



**Department of Commerce**  
Division of Professional Licensing



STATE OF UTAH

# Electrical

## Candidate Information Bulletin

### YOUR GUIDE TO EXAM DAY

This bulletin contains everything you need to register, schedule, prepare for, and take your licensing examination. Read this bulletin in full before you register.

Document Information

Read this bulletin in full before you register. It explains how to apply, how to schedule, what to bring, what is on each examination, and what happens after your exam.

|                    |                                                                                                                                        |
|--------------------|----------------------------------------------------------------------------------------------------------------------------------------|
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| Exam Administrator | Prov, Inc.                                                                                                                             |
| Audience           | Examination candidates                                                                                                                 |
| Classification     | Public                                                                                                                                 |
| Applies To         | All Prov testing centers administering examinations for the Electrical, and remote (Examroom.ai) administrations of those examinations |

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# 1. Frequently Asked Questions

If your question is not answered here, read the relevant section of this bulletin, then contact the Board or Prov using the details in Section 2.

## 1. What is the registration process?

You may register to take your exam by logging into Prov's website and pressing the Schedule an Exam button and then selecting "New Test-taker". Your registration request will then be sent to your school for review and approval. Once approved, you can return to Prov's website and schedule your exam at your convenience.

## 2. How do I schedule my exam?

Once Prov emails you that your application has been approved, you may schedule at: <https://provexam.com/scheduler>  
You may also call/text us at (801) 733-4455. More information about exam scheduling is provided in this bulletin.

## 3. Where can I take my exam?

Written exams are given at any one of Prov's 23 Computer Based Testing (CBT) testing centers in Utah, and practical exams at the practical testing centers listed later in this bulletin. Written exams may also be taken remotely from home.

## 4. How much does it cost?

Exam fees are paid to Prov at the time of registration. Fees vary by exam and are listed in the exam table below.

## 5. When do I get my exam results?

Knowledge: Prov's scoring system grades your exam immediately upon completion and automatically forwards results to your licensing authority. Practical: Results are not provided at the testing site. Prov releases your score report within 1 day of your examination, emails it to the address on your registration, and forwards your results to your licensing authority.

## 6. What is on the exam?

Exam information is provided in this bulletin.

### Note

Prov is not authorized to make the determination of which examination(s) candidates must take. If a candidate is unsure which exam is needed for the license being sought, resolve this question before scheduling. Contact the Board with questions regarding which exam(s) to take.

# 2. Contact Information

Please read through this bulletin completely for answers to your questions. If you still have unanswered questions, you may contact us at the following:

## EXAM APPROVAL & LICENSING

### Electrical

160 E 300 S

4th Floor

Salt Lake City, UT 84114

Ph: (801) 530-6628

<https://commerce.utah.gov/dopl/electrical/>

## TESTING QUESTIONS

### Prov, Inc.

200 W Civic Center Dr, Suite 160

Sandy, Utah 84070

Call or Text: (801) 733-4455

(Messaging rates may apply)

[www.provexam.com](http://www.provexam.com)

support@provexam.com

6:00 am to 10:00 pm MT, Monday - Friday

### 3. General Testing Information

The Board has contracted with Prov, Inc. to administer the required written and practical examinations for licensure. The purpose of this bulletin is to provide you with information about taking your licensing examinations.

#### Testing with Prov

Your written exam will be administered by computer at one of Prov's testing centers. Prov's testing system is easy to use and requires no specific computer experience to take the exam.

Written exams may also be taken remotely from home. More information about remote testing is provided in the section titled "Remote Testing".

Your practical exam is administered in person at one of Prov's practical testing centers, where an examiner observes and scores the services you perform. The remote testing option described in this bulletin applies to written exams only.

The following link will take you to a short video that demonstrates Prov's testing system:

<https://youtu.be/h3T9svnldLY>.

#### Where to take your exam in Utah

Prov has **23** testing locations in Utah where you may take your examinations. Locations are provided later in this bulletin. Practical examinations are given only at the locations identified as practical testing centers in that list.

#### Remote Testing

Prov is also authorized to offer the written exams remotely. This means written examinations can be taken at home (or any other quiet site with adequate internet speed and free from distractions). This space must be private and is not available to anyone other than the testing candidate during testing. You will use the [Examroom.ai](https://examroom.ai) remote proctoring tool.

More information about remote testing is provided on the following pages of this bulletin.

### 4. Registration and Scheduling

How to register, schedule your examination, and change or cancel a testing appointment.

#### 4.1 How to register online

You may register to take your exam by logging into Prov's website and pressing the Schedule an Exam button and then selecting "New Test-taker". Your registration request will then be sent to your school for review and approval. Once approved, you can return to Prov's website and schedule your exam at your convenience.

**IMPORTANT:** When you register for your examination, you **MUST** enter your name **EXACTLY** as it appears on your government issued Photo Identification (ID), including your middle initial or your middle name as it appears on your ID. If your name does not match when you sign in at the testing center, you will be dismissed from the testing center and forfeit all testing fees for that testing session.

1. To register for your exam, go to: <https://provexam.com/scheduler>, or call the Prov Call Center at (801) 733-4455 to complete the registration process if preferred.
2. Click **"Schedule an Exam"**.
3. Under **"New Test-Taker"**, click **"Get Started"**.
4. Use the dropdown menu under **"Select Certifying Body"** and select: **UT - Electrical**.
5. Under **"Select a License/certificate"**, choose the license (and language) you are seeking, then press **NEXT**.

- Journeyman Electrician
  - Master Electrician
  - Residential Journeyman Electrician
  - Residential Master Electrician
6. Select your school from the dropdown menu. **NOTE:** If you are an "Out of State" applicant, need to take the exam to "Reinstate" a lapsed license, or attended a school that has "Closed", you must select the Electrical option instead of a school.
7. Enter your information exactly as it appears on your government issued ID: Name (First, Middle and Last), Street address, City, State, and Postal Code. Additionally, please provide your Social Security number, Email Address, and Telephone Number. Then select the button labeled **SAVE CHANGES**.
8. The following information will be collected
- **Utah Privacy Policy**  
Prov collects your information on behalf of the State of Utah. To learn how your information is used and protected, please review the following links.

[Utah Department of Commerce privacy policy \(https://commerce.utah.gov/privacy/\)](https://commerce.utah.gov/privacy/)

[Prov privacy policy](#)

When you are ready to continue registering for your test, press the Next button.

- **Utah ID**  
**The State of Utah requires that all candidates have a UtahID.**
    - **If you do not already have a UtahID:** Please create one first at:  
  
<https://id.utah.gov>
    - For all candidates (new or existing UtahID): When you sign up for your exam, you **MUST** use the same email address associated with your UtahID. **Please enter that email address below** and then select "Submit".
  - **Education By** EDUCATION REQUIREMENT  
Where did you receive your education?
9. Your registration request will then be sent to your school for review and approval. Once approved, you can return to Prov's website and schedule your exam at your convenience.

If you have any problems with online registration, you may call or text Prov at (801) 733-4455.

## 4.2 Scheduling your exam online

Once approved by the Board, you will receive an email from Prov notifying you that you have been approved. Use the information in this letter to schedule your examination.

1. To schedule your exam, go to: <https://provexam.com/scheduler>. From our homepage, select "**Schedule an Exam**". Next, under "**Returning User**", click "**Get Started**".
2. Enter your Email Address, as well as your Last Name. Then press the **NEXT** button. A verification code will be sent to your email.
3. After entering the code, you will see the Candidate Dashboard and your available exams. Click "**Schedule Now**".

4. Underneath "**Exams Available for Scheduling**", click "**Find a suitable time and venue**".
5. Prov's scheduling system will search for the closest testing centers to the address you entered. Select the **SCHEDULE** hyperlink to check the calendar for a specific testing center.
6. Select an exam **date** and **time** from the calendar. Confirm your selected date and time and select **Add to Cart**.
7. Proceed to payment with your electronic payment method (MasterCard, Visa, AMEX) or coupon code if provided. The invoice for your exam payment will be automatically emailed to you.

If you have any problems with online scheduling, you may call or text Prov at (801) 733-4455.

