIP APPLICATION AND BLENDING (15 minutes)
5. SCULPTURED NAIL (20 minutes)
6. REMOVAL OF SCULPTURED NAIL (20 minutes)
7. BLOOD EXPOSURE PROCEDURE (Examined individually)

PRACTICAL DESCRIPTION

Practical Exam Notes:
Candidates must bring all needed supplies and cannot borrow anything during the examination. Suggested supplies are included in the NIC Candidate Information Bulletin (CIB).

All practical examinations are performed using Mannequins, with the exception of Electrologist exams. Live models will not be accepted for any other practical other than the Electrologist exam. You are required to bring all necessary materials for your practical examination.

Kits must be no larger than 30” x 30”. Kits, bags etc. must fit completely under the candidate’s work area. Tripods may be used but must be within the candidate’s immediate work area (close to or up against workstation).

Disinfectants must be disinfecting wipes; sanitizers and all other products must be non-aerosol.

You may find out the complete list of supplies for your practical exam by selecting the hyperlinks found in the descriptions of each practical exam.

Nail Technician

90 minutes · 110 questions · passing score 70 · exam fee $105.00 · offered in English, Español, 한국어, Русский, Tiếng Việt

Complete NIC Candidate Information Bulletin: English · Español · Tiếng Việt · Русский · 한국어

10 questions are unscored pilot questions and won't count toward your score.

Select a subject area to open its detailed outline online.

Content Area	% of Questions
1. SCIENTIFIC CONCEPTS (40%)	40%
2. NAIL TECHNOLOGY PROCEDURES (60%)	60%
Total questions	**110**

6. Exam Day Rules and Procedures

What to bring, what to leave behind, and the rules every candidate must follow on exam day.

6.1 Testing site – check-in deadline

The doors to each testing center will open at least 15 minutes before all scheduled testing appointments to check candidates into the testing center. You should plan to arrive early to make sure you are seated by the time the testing begins. If you arrive late, AND the testing session has already begun, YOU WILL BE TURNED AWAY, will forfeit your exam fee, and will be required to reschedule for a future testing date.

6.2 What is Examroom?

Examroom is a remote exam monitoring service that allows you to take your exam on your own computer at your home. On exam day, you log into the Examroom website and request to start your exam. An exam proctor will greet you over your computer, will verify your identity, take your picture, and observe you throughout the testing process.

Not every computer system is capable of taking an exam on Examroom. The following are the **MINIMUM** requirements:

- The operating system on computer needs to be recent (less than 3-4 years old)
- Works on a MAC, PC, or Chromebook
- Need either a Chrome or Firefox browser (Chrome works best)
- Need a functioning computer web-camera and microphone
- Need a good consistent Internet connection capable of uploading files in excess of 3 Mbps

Please do a system check before scheduling: https://provexam.examroom.ai/system-check/

If you do not have access to equipment that meets the minimum requirements, Prov has laptops available for use. To request access, call (866) 720-7768.

6.3 Remote testing information

By choosing to take your exam remotely, you agree to abide by the following conditions:

1. You will need to be in a quiet, distraction-free environment.
2. You need to sit at a table, desk, or counter.
3. Your table or desk needs to be completely clear of anything you are not permitted to use during testing.
4. All non-testing electronic equipment needs to be removed from the room.
5. All windows in the testing room must be covered.
6. Your area under your table, desk, or chair needs to be clear of everything.
7. Your work area needs to be obstruction free so that we can see you, your arms and hands, throughout the entire testing process.
8. You are not permitted to have anyone in the room with you, nor can you receive any aid from anyone during the exam.
9. You are not permitted to access any other website during testing unless directed by the system.
10. If requested to download a special extension on your computer, you will not tamper with it or try to disable it while testing.