### 4.3 Scheduling by phone

To schedule an examination by phone, candidates should contact Prov at (801) 733-4455. Prov scheduling staff is available 6:00 am to 10:00 pm MT, Monday - Friday.

Candidates should have the photo identification they will use for testing, as well as their payment method, ready to provide to the call center agent. Once scheduled, Prov staff will email them information regarding their testing schedule.

### 4.4 Cancellation and rescheduling

You can reschedule or cancel your testing appointment online for free if you do so at least **3 days** before your exam date. If you miss your appointment or fail to reschedule or cancel by this deadline, you will forfeit your exam fee.

### 4.5 Emergency situations

If you are unable to attend your scheduled examination due to an emergency, you must provide written documentation to Prov for review. You may call or text Prov at (801) 733-4455 or send an email to [support@provexam.com](mailto:support@provexam.com). If approved, you will be notified and provided with authorization to reschedule your examination.

## 5. Exam Information

The following examinations are administered by Prov on behalf of the Board, grouped by the license each is required for. An examination required for several licenses is listed under each of them.

### Journeyman Electrician

#### QUALIFICATIONS TO BE ELIGIBLE TO TAKE THE EXAM

The Residential Journeyman Electrician license requires that you have a certain amount of experience or education before taking the examination. You will be asked to select one of the options below when registering for your test. Please truthfully answer the question when asked during registration. If you provide false information about your experience or education it could result in a \$1,000 fine, 12 months testing suspension, and a public citation on your license.

In order to qualify for your Residential Journeyman's license, you must meet one of the sets of requirements listed below:

- Completed 576 hours (or the competency exam equivalence) in an approved electrical study program AND 6,000 hours of full-time electrical experience as a licensed Apprentice Electrician
- 16,000 hours of full-time electrical experience as a licensed Apprentice Electrician, or DOPL-approved endorsement applicant.

| Examination                             | Time    | Questions | Passing Score | Language(s) | Fee     |
|-----------------------------------------|---------|-----------|---------------|-------------|---------|
| Utah Journeyman Electrician Examination | 240 min | 100       | 75%           | English     | \$85.00 |
| UT - Torque Settings                    | 15 min  | —         | 75%           | English     | \$25.00 |
| UT - 4-way Light Switch                 | 15 min  | —         | 75%           | English     | \$25.00 |

| Examination                  | Time   | Questions | Passing Score | Language(s) | Fee     |
|------------------------------|--------|-----------|---------------|-------------|---------|
| UT - Schematic Plan          | 15 min | —         | 75%           | English     | \$25.00 |
| UT - Motor Control           | 25 min | —         | 75%           | English     | \$25.00 |
| UT - Transformer Termination | 10 min | —         | 75%           | English     | \$25.00 |
| UT - Conduit Bending         | 30 min | —         | 75%           | English     | \$25.00 |

### PRACTICAL DESCRIPTION

The following are the descriptions of the practical exams. Please note that if you have previously completed the residential practical exam shown below as part of your Residential Journeyman license, you will not be required to retake the same practical exam as part of your Residential Master license.

#### Utah Residential Electrician Practical Exam

Number of Tasks 4

Time allowed (Minutes) 95

#### Tasks

- Torque setting\* (5 min)
- Evaporative Cooler Motor Wiring (residential) (use of schematic diagram) (30 min)
- 4-way & 3-way Light Switch Wiring (30 min)
- Schematic Reading & Wiring (30 min)

Candidates are responsible for bringing their own tools to perform the projects. They will not be permitted to share materials during the exam. All materials should be checked prior to use to make sure they are safe and in good working order.

Please bring the following to the practical exam:

- One continuity tester or multi meter
- One straight blade screwdriver
- One pair of long nose pliers
- One pair of side cut pliers
- One pair of wire strippers
- Safety glasses
- Cut-resistant gloves

\*Prov will provide the torque wrench for use while testing.

Each task is scored on a pass/fail basis. Once you pass a task you no longer need to take that task. You must successfully pass all of the tasks before being considered for licensure. However, you may pass the tasks over a period of testing days if necessary. Please note that if you have previously completed the practical exam shown below as part of your Journeyman license, you will not be required to retake the same practical exam as part of your Master license.

#### Utah Electrician Practical Exam

Number of Tasks 6

Time allowed (minutes) 130

#### Subject Area

- Torque setting\* (5 min)
- Transformer termination ‡ (5 min)
- Conduit bending ‡ (30 min) Candidates will bend two pieces of conduit using 3 & 4 point bends
- Motor Control (commercial) ‡ (use of ladder diagram) (30 min)
- 4-way & 3-way switch wiring (30 min)
- Schematic reading & wiring (30 min)

‡ These additional tasks are required if upgrading from the Residential Electrician licenses.

Candidates are responsible for bringing their own tools to perform the projects. They will not be permitted to share materials during the exam. All materials should be checked prior to use to make sure they are safe and in good working order.

Please bring the following to the practical exam:

- Two 5-foot pieces of ½-inch EMT conduit
- One ½-inch EMT bender
- One continuity tester or multi meter

- One ½-inch conduit reamer
- One straight blade screwdriver
- One pair of long nose pliers
- One pair of side cut pliers
- One pair of wire strippers
- One hacksaw or cordless saw
- One tape measure
- One pencil or marker
- Non-digital torpedo level
- Safety glasses
- Cut-resistant gloves

\*Prov will provide the torque wrench for use while testing.

All of the tasks, except for conduit bending, are scored on a pass/fail basis. Once you pass a task you no longer need to take that task. You must successfully pass all of the tasks before being considered for licensure. However, you may pass the tasks over a period of testing days if necessary. Conduit bending tasks are scored on a point basis with point deductions occurring based on errors related to straight, plumb, or level as well as conduit bending best practices.

Notes about all of the tasks:

- Torque setting requires the identification of the grade of a provided to the candidate using a chart provided at the examination. Also requires setting a 5-80 lb torque wrench to the appropriate setting based on the torque requirements
- Transformer termination requires matching the various conductors to their appropriate points on a Delta-Wye transformer
- Conduit bending requires the candidate to fit a length of conduit between two fixed junction boxes. Candidates are evaluated on their workmanship which includes box offsets, obstruction clearance tolerances, and performing either a 3-point and 4-point bend over an obstruction. (both are required to be demonstrated but between different junction boxes). It is not necessary to have a factory end on the finished product and the candidate can field fit the conduit as needed.
- Motor control tasks require the candidate to read a ladder diagram and wire a motor control (commercial), or a schematic diagram to wire an evaporative cooler motor connection (residential). Note the tasks vary in complexity based on whether the candidate is testing for an unlimited or residential license.
- 4-way & 3-way light switch wiring. Candidates will install both a 3-way and 4-way light switch so that they operate properly in conjunction with each other.
- Schematic reading involves using the schematic drawing on a doorbell so that it functions as requested
- Acceptable saws are:
  - Hacksaw
  - Cordless reciprocating saw
  - Cordless band saw

No other types of saws are acceptable

The motor control, light switch, and schematic reading tasks will need to be completed WITHOUT energizing the project. Once the candidate is ready for testing of the project, the examiner will inspect the wiring. If the wiring is deemed to be safe, the examiner will energize the project and will test the project's functions. If the examiner feels the wiring will lead to a short circuit which may damage the equipment or lead to an unsafe condition, the examiner will not energize the project, will ask the candidate to break down the project and will direct the candidate to a next project. Reworking the project after the examiner evaluates the project is not allowed. Once the candidate requests inspection, the test for that task is over.

Safety Equipment

Designated personal protective equipment must be worn were appropriate during all exam tasks.

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## Master Electrician

### QUALIFICATIONS TO BE ELIGIBLE TO TAKE THE EXAM

The Master Electrician license requires that you have a certain amount of experience or education before taking the examination. You will be asked to select one of the options below when registering for your test. Please truthfully answer the question when asked during registration. If you provide false information about your experience or education it could result in a \$1,000 fine, 12 months testing suspension, and a public citation on your license.