6.4 Exam day procedures

On the day of your exam:

1. Head to https://provexam.com
2. Click "Start My Exam" from the home page menu
3. Review the instructions on the page and click "Start My Exam" to be directed to https://provexam.examroom.ai/signin/#/auth/login
4. Enter the email address you used to register for your exam
5. Enter your candidate ID as your password
6. You will be greeted by an onboarding agent to help you check-in and start your exam

6.5 Proof of identity

You will be required to show government-issued, photo-bearing identification that includes your signature. Your first and last name on your ID MUST match the name on your admission documents. The photo-bearing ID must be current and valid. Forms of valid photo-bearing ID are a driver's license, passport, or military ID. Temporary IDs must have a photo to be accepted. Expired IDs will NOT be accepted. Please contact Prov in advance of your exam date if you have any questions regarding your photo ID. You will also be required to sign a testing center log and will be photographed by the testing center staff. If you cannot produce a valid government-issued photo ID, refuse to participate in signing as instructed or refuse to be photographed, you will be dismissed from the testing center and forfeit all testing fees for that testing session.

Forms of valid photo-bearing ID are a driver's license card, passport, military ID, or permanent resident card. A temporary Utah Driver's License (paper copy) by itself is not sufficient proof of identity. If you currently have a temporary driver's license, you will ALSO need to bring in your recently EXPIRED original driver's license. Together your new temporary driver's license and your expired original license can be used to verify your identity. If you only have the temporary copy or the expired license, you will be refused entry.

6.6 Prohibited items

No cameras, recorders, cell phones, computers, pagers, tablet computers, music players, smart watches, radios, electronic games, or any other electronic devices are allowed in the testing room. Talking and smoking are not allowed in the testing room.

Additionally, other personal items such as purses, notebooks, references or study materials, briefcases, backpacks, wallets, pens, pencils, other writing devices, food or any other items should be placed in secure storage at the testing facility.

For exam security you may also be asked to remove articles of clothing that may pose a security risk such as the following:

- Bulky clothing, scarves, hoodies, shawls, vests, jackets, coats, and so forth.
- Hats or headgear not associated with religious reasons.
- Any other clothing or device that may be interpreted as having the potential to compromise the testing process.

Important

We ask that you leave all unauthorized materials in your car or vehicle. If you are caught using unauthorized materials during testing, these materials will be confiscated, your testing will be terminated with your exam fee forfeited, and the State will be notified of your dismissal from the exam.

6.7 Visitors

No one other than the candidate will be allowed in the testing room.

6.8 Unethical conduct

Any individual caught giving or receiving assistance during or after the examination or caught using unauthorized materials during the examination will be reported directly to the Board. Those caught in the act of cheating will be dismissed from the examination and their testing results will be frozen. Furthermore, the candidate will forfeit the examination fees paid. Finally, anyone caught with exam questions in their possession, either during or following the examination will be prosecuted by Prov for theft of copyrighted testing materials.

6.9 Candidate civility expectations

We understand that taking an exam can be stressful. Sometimes this stress may cause someone to visibly show their frustration during or after the testing event. While we understand the sources of stress, we find any action that threatens our proctors or examiners to be unacceptable. If a candidate verbally or physically threatens or assaults any of our proctors or examiners, that candidate may be banned from testing for a time. The candidate's actions will be reported to the licensing Board or agency. If any physical harm occurs, civil action may also be taken against the candidate.

7. Results, Retesting, and Exam Challenges

7.1 Results reporting

Prov's scoring system grades your exam immediately upon completion and automatically forwards results to your licensing authority.

7.2 Retesting

Cosmetology Assessments, Barber, Electrologist, Esthetician, Master Esthetician, Nail Technician, Master Hair Design & Master Barbering, and all other examinations: There is no limit to the number of testing attempts you may make. If you do not pass, you must wait 1 day before retesting.

Cosmetologist / Barber: There is no limit to the number of testing attempts you may make. If you do not pass, you must wait 3 days before retesting.

Candidates cannot retake an exam once they have passed unless required by their licensing authority.

8. Non-Discrimination and ADA Accommodations

8.1 Prov's non-discrimination statement

Prov provides equal access to its exams and testing programs for all eligible persons. Although individual jurisdictions that Prov represents are wholly responsible for determining eligibility of candidates, it is the policy of Prov to maintain an environment free of discrimination and to prohibit discrimination and harassment against any person on the basis of race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, and veteran, marital or family status.

Harassment of Prov program participants, proctors, staff or candidates will not be tolerated. If candidates wish to express concerns about discrimination, they should contact Prov at (801) 733-4455 or write to: Prov, Inc., 200 W Civic Center Dr, Suite 160, Sandy, UT 84070.

8.2 Americans with Disabilities Act accommodations

Prov complies with the Americans with Disabilities Act (ADA) in providing special accommodations. Written documentation from a licensed physician or psychologist documenting the disability and the recommended

accommodations is required, and Prov will work directly with you to arrange the approved accommodations.

To learn more or request an accommodation, visit our ADA Accommodations page at provexam.com/ada-accommodations.

Note
Accommodations will not be provided based solely on a candidate's inability to read and comprehend English.

9. Utah Testing Site Locations

The following are the testing sites where you may schedule to take your examinations in Utah. Written examinations may be taken at any of these sites or at any Prov testing center in the United States, and remote testing is available at all times. Practical examinations are given only at the sites marked "Practical" or "Theory & Practical" below.

Note that sites may change as needed. Please refer to the current online scheduling system at provexam.com to find available testing times for each location.

Prov has **23** testing centers in Utah, located in the following cities:

Cedar City, Delta, Ephraim, Herriman, Kanab, Layton, Logan, Nephi, Ogden, Orem, Price, Provo, Richfield, Salt Lake City, Sandy, St. George, Taylorsville, Tooele and West Jordan

No.	City	Testing Center	Address	Testing Center Type
1	Cedar City	Southern Utah University	351 W. University Blvd Electronic Learning Center (ELC), Rm. 211 Cedar City, UT 84720	Theory
2	Cedar City	Southwest Technical College	757 West 800 South Testing Services Cedar City, UT 84720	Theory
3	Delta	Utah State University - Delta	285 E 450 N Testing Center - Suite 110 Delta, UT 84624	Theory
4	Ephraim	Utah State University - Ephraim	325 West 100 North Testing Services Ephraim, UT 84627	Theory
5	Herriman	Salt Lake City Community College - Herriman Campus	14551 S Sentinel Ridge Boulevard Testing Center Herriman, UT 84096	Theory
6	Kanab	Utah State University - Kanab Campus	733 South Cowboy Way Testing Center Kanab, UT 84741	Theory
7	Layton	Prov Testing Center - Layton	1776 N. Hill Field Road Testing Services - Suite 1 Layton, UT 84041	Theory & Practical
8	Logan	Bridgerland Technical College - Logan Campus	1301 North 600 West Assessment Center - Room 614 Logan, UT 84321	Theory

No.	City	Testing Center	Address	Testing Center Type
9	Logan	Utah State University - Logan	650 N 875 E Professional Testing Center - University Inn Room 115 Logan, UT 84322	Theory
10	Nephi	Utah State University - Nephi	346 East 600 North, Basement Testing Center Nephi, UT 84648	Theory
11	Ogden	Ogden-Weber Technical College	200 N. Washington Blvd Testing Services - Business Technology Building, Room 116 Ogden, UT 84404	Theory
12	Ogden	Weber State University	3885 W. Campus Drive Student Services Building - RM 260 Ogden, UT 84408	Theory
13	Orem	Utah Valley University	1165 West 800 South UVU Testing Services - Wolverine Service Center, Room 104 Orem, UT 84058	Theory
14	Price	Utah State University Eastern - Price	451 East 400 North Testing Services - Reeves Building #114 Price, UT 84501	Theory
15	Provo	Prov Testing Center - Provo	2255 N. University Parkway Testing Services - Suite 11 Provo, UT 84604	Theory & Practical
16	Richfield	Snow College	800 West 200 South Testing Center - Room 130 Richfield, UT 84701-2414	Theory
17	Salt Lake City	Salt Lake City Community College - South City Campus	1575 S. State Street South City Testing Center - Room 2-153 Salt Lake City, UT 84115	Theory
18	Sandy	Prov Testing Center - Sandy	10645 S. State Street Testing Services Sandy, UT 84070	Theory & Practical
19	St. George	Prov Testing Center - St. George	2654 E. Redcliffs Drive Testing Services - Suite G St. George, UT 84790	Theory & Practical
20	St. George	Utah Tech University	46 South 1000 East Testing Center St. George, UT 84770	Theory
21	Taylorsville	Salt Lake Community College - Redwood Campus	4600 S. Redwood Road Redwood Testing Services - LIB 017 Taylorsville, UT 84123	Theory
22	Tooele	Tooele Technical College	88 S. Tooele Blvd Testing Center	Theory