In order to qualify for your Master's license, you must meet one of the sets of requirements listed below:

- Bachelors or Masters Degree in Electrical Engineering with EAC/ABET accreditation AND 2,000 hours of electrical experience as a licensed Apprentice Electrician
- Associate Degree in Applied Science AND 4,000 hours of electrical experience as a licensed Journeyman Electrician
- 8,000 hours of full-time electrical experience as a licensed Journeyman Electrician, or DOPL-approved endorsement applicant.

| Examination                           | Time    | Questions | Passing Score | Language(s) | Fee     |
|---------------------------------------|---------|-----------|---------------|-------------|---------|
| Utah Master Electrician Rule and Laws | 240 min | 80        | 75%           | English     | \$85.00 |

#### PRACTICAL DESCRIPTION

The following are the descriptions of the practical exams. Please note that if you have previously completed the residential practical exam shown below as part of your Residential Journeyman license, you will not be required to retake the same practical exam as part of your Residential Master license.

##### Utah Residential Electrician Practical Exam

Number of Tasks 4

Time allowed (Minutes) 95

##### Tasks

- Torque setting\* (5 min)
- Evaporative Cooler Motor Wiring (residential) (use of schematic diagram) (30 min)
- 4-way & 3-way Light Switch Wiring (30 min)
- Schematic Reading & Wiring (30 min)

Candidates are responsible for bringing their own tools to perform the projects. They will not be permitted to share materials during the exam. All materials should be checked prior to use to make sure they are safe and in good working order.

Please bring the following to the practical exam:

- One continuity tester or multi meter
- One straight blade screwdriver
- One pair of long nose pliers
- One pair of side cut pliers
- One pair of wire strippers
- Safety glasses
- Cut-resistant gloves

\*Prov will provide the torque wrench for use while testing.

Each task is scored on a pass/fail basis. Once you pass a task you no longer need to take that task. You must successfully pass all of the tasks before being considered for licensure. However, you may pass the tasks over a period of testing days if necessary. Please note that if you have previously completed the practical exam shown below as part of your Journeyman license, you will not be required to retake the same practical exam as part of your Master license.

##### Utah Electrician Practical Exam

Number of Tasks 6

Time allowed (minutes) 130

##### Subject Area

- Torque setting\* (5 min)
- Transformer termination ‡ (5 min)
- Conduit bending ‡ (30 min) Candidates will bend two pieces of conduit using 3 & 4 point bends
- Motor Control (commercial) ‡ (use of ladder diagram) (30 min)
- 4-way & 3-way switch wiring (30 min)
- Schematic reading & wiring (30 min)

‡ These additional tasks are required if upgrading from the Residential Electrician licenses.

Candidates are responsible for bringing their own tools to perform the projects. They will not be permitted to share materials during the exam. All materials should be checked prior to use to make sure they are safe and in good working order.

Please bring the following to the practical exam:

- Two 5-foot pieces of ½-inch EMT conduit
- One ½-inch EMT bender

- One continuity tester or multi meter
- One ½-inch conduit reamer
- One straight blade screwdriver
- One pair of long nose pliers
- One pair of side cut pliers
- One pair of wire strippers
- One hacksaw or cordless saw
- One tape measure
- One pencil or marker
- Non-digital torpedo level
- Safety glasses
- Cut-resistant gloves

\*Prov will provide the torque wrench for use while testing.

All of the tasks, except for conduit bending, are scored on a pass/fail basis. Once you pass a task you no longer need to take that task. You must successfully pass all of the tasks before being considered for licensure. However, you may pass the tasks over a period of testing days if necessary. Conduit bending tasks are scored on a point basis with point deductions occurring based on errors related to straight, plumb, or level as well as conduit bending best practices.

Notes about all of the tasks:

- Torque setting requires the identification of the grade of a provided to the candidate using a chart provided at the examination. Also requires setting a 5-80 lb torque wrench to the appropriate setting based on the torque requirements
- Transformer termination requires matching the various conductors to their appropriate points on a Delta-Wye transformer
- Conduit bending requires the candidate to fit a length of conduit between two fixed junction boxes. Candidates are evaluated on their workmanship which includes box offsets, obstruction clearance tolerances, and performing either a 3-point and 4-point bend over an obstruction. (both are required to be demonstrated but between different junction boxes). It is not necessary to have a factory end on the finished product and the candidate can field fit the conduit as needed.
- Motor control tasks require the candidate to read a ladder diagram and wire a motor control (commercial), or a schematic diagram to wire an evaporative cooler motor connection (residential). Note the tasks vary in complexity based on whether the candidate is testing for an unlimited or residential license.
- 4-way & 3-way light switch wiring. Candidates will install both a 3-way and 4-way light switch so that they operate properly in conjunction with each other.
- Schematic reading involves using the schematic drawing on a doorbell so that it functions as requested
- Acceptable saws are:
  - Hacksaw
  - Cordless reciprocating saw
  - Cordless band saw

No other types of saws are acceptable

The motor control, light switch, and schematic reading tasks will need to be completed WITHOUT energizing the project. Once the candidate is ready for testing of the project, the examiner will inspect the wiring. If the wiring is deemed to be safe, the examiner will energize the project and will test the project's functions. If the examiner feels the wiring will lead to a short circuit which may damage the equipment or lead to an unsafe condition, the examiner will not energize the project, will ask the candidate to break down the project and will direct the candidate to a next project. Reworking the project after the examiner evaluates the project is not allowed. Once the candidate requests inspection, the test for that task is over.

Safety Equipment

Designated personal protective equipment must be worn were appropriate during all exam tasks.

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## Residential Journeyman Electrician

### QUALIFICATIONS TO BE ELIGIBLE TO TAKE THE EXAM

The Residential Journeyman Electrician license requires that you have a certain amount of experience or education before taking the examination. You will be asked to select one of the options below when registering for your test. Please truthfully answer the question when asked during registration. If you provide false information about your experience or education it could result in a \$1,000 fine, 12 months testing suspension, and a public citation on your license.

In order to qualify for your Residential Journeyman's license, you must meet one of the sets of requirements listed below:

- Have completed 288 hours (or the competency exam equivalence) in an approved electrical study program AND 3,000 hours of full-time electrical experience as a licensed Apprentice Electrician
- 8000 hours of full-time electrical experience as a licensed Apprentice Electrician, or DOPL-approved endorsement applicant.

| Examination                              | Time    | Questions | Passing Score | Language(s) | Fee     |
|------------------------------------------|---------|-----------|---------------|-------------|---------|
| Utah Residential Electrician Examination | 240 min | 90        | 75%           | English     | \$85.00 |
| UT - Torque Settings                     | 15 min  | —         | 75%           | English     | \$25.00 |
| UT - 4-way Light Switch                  | 15 min  | —         | 75%           | English     | \$25.00 |
| UT - Schematic Plan                      | 15 min  | —         | 75%           | English     | \$25.00 |
| UT - Motor Control Residential           | 25 min  | —         | 75%           | English     | \$25.00 |

#### PRACTICAL DESCRIPTION

The following are the descriptions of the practical exams. Please note that if you have previously completed the residential practical exam shown below as part of your Residential Journeyman license, you will not be required to retake the same practical exam as part of your Residential Master license.

##### Utah Residential Electrician Practical Exam

Number of Tasks 4

Time allowed (Minutes) 95

##### Tasks

- Torque setting\* (5 min)
- Evaporative Cooler Motor Wiring (residential) (use of schematic diagram) (30 min)
- 4-way & 3-way Light Switch Wiring (30 min)
- Schematic Reading & Wiring (30 min)

Candidates are responsible for bringing their own tools to perform the projects. They will not be permitted to share materials during the exam. All materials should be checked prior to use to make sure they are safe and in good working order.

Please bring the following to the practical exam:

- One continuity tester or multi meter
- One straight blade screwdriver
- One pair of long nose pliers
- One pair of side cut pliers
- One pair of wire strippers
- Safety glasses
- Cut-resistant gloves

\*Prov will provide the torque wrench for use while testing.

Each task is scored on a pass/fail basis. Once you pass a task you no longer need to take that task. You must successfully pass all of the tasks before being considered for licensure. However, you may pass the tasks over a period of testing days if necessary. Please note that if you have previously completed the practical exam shown below as part of your Journeyman license, you will not be required to retake the same practical exam as part of your Master license.