No.	City	Testing Center	Address	Testing Center Type
			Tooele, UT 84074	
23	West Jordan	Salt Lake Community College - West Jordan Campus	3491 W. Wights Fort Road West Jordan Testing Services - Jordan Health Science, Room 054 West Jordan, UT 84088	Theory

Remote Testing is available via Examroom.ai — take your written exam from home without traveling to a testing center. See the "Remote Testing" sections earlier in this bulletin for full requirements.

10. Testing Rules and System Navigation

Please take a moment to read the following information. If you have any questions, please let your proctor know. Failure to follow these testing rules can have serious consequences.

Be advised, the testing center and testing room may be under video surveillance.

10.1 Testing rules

- Be courteous and do not disturb others.
- After you are seated, follow all the instructions given and verify the information presented to you. This information will include your name, candidate ID, exam name, and occasionally additional testing materials such as graphics.
- If you leave the testing room during the exam, you must notify your proctor and turn in all your testing materials.
- You may take up to 1 break during your examination. Please note that when you take a break you will not be able to change any answers to questions you have previously seen or review any prior answers to questions.
- If you take a restroom break the exam time will continue to countdown and the lost time cannot be recovered.
- If your computer freezes, shuts down, or will not move to the next question notify your proctor immediately and they will be able to restart your exam without loss of available testing time.
- At the end of your exam, remain seated, raise your hand and wait for the proctor to start the check-out process with you. Once all testing materials have been accounted for by your proctor, you may collect your belongings and leave the testing center.
- Please visit provexam.com and select "Learn About My Exam" for additional information.

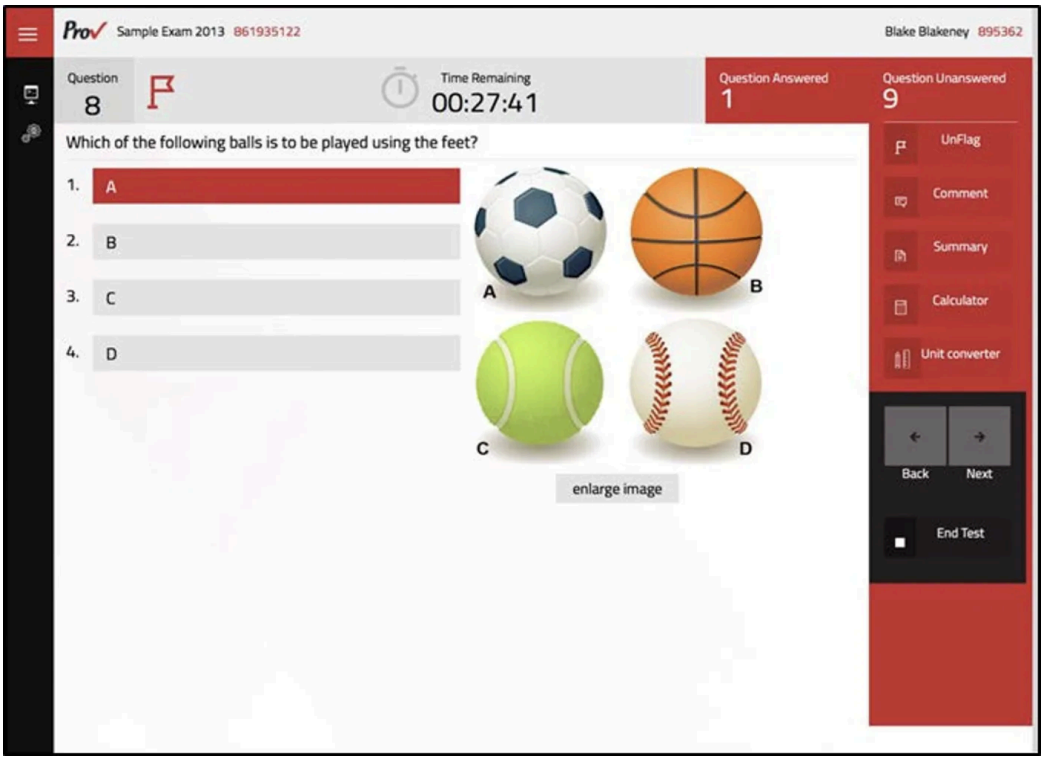
- **No Talking**
- **No Drinking**
- **No Electronic Devices**
- **No Cheating**
- **No Eating**
- **No Tobacco Use**
- **No Visitors**
- **No Taking Notes**

Important — Unethical behavior

Individuals caught giving or receiving assistance during or after the examination, or caught using unauthorized materials during the examination will be reported to the Board. Those caught in the act of cheating will be dismissed from the examination and their testing results will be frozen. Furthermore, the candidate will forfeit the examination fees paid. Finally, anyone caught with exam questions in their possession, either during or following the examination will be prosecuted by Prov for theft of copyrighted testing materials.

10.2 Computer testing navigation

Please review the following guide to understand how to navigate the Prov computer-based testing system.



Feature	How it works
Total number of questions	Indicated in the upper right-hand corner of the screen.
Available time	Posted in hours and minutes. The exam will end automatically when **Time Remaining** reaches 0:00.
Selecting your answer	Use your mouse to select a number (**1**, **2**, **3**, or **4**). The answer is highlighted (or checked) when selected. You may change your selected answer for any question until the exam is over. If you do not know the answer to a question, it is to your advantage to guess, since there is no penalty for a wrong answer.
Tracking difficult questions	Press the **Flag** Button to help you keep track of questions you wish to return to at a later time. Flagging questions has no impact on scoring. Press the button again to Unflag the question. You may see which questions have been flagged by clicking **Summary**.
Question comments	During the assessment, if you have a question or concern about a particular exam question, the proctor cannot answer questions about exam content; however, you can send a comment to Prov's Test Development Department by clicking the **Comment** button. Please leave a specific description. Staff will process your comments within two weeks.
Moving to a different question	Use your mouse to select the **Next** or **Back** buttons. Press Next to move forward. Press Back to move backward. You may also use your arrow keys (← →) to move forward and backward through the exam.
Reviewing your progress	Press the **Summary** button to see a table indicating which questions are unanswered or which you have flagged.

Feature	How it works
Ending the exam early	Press **End Test** button when you are ready to leave the exam. It is recommended that you review your exam and verify there are no unanswered questions prior to ending the exam.

11. Revision History

The table below lists every revision to this bulletin, most recent last. Each revision names what changed since the version before it, so you can see which parts of the bulletin to read again.

Version	Date	Description of Change	Prepared By
1.0	October 31, 2026	Initial release of this bulletin in its current format.	Prov, Inc.
1.1	November 3, 2026	Testing site updated: UT - Ogden - OWTC, Ogden.	Prov, Inc.
1.2	November 5, 2026	Testing site updated: UT - Ogden - WSU, Ogden.	Prov, Inc.
1.3	November 9, 2026	Bulletin layout and standard wording updated.	Prov, Inc.
1.4	November 11, 2026	Examination details updated: Nail Technology Practical (1-7) 25.	Prov, Inc.
1.5	November 11, 2026	• Examination details updated: Esthetician Practical. • Examination details updated: Master Esthetician Practical Examination. • Content outline updated: Master Esthetician Practical Examination.	Prov, Inc.

In the next few days, Prov will email you a link to our candidate experience survey, please let us know how we did!