##### Utah Electrician Practical Exam

Number of Tasks 6

Time allowed (minutes) 130

##### Subject Area

- Torque setting\* (5 min)
- Transformer termination ± (5 min)
- Conduit bending ± (30 min) Candidates will bend two pieces of conduit using 3 & 4 point bends
- Motor Control (commercial) ± (use of ladder diagram) (30 min)
- 4-way & 3-way switch wiring (30 min)
- Schematic reading & wiring (30 min)

‡ These additional tasks are required if upgrading from the Residential Electrician licenses.

Candidates are responsible for bringing their own tools to perform the projects. They will not be permitted to share materials during the exam. All materials should be checked prior to use to make sure they are safe and in good working order.

Please bring the following to the practical exam:

- Two 5-foot pieces of ½-inch EMT conduit
- One ½-inch EMT bender
- One continuity tester or multi meter
- One ½-inch conduit reamer
- One straight blade screwdriver
- One pair of long nose pliers
- One pair of side cut pliers
- One pair of wire strippers
- One hacksaw or cordless saw
- One tape measure
- One pencil or marker
- Non-digital torpedo level
- Safety glasses
- Cut-resistant gloves

\*Prov will provide the torque wrench for use while testing.

All of the tasks, except for conduit bending, are scored on a pass/fail basis. Once you pass a task you no longer need to take that task. You must successfully pass all of the tasks before being considered for licensure. However, you may pass the tasks over a period of testing days if necessary. Conduit bending tasks are scored on a point basis with point deductions occurring based on errors related to straight, plumb, or level as well as conduit bending best practices.

Notes about all of the tasks:

- Torque setting requires the identification of the grade of a provided to the candidate using a chart provided at the examination. Also requires setting a 5-80 lb torque wrench to the appropriate setting based on the torque requirements
- Transformer termination requires matching the various conductors to their appropriate points on a Delta-Wye transformer
- Conduit bending requires the candidate to fit a length of conduit between two fixed junction boxes. Candidates are evaluated on their workmanship which includes box offsets, obstruction clearance tolerances, and performing either a 3-point and 4-point bend over an obstruction. (both are required to be demonstrated but between different junction boxes). It is not necessary to have a factory end on the finished product and the candidate can field fit the conduit as needed.
- Motor control tasks require the candidate to read a ladder diagram and wire a motor control (commercial), or a schematic diagram to wire an evaporative cooler motor connection (residential). Note the tasks vary in complexity based on whether the candidate is testing for an unlimited or residential license.
- 4-way & 3-way light switch wiring. Candidates will install both a 3-way and 4-way light switch so that they operate properly in conjunction with each other.
- Schematic reading involves using the schematic drawing on a doorbell so that it functions as requested
- Acceptable saws are:
  - Hacksaw
  - Cordless reciprocating saw
  - Cordless band saw

No other types of saws are acceptable

The motor control, light switch, and schematic reading tasks will need to be completed WITHOUT energizing the project. Once the candidate is ready for testing of the project, the examiner will inspect the wiring. If the wiring is deemed to be safe, the examiner will energize the project and will test the project's functions. If the examiner feels the wiring will lead to a short circuit which may damage the equipment or lead to an unsafe condition, the examiner will not energize the project, will ask the candidate to break down the project and will direct the candidate to a next project. Reworking the project after the examiner evaluates the project is not allowed. Once the candidate requests inspection, the test for that task is over.

Safety Equipment

Designated personal protective equipment must be worn where appropriate during all exam tasks.

## Residential Master Electrician

### QUALIFICATIONS TO BE ELIGIBLE TO TAKE THE EXAM

The Residential Master Electrician license requires that you have a certain amount of experience or education before taking the examination. You will be asked to select one of the options below when registering for your test. Please truthfully answer the question when asked during registration. If you provide false information about your experience or education it could result in a \$1,000 fine, 12 months testing suspension, and a public citation on your license.

In order to qualify for your Residential Master's license, you must meet one of the sets of requirements listed below:

- 4,000 hours of electrical experience as a licensed Residential Journeyman Electrician, or DOPL-approved endorsement applicant.
- Bachelors or Masters Degree in Electrical Engineering with EAC/ABET accreditation AND 2,000 hours of electrical experience as a licensed Apprentice Electrician

| Examination                           | Time    | Questions | Passing Score | Language(s) | Fee     |
|---------------------------------------|---------|-----------|---------------|-------------|---------|
| Utah Master Electrician Rule and Laws | 240 min | 80        | 75%           | English     | \$85.00 |

### PRACTICAL DESCRIPTION

The following are the descriptions of the practical exams. Please note that if you have previously completed the residential practical exam shown below as part of your Residential Journeyman license, you will not be required to retake the same practical exam as part of your Residential Master license.

Utah Residential Electrician Practical  
Exam

Number of Tasks 4

Time allowed (Minutes) 95

Tasks

- Torque setting\* (5 min)
- Evaporative Cooler Motor Wiring (residential) (use of schematic diagram) (30 min)
- 4-way & 3-way Light Switch Wiring (30 min)
- Schematic Reading & Wiring (30 min)

Candidates are responsible for bringing their own tools to perform the projects. They will not be permitted to share materials during the exam. All materials should be checked prior to use to make sure they are safe and in good working order.

Please bring the following to the practical exam:

- One continuity tester or multi meter
- One straight blade screwdriver
- One pair of long nose pliers
- One pair of side cut pliers
- One pair of wire strippers
- Safety glasses
- Cut-resistant gloves

\*Prov will provide the torque wrench for use while testing.

Each task is scored on a pass/fail basis. Once you pass a task you no longer need to take that task. You must successfully pass all of the tasks before being considered for licensure. However, you may pass the tasks over a period of testing days if necessary. Please note that if you have previously completed the practical exam shown below as part of your Journeyman license, you will not be required to retake the same practical exam as part of your Master license.

Utah Electrician Practical Exam

Number of Tasks 6

Time allowed (minutes) 130

Subject Area

- Torque setting\* (5 min)
- Transformer termination ‡ (5 min)
- Conduit bending ‡ (30 min) Candidates will bend two pieces of conduit using 3 & 4 point bends
- Motor Control (commercial) ‡ (use of ladder diagram) (30 min)

- 4-way & 3-way switch wiring (30 min)
- Schematic reading & wiring (30 min)

‡ These additional tasks are required if upgrading from the Residential Electrician licenses.

Candidates are responsible for bringing their own tools to perform the projects. They will not be permitted to share materials during the exam. All materials should be checked prior to use to make sure they are safe and in good working order.

Please bring the following to the practical exam:

- Two 5-foot pieces of ½-inch EMT conduit
- One ½-inch EMT bender
- One continuity tester or multi meter
- One ½-inch conduit reamer
- One straight blade screwdriver
- One pair of long nose pliers
- One pair of side cut pliers
- One pair of wire strippers
- One hacksaw or cordless saw
- One tape measure
- One pencil or marker
- Non-digital torpedo level
- Safety glasses
- Cut-resistant gloves

\*Prov will provide the torque wrench for use while testing.

All of the tasks, except for conduit bending, are scored on a pass/fail basis. Once you pass a task you no longer need to take that task. You must successfully pass all of the tasks before being considered for licensure. However, you may pass the tasks over a period of testing days if necessary. Conduit bending tasks are scored on a point basis with point deductions occurring based on errors related to straight, plumb, or level as well as conduit bending best practices.

Notes about all of the tasks:

- Torque setting requires the identification of the grade of a provided to the candidate using a chart provided at the examination. Also requires setting a 5-80 lb torque wrench to the appropriate setting based on the torque requirements
- Transformer termination requires matching the various conductors to their appropriate points on a Delta-Wye transformer
- Conduit bending requires the candidate to fit a length of conduit between two fixed junction boxes. Candidates are evaluated on their workmanship which includes box offsets, obstruction clearance tolerances, and performing either a 3-point and 4-point bend over an obstruction. (both are required to be demonstrated but between different junction boxes). It is not necessary to have a factory end on the finished product and the candidate can field fit the conduit as needed.
- Motor control tasks require the candidate to read a ladder diagram and wire a motor control (commercial), or a schematic diagram to wire an evaporative cooler motor connection (residential). Note the tasks vary in complexity based on whether the candidate is testing for an unlimited or residential license.
- 4-way & 3-way light switch wiring. Candidates will install both a 3-way and 4-way light switch so that they operate properly in conjunction with each other.
- Schematic reading involves using the schematic drawing on a doorbell so that it functions as requested
- Acceptable saws are:
  - Hacksaw
  - Cordless reciprocating saw
  - Cordless band saw

No other types of saws are acceptable

The motor control, light switch, and schematic reading tasks will need to be completed WITHOUT energizing the project. Once the candidate is ready for testing of the project, the examiner will inspect the wiring. If the wiring is deemed to be safe, the examiner will energize the project and will test the project's functions. If the examiner feels the wiring will lead to a short circuit which may damage the equipment or lead to an unsafe condition, the examiner will not energize the project, will ask the candidate to break down the project and will direct the candidate to a next project. Reworking the project after the examiner evaluates the project is not allowed. Once the candidate requests inspection, the test for that task is over.

Safety Equipment

Designated personal protective equipment must be worn were appropriate during all exam tasks.

**Note**

Exam fees are paid to Prov at the time of registration. Fees vary by exam and are listed in the exam table below.

**5.1 UT - Conduit Bending**

30 minutes · 75% to pass

**Content Area**

Conduit Bending - Parallel Offset

Conduit Bending-3 & 4 Conduit Bends

**5.2 UT - Schematic Plan**

15 minutes · 75% to pass

**Content Area**

Schematic Reading

**5.3 Utah Journeyman Electrician Examination**

240 minutes · 100 questions · 75% to pass · open book

| Content Area                        | Questions  |
|-------------------------------------|------------|
| Overcurrent Protection              | 9          |
| Services, Feeders & Branch Circuits | 8          |
| Raceways & Enclosures               | 7          |
| Definitions & General Requirements  | 6          |
| Conductors & Cables                 | 7          |
| Voltage Drop                        | 7          |
| Power                               | 5          |
| Grounding & Bonding                 | 10         |
| Lighting & General Use Equipment    | 7          |
| Special Occupancies & Equipment     | 6          |
| Motors & Controllers                | 6          |
| State Laws & Rules                  | 4          |
| Voltage                             | 6          |
| Current                             | 6          |
| Resistance                          | 6          |
| <b>Total questions</b>              | <b>100</b> |

## Exam References and Study Materials

The references marked “Open Book” are permitted for use during the examination. All other references are recommended for exam preparation only and are not permitted during the examination.

- **NFPA 70 - National Electrical Code 2023**, 2023. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. **OPEN BOOK**
- **Ugly's Electrical References**, 2023. Jones and Bartlett Publishers, 40 Tall Pine Dr., Sudbury, ME 01776. **OPEN BOOK**
- **Utah DOPL Licensing Act, 58-1**. Department of Commerce | Division of Professional Licensing, Home | Utah Legislature, Salt Lake City, UT 84114. [https://le.utah.gov/xcode/Title58/Chapter1/58-1.html?v=C58-1\\_1800010118000101](https://le.utah.gov/xcode/Title58/Chapter1/58-1.html?v=C58-1_1800010118000101) **OPEN BOOK**
- **Utah General Rule of the Division of Occupational and Professional Licensing, R156-1**, 2020. Department of Commerce | Division of Professional Licensing | Utah Office of Administrative Rules, Home - Utah Office of Administrative Rules, Salt Lake City, UT 84114. <https://adminrules.utah.gov/public/search/R156-1/Current%20Rules> **OPEN BOOK**
- **Utah Electricians Licensing Act Rule, R156-55b**, 2020. Department of Commerce | Division of Professional Licensing | Utah Office of Administrative Rules, Home - Utah Office of Administrative Rules, Salt Lake City, UT 84114. <https://adminrules.utah.gov/public/search/R156-55b/Current%20Rules> **OPEN BOOK**
- **Utah Construction Trades Licensing Act, Title 58, Chapter 55**. Department of Commerce | Division of Professional Licensing, Home | Utah Legislature, Salt Lake City, UT 84114. Direct Link: <https://le.utah.gov/xcode/Title58/Chapter55/58-55.html> **OPEN BOOK**

## 5.4 Utah Master Electrician Rule and Laws

240 minutes · 80 questions · 75% to pass · open book

| Content Area                                              | Questions |
|-----------------------------------------------------------|-----------|
| Communications Systems                                    | 1         |
| Conductors & Cables                                       | 3         |
| Definitions & General Requirements                        | 2         |
| Grounding & Bonding                                       | 5         |
| Lighting & General Use Equipment                          | 1         |
| Motors & Controllers                                      | 2         |
| Overcurrent Protection                                    | 2         |
| Raceways & Enclosures                                     | 1         |
| Services, Feeders & Branch Circuits                       | 4         |
| Special Conditions                                        | 2         |
| Special Occupancies & Equipment                           | 3         |
| Current, Resistance, Voltage Drop                         | 8         |
| NFPA 70E                                                  | 5         |
| DOPL Licensing Act, Title 58-1                            | 7         |
| General DOPL Licensing Laws, Administrative Rule, R156-1  | 7         |
| Construction Trades Licensing Act, Title 58-55            | 7         |
| Electricians Licensing Act, Administrative Rule, R156055b | 7         |
| Workplace Safety                                          | 9         |
| Utah NEC Amendments, 15A                                  | 4         |

| Content Area    | Questions |
|-----------------|-----------|
| Total questions | 80        |

### Exam References and Study Materials

The references marked "Open Book" are permitted for use during the examination. All other references are recommended for exam preparation only and are not permitted during the examination.

- **NFPA 70 - National Electrical Code 2023**, 2023. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. **OPEN BOOK**
- **NFPA 70E - Standard for Electrical Safety in the Workplace**, 2024. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. **OPEN BOOK**
- **Ugly's Electrical References**, 2023. Jones and Bartlett Publishers, 40 Tall Pine Dr., Sudbury, ME 01776. **OPEN BOOK**
- **State Construction and Fires Codes Act Title 15A, Chap 3, Part 6, Section 601 15A-3-601(1)**. Utah State Legislature. **OPEN BOOK**
- **Title 58. Occupations and Professions | Chapter 1, Sections 301 & 501**. Utah State Legislature. **OPEN BOOK**
- **Utah Construction Trades Licensing Act, Title 58, Chapter 55**. Department of Commerce | Division of Professional Licensing, Home | Utah Legislature, Salt Lake City, UT 84114. Direct Link: <https://le.utah.gov/xcode/Title58/Chapter55/58-55.html> **OPEN BOOK**
- **Utah Electricians Licensing Act Rule, R156-55b**, 2020. Department of Commerce | Division of Professional Licensing | Utah Office of Administrative Rules, Home - Utah Office of Administrative Rules, Salt Lake City, UT 84114. <https://adminrules.utah.gov/public/search/R156-55b/Current%20Rules> **OPEN BOOK**
- **Utah General Rule of the Division of Professional Licensing , R156-1 Sections 102, 308, 309)**. Department of Commerce | Division of Professional Licensing | Utah Office of Administrative Rules, Home - Utah Office of Administrative Rules, Salt Lake City, UT 84114. **OPEN BOOK**
- **Workplace Safety and Security (R614-1-5)**. UT - Utah DOPL, 160 E 300 S, Salt Lake City, UT 84114, Salt Lake City, UT 84114. **OPEN BOOK**
- **Utah Labor Commission - Industrial Accidents**. Department of Commerce | Division of Professional Licensing | Utah Office of Administrative Rules, Home - Utah Office of Administrative Rules, Salt Lake City, UT 84114. **OPEN BOOK**
- **Occupational Safety and Health Administration (2025). 29 CFR Part 1910, Subpart I - Personal Protective Equipment**, 2025. U.S. Department of Labor, DC. <https://www.osha.gov/laws-regs/regulations/standardnumber/1910/1910SubpartI> **OPEN BOOK**

## 5.5 Utah Master Electrician Rule and Laws

240 minutes · 80 questions · 75% to pass · open book

| Content Area                        | Questions |
|-------------------------------------|-----------|
| Communications Systems              | 1         |
| Conductors & Cables                 | 3         |
| Definitions & General Requirements  | 2         |
| Grounding & Bonding                 | 5         |
| Lighting & General Use Equipment    | 1         |
| Motors & Controllers                | 2         |
| Overcurrent Protection              | 2         |
| Raceways & Enclosures               | 1         |
| Services, Feeders & Branch Circuits | 4         |

| Content Area                                              | Questions |
|-----------------------------------------------------------|-----------|
| Special Conditions                                        | 2         |
| Special Occupancies & Equipment                           | 3         |
| Current, Resistance, Voltage Drop                         | 8         |
| NFPA 70E                                                  | 5         |
| DOPL Licensing Act, Title 58-1                            | 7         |
| General DOPL Licensing Laws, Administrative Rule, R156-1  | 7         |
| Construction Trades Licensing Act, Title 58-55            | 7         |
| Electricians Licensing Act, Administrative Rule, R156055b | 7         |
| Workplace Safety                                          | 9         |
| Utah NEC Amendments, 15A                                  | 4         |
| <b>Total questions</b>                                    | <b>80</b> |

### Exam References and Study Materials

The references marked “Open Book” are permitted for use during the examination. All other references are recommended for exam preparation only and are not permitted during the examination.

- **NFPA 70 - National Electrical Code 2023**, 2023. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. **OPEN BOOK**
- **NFPA 70E - Standard for Electrical Safety in the Workplace**, 2024. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. **OPEN BOOK**
- **Ugly's Electrical References**, 2023. Jones and Bartlett Publishers, 40 Tall Pine Dr., Sudbury, ME 01776. **OPEN BOOK**
- **State Construction and Fires Codes Act Title 15A, Chap 3, Part 6, Section 601 15A-3-601(1)**. Utah State Legislature. **OPEN BOOK**
- **Title 58. Occupations and Professions | Chapter 1, Sections 301 & 501**. Utah State Legislature. **OPEN BOOK**
- **Utah Construction Trades Licensing Act, Title 58, Chapter 55**. Department of Commerce | Division of Professional Licensing, Home | Utah Legislature, Salt Lake City, UT 84114. Direct Link: <https://le.utah.gov/xcode/Title58/Chapter55/58-55.html> **OPEN BOOK**
- **Utah Electricians Licensing Act Rule, R156-55b**, 2020. Department of Commerce | Division of Professional Licensing | Utah Office of Administrative Rules, Home - Utah Office of Administrative Rules, Salt Lake City, UT 84114. <https://adminrules.utah.gov/public/search/R156-55b/Current%20Rules> **OPEN BOOK**
- **Utah General Rule of the Division of Professional Licensing , R156-1 Sections 102, 308, 309)**. Department of Commerce | Division of Professional Licensing | Utah Office of Administrative Rules, Home - Utah Office of Administrative Rules, Salt Lake City, UT 84114. **OPEN BOOK**
- **Workplace Safety and Security (R614-1-5)**. UT - Utah DOPL, 160 E 300 S, Salt Lake City, UT 84114, Salt Lake City, UT 84114. **OPEN BOOK**
- **Utah Labor Commission - Industrial Accidents**. Department of Commerce | Division of Professional Licensing | Utah Office of Administrative Rules, Home - Utah Office of Administrative Rules, Salt Lake City, UT 84114. **OPEN BOOK**
- **Occupational Safety and Health Administration (2025). 29 CFR Part 1910, Subpart I - Personal Protective Equipment**, 2025. U.S. Department of Labor, DC. <https://www.osha.gov/laws-regs/regulations/standardnumber/1910/1910SubpartI> **OPEN BOOK**

## 5.6 Utah Residential Electrician Examination

240 minutes • 90 questions • 75% to pass • open book

| Content Area                        | Questions |
|-------------------------------------|-----------|
| Power                               | 6         |
| Resistance                          | 7         |
| Current                             | 7         |
| Voltage                             | 6         |
| State Laws & Rules                  | 4         |
| Pools, Photovoltaic & Wind          | 5         |
| Communications Systems              | 0         |
| Lighting & General Use Equipment    | 7         |
| Grounding & Bonding                 | 9         |
| Conductors & Cables                 | 7         |
| Overcurrent Protection              | 8         |
| Services, Feeders & Branch Circuits | 8         |
| Raceways & Enclosures               | 5         |
| Definitions & General Requirements  | 5         |
| Voltage Drop                        | 6         |
| <b>Total questions</b>              | <b>90</b> |

### Exam References and Study Materials

The references marked “Open Book” are permitted for use during the examination. All other references are recommended for exam preparation only and are not permitted during the examination.

- **NFPA 70 - National Electrical Code 2023**, 2023. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. **OPEN BOOK**
- **Ugly's Electrical References**, 2023. Jones and Bartlett Publishers, 40 Tall Pine Dr., Sudbury, ME 01776. **OPEN BOOK**
- **Utah DOPL Licensing Act, 58-1**. Department of Commerce | Division of Professional Licensing, Home | Utah Legislature, Salt Lake City, UT 84114. [https://le.utah.gov/xcode/Title58/Chapter1/58-1.html?v=C58-1\\_1800010118000101](https://le.utah.gov/xcode/Title58/Chapter1/58-1.html?v=C58-1_1800010118000101) **OPEN BOOK**
- **Utah General Rule of the Division of Occupational and Professional Licensing, R156-1**, 2020. Department of Commerce | Division of Professional Licensing | Utah Office of Administrative Rules, Home - Utah Office of Administrative Rules, Salt Lake City, UT 84114. <https://adminrules.utah.gov/public/search/R156-1/Current%20Rules> **OPEN BOOK**
- **Utah Electricians Licensing Act Rule, R156-55b**, 2020. Department of Commerce | Division of Professional Licensing | Utah Office of Administrative Rules, Home - Utah Office of Administrative Rules, Salt Lake City, UT 84114. <https://adminrules.utah.gov/public/search/R156-55b/Current%20Rules> **OPEN BOOK**
- **Utah Construction Trades Licensing Act, Title 58, Chapter 55**. Department of Commerce | Division of Professional Licensing, Home | Utah Legislature, Salt Lake City, UT 84114. Direct Link: <https://le.utah.gov/xcode/Title58/Chapter55/58-55.html> **OPEN BOOK**

## 6. Exam Day Rules and Procedures

What to bring, what to leave behind, and the rules every candidate must follow on exam day.

## 6.1 Testing site – check-in deadline

The doors to each testing center will open at least 15 minutes before all scheduled testing appointments to check candidates into the testing center. You should plan to arrive early to make sure you are seated by the time the testing begins. If you arrive late, AND the testing session has already begun, YOU WILL BE TURNED AWAY, will forfeit your exam fee, and will be required to reschedule for a future testing date.

## 6.2 What is Examroom?

Examroom is a remote exam monitoring service that allows you to take your exam on your own computer at your home. On exam day, you log into the Examroom website and request to start your exam. An exam proctor will greet you over your computer, will verify your identity, take your picture, and observe you throughout the testing process.

**Not every computer system is capable of taking an exam on Examroom.** The following are the **MINIMUM** requirements:

- The operating system on computer needs to be recent (less than 3-4 years old)
- Works on a MAC, PC, or Chromebook
- Need either a Chrome or Firefox browser (Chrome works best)
- Need a functioning computer web-camera and microphone
- Need a good consistent Internet connection capable of uploading files in excess of 3 Mbps

Please do a system check before scheduling: <https://provexam.examroom.ai/system-check/>

If you do not have access to equipment that meets the minimum requirements, Prov has laptops available for use. To request access, call (866) 720-7768.

## 6.3 Remote testing information

By choosing to take your exam remotely, you agree to abide by the following conditions:

1. You will need to be in a quiet, distraction-free environment.
2. You need to sit at a table, desk, or counter.
3. Your table or desk needs to be completely clear of anything you are not permitted to use during testing.
4. All non-testing electronic equipment needs to be removed from the room.
5. All windows in the testing room must be covered.
6. Your area under your table, desk, or chair needs to be clear of everything.
7. Your work area needs to be obstruction free so that we can see you, your arms and hands, throughout the entire testing process.
8. You are not permitted to have anyone in the room with you, nor can you receive any aid from anyone during the exam.
9. You are not permitted to access any other website during testing unless directed by the system.
10. If requested to download a special extension on your computer, you will not tamper with it or try to disable it while testing.

## 6.4 Exam day procedures

On the day of your exam:

1. Head to <https://provexam.com>
2. Click "Start My Exam" from the home page menu

3. Review the instructions on the page and click "Start My Exam" to be directed to <https://provexam.examroom.ai/signin/#!/auth/login>
4. Enter the email address you used to register for your exam
5. Enter your candidate ID as your password
6. You will be greeted by an onboarding agent to help you check-in and start your exam

## 6.5 Proof of identity

You will be required to show government-issued, photo-bearing identification that includes your signature. Your first and last name on your ID MUST match the name on your admission documents. The photo-bearing ID must be current and valid. Forms of valid photo-bearing ID are a driver's license, passport, or military ID. Temporary IDs must have a photo to be accepted. Expired IDs will NOT be accepted. Please contact Prov in advance of your exam date if you have any questions regarding your photo ID. You will also be required to sign a testing center log and will be photographed by the testing center staff. If you cannot produce a valid government-issued photo ID, refuse to participate in signing as instructed or refuse to be photographed, you will be dismissed from the testing center and forfeit all testing fees for that testing session.

## 6.6 Prohibited items

No cameras, recorders, cell phones, computers, pagers, tablet computers, music players, smart watches, radios, electronic games, or any other electronic devices are allowed in the testing room. Talking and smoking are not allowed in the testing room.

Additionally, other personal items such as purses, notebooks, references or study materials, briefcases, backpacks, wallets, pens, pencils, other writing devices, food or any other items should be placed in secure storage at the testing facility.

For exam security you may also be asked to remove articles of clothing that may pose a security risk such as the following:

- Bulky clothing, scarves, hoodies, shawls, vests, jackets, coats, and so forth.
- Hats or headgear not associated with religious reasons.
- Any other clothing or device that may be interpreted as having the potential to compromise the testing process.

### Important

We ask that you leave all unauthorized materials in your car or vehicle. If you are caught using unauthorized materials during testing, these materials will be confiscated, your testing will be terminated with your exam fee forfeited, and the State will be notified of your dismissal from the exam.

## 6.7 Visitors

No one other than the candidate will be allowed in the testing room.

## 6.8 Unethical conduct

Any individual caught giving or receiving assistance during or after the examination or caught using unauthorized materials during the examination will be reported directly to the Board. Those caught in the act of cheating will be dismissed from the examination and their testing results will be frozen. Furthermore, the candidate will forfeit the examination fees paid. Finally, anyone caught with exam questions in their possession, either during or following the examination will be prosecuted by Prov for theft of copyrighted testing materials.

## 6.9 Candidate civility expectations

We understand that taking an exam can be stressful. Sometimes this stress may cause someone to visibly show their frustration during or after the testing event. While we understand the sources of stress, we find any action that threatens our proctors or examiners to be unacceptable. If a candidate verbally or physically threatens or assaults any of our proctors or examiners, that candidate may be banned from testing for a time. The candidate's actions will be reported to the licensing Board or agency. If any physical harm occurs, civil action may also be taken against the candidate.

## 7. Results, Retesting, and Exam Challenges

### 7.1 Results reporting

Knowledge: Prov's scoring system grades your exam immediately upon completion and automatically forwards results to your licensing authority.

Practical: Results are not provided at the testing site. Prov releases your score report within 1 day of your examination, emails it to the address on your registration, and forwards your results to your licensing authority.

### 7.2 Retesting

There is no limit to the number of attempts allowed on a single approval. Your approval to take the exam is valid for 1 year; if you have not taken it by then, you must reapply. If you do not pass, you must wait 30 days before retesting. After your sixth failed attempt, you must wait 120 days before each further attempt.

Candidates cannot retake an exam once they have passed unless required by their licensing authority.

## 8. Non-Discrimination and ADA Accommodations

### 8.1 Prov's non-discrimination statement

Prov provides equal access to its exams and testing programs for all eligible persons. Although individual jurisdictions that Prov represents are wholly responsible for determining eligibility of candidates, it is the policy of Prov to maintain an environment free of discrimination and to prohibit discrimination and harassment against any person on the basis of race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, and veteran, marital or family status.

Harassment of Prov program participants, proctors, staff or candidates will not be tolerated. If candidates wish to express concerns about discrimination, they should contact Prov at (801) 733-4455 or write to: Prov, Inc., 200 W Civic Center Dr, Suite 160, Sandy, UT 84070.

### 8.2 Americans with Disabilities Act accommodations

Prov complies with the Americans with Disabilities Act (ADA) in providing special accommodations. Written documentation from a licensed physician or psychologist documenting the disability and the recommended accommodations is required, and Prov will work directly with you to arrange the approved accommodations.

To learn more or request an accommodation, visit our ADA Accommodations page at [provexam.com/ada-accommodations](https://provexam.com/ada-accommodations).

#### Note

Accommodations will not be provided based solely on a candidate's inability to read and comprehend English.

## 9. Utah Testing Site Locations

The following are the testing sites where you may schedule to take your examinations in Utah. Written examinations may be taken at any of these sites or at any Prov testing center in the United States, and remote testing is available at all times. Practical examinations are given only at the sites marked "Practical" or "Theory & Practical" below.

Note that sites may change as needed. Please refer to the current online scheduling system at [provexam.com](https://provexam.com) to find available testing times for each location.

Prov has **23** testing centers in Utah, located in the following cities:

Cedar City, Delta, Ephraim, Herriman, Kanab, Layton, Logan, Nephi, Ogden, Orem, Price, Provo, Richfield, Salt Lake City, Sandy, St. George, Taylorsville, Tooele and West Jordan

| No. | City       | Testing Center                                     | Address                                                                                     | Testing Center Type |
|-----|------------|----------------------------------------------------|---------------------------------------------------------------------------------------------|---------------------|
| 1   | Cedar City | Southern Utah University                           | 351 W. University Blvd<br>Electronic Learning Center (ELC), Rm. 211<br>Cedar City, UT 84720 | Theory              |
| 2   | Cedar City | Southwest Technical College                        | 757 West 800 South<br>Testing Services<br>Cedar City, UT 84720                              | Theory              |
| 3   | Delta      | Utah State University - Delta                      | 285 E 450 N<br>Testing Center - Suite 110<br>Delta, UT 84624                                | Theory              |
| 4   | Ephraim    | Utah State University - Ephraim                    | 325 West 100 North<br>Testing Services<br>Ephraim, UT 84627                                 | Theory              |
| 5   | Herriman   | Salt Lake City Community College - Herriman Campus | 14551 S Sentinel Ridge Boulevard<br>Testing Center<br>Herriman, UT 84096                    | Theory              |
| 6   | Kanab      | Utah State University - Kanab Campus               | 733 South Cowboy Way<br>Testing Center<br>Kanab, UT 84741                                   | Theory              |
| 7   | Layton     | Prov Testing Center - Layton                       | 1776 N. Hill Field Road<br>Testing Services - Suite 1<br>Layton, UT 84041                   | Theory & Practical  |
| 8   | Logan      | Bridgerland Technical College - Logan Campus       | 1301 North 600 West<br>Assessment Center - Room 614<br>Logan, UT 84321                      | Theory              |
| 9   | Logan      | Utah State University - Logan                      | 650 N 875 E<br>Professional Testing Center - University Inn Room 115<br>Logan, UT 84322     | Theory              |
| 10  | Nephi      | Utah State University - Nephi                      | 346 East 600 North, Basement<br>Testing Center<br>Nephi, UT 84648                           | Theory              |

| No. | City           | Testing Center                                       | Address                                                                                                             | Testing Center Type |
|-----|----------------|------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------|---------------------|
| 11  | Ogden          | Ogden-Weber Technical College                        | 200 N. Washington Blvd<br>Testing Services - Business Technology Building, Room 116<br>Ogden, UT 84404              | Theory              |
| 12  | Ogden          | Weber State University                               | 3885 W. Campus Drive<br>Student Services Building - RM 260<br>Ogden, UT 84408                                       | Theory              |
| 13  | Orem           | Utah Valley University                               | 1165 West 800 South<br>UVU Testing Services - Wolverine Service Center, Room 104<br>Orem, UT 84058                  | Theory              |
| 14  | Price          | Utah State University Eastern - Price                | 451 East 400 North<br>Testing Services - Reeves Building #114<br>Price, UT 84501                                    | Theory              |
| 15  | Provo          | Prov Testing Center - Provo                          | 2255 N. University Parkway<br>Testing Services - Suite 11<br>Provo, UT 84604                                        | Theory & Practical  |
| 16  | Richfield      | Snow College                                         | 800 West 200 South<br>Testing Center - Room 130<br>Richfield, UT 84701-2414                                         | Theory              |
| 17  | Salt Lake City | Salt Lake City Community College - South City Campus | 1575 S. State Street<br>South City Testing Center - Room 2-153<br>Salt Lake City, UT 84115                          | Theory              |
| 18  | Sandy          | Prov Testing Center - Sandy                          | 10645 S. State Street<br>Testing Services<br>Sandy, UT 84070                                                        | Theory & Practical  |
| 19  | St. George     | Prov Testing Center - St. George                     | 2654 E. Redcliffs Drive<br>Testing Services - Suite G<br>St. George, UT 84790                                       | Theory & Practical  |
| 20  | St. George     | Utah Tech University                                 | 46 South 1000 East<br>Testing Center<br>St. George, UT 84770                                                        | Theory              |
| 21  | Taylorsville   | Salt Lake Community College - Redwood Campus         | 4600 S. Redwood Road<br>Redwood Testing Services - LIB 017<br>Taylorsville, UT 84123                                | Theory              |
| 22  | Tooele         | Tooele Technical College                             | 88 S. Tooele Blvd<br>Testing Center<br>Tooele, UT 84074                                                             | Theory              |
| 23  | West Jordan    | Salt Lake Community College - West Jordan Campus     | 3491 W. Wights Fort Road<br>West Jordan Testing Services - Jordan Health Science, Room 054<br>West Jordan, UT 84088 | Theory              |

**Remote Testing** is available via [Examroom.ai](https://examroom.ai) — take your written exam from home without traveling to a testing center. See the "Remote Testing" sections earlier in this bulletin for full requirements.

## 10. Testing Rules and System Navigation

Please take a moment to read the following information. If you have any questions, please let your proctor know. Failure to follow these testing rules can have serious consequences.

**Be advised, the testing center and testing room may be under video surveillance.**

### 10.1 Testing rules

- Be courteous and do not disturb others.
- After you are seated, follow all the instructions given and verify the information presented to you. This information will include your name, candidate ID, exam name, and occasionally additional testing materials such as graphics.
- If you leave the testing room during the exam, you must notify your proctor and turn in all your testing materials.
- You may take up to 3 breaks during your examination. Please note that when you take a break you will not be able to change any answers to questions you have previously seen or review any prior answers to questions.
- If you take a restroom break the exam time will continue to countdown and the lost time cannot be recovered.
- If your computer freezes, shuts down, or will not move to the next question notify your proctor immediately and they will be able to restart your exam without loss of available testing time.
- At the end of your exam, remain seated, raise your hand and wait for the proctor to start the check-out process with you. Once all testing materials have been accounted for by your proctor, you may collect your belongings and leave the testing center.
- Please visit [provexam.com](https://provexam.com) and select "Learn About My Exam" for additional information.

- |                   |                         |
|-------------------|-------------------------|
| ■ No Talking      | ■ No Eating             |
| ■ No Drinking     | ■ No Tobacco Use        |
| ■ No Cell Phones  | ■ No Electronic Devices |
| ■ No Visitors     | ■ No Cheating           |
| ■ No Taking Notes | ■ No Marking in Books   |

### 10.2 Reference rules for open-book exams

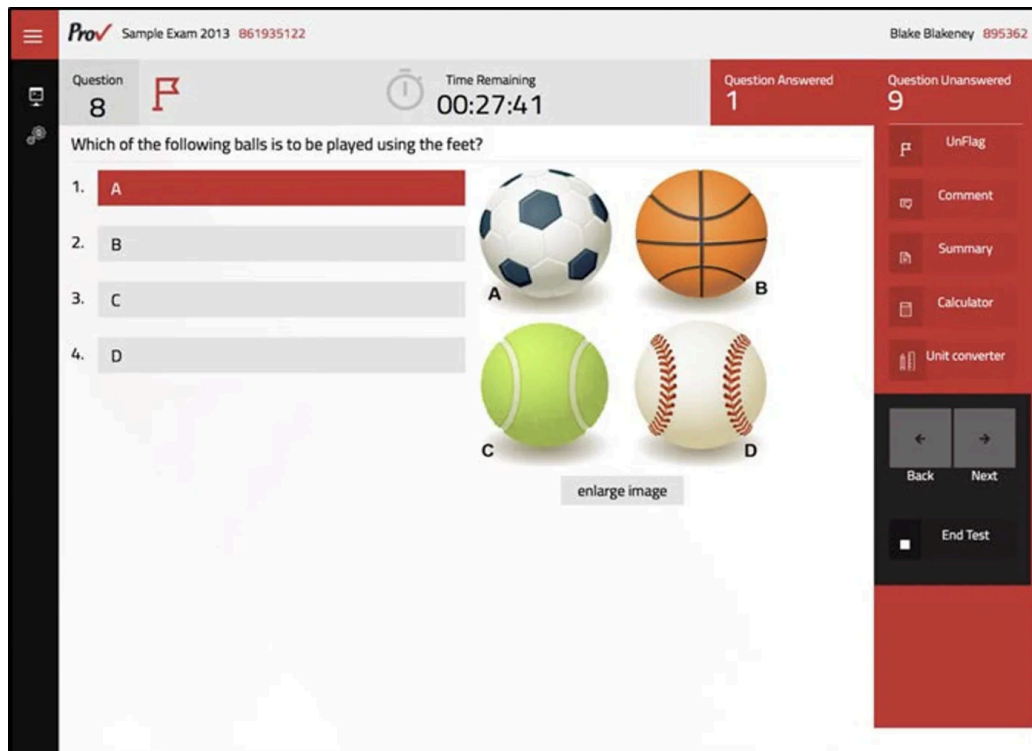
- Book title must be exact. *Exceptions:* Older/new editions are always permitted. Substitutes are allowed if listed in the Exam Details.
- Photocopied versions of a reference book are ONLY permitted when stated in the Exam Details.
- Permanent tabs such as gummed tabs, self-adhesive tabs with printable inserts, or insertable tab dividers (for three ring binders only) are permitted.
- Moveable items such as repositionable tabs or Post-it notes are NOT permitted in a reference book.
- Books can have highlighting and underlining in pen only; however, you cannot mark in your books during the exam.
- Handwritten notes are NOT allowed in any portion of a reference book unless authorized by your licensing or certifying jurisdiction.
- Other documents (such as formula sheets or the Tom Henry and Kelly Indexes) or stickers CANNOT be added, glued or taped to a reference book.

### Important — Unethical behavior

Individuals caught giving or receiving assistance during or after the examination, or caught using unauthorized materials during the examination will be reported to the Board. Those caught in the act of cheating will be dismissed from the examination and their testing results will be frozen. Furthermore, the candidate will forfeit the examination fees paid. Finally, anyone caught with exam questions in their possession, either during or following the examination will be prosecuted by Prov for theft of copyrighted testing materials.

## 10.3 Computer testing navigation

Please review the following guide to understand how to navigate the Prov computer-based testing system.



| Feature                             | How it works                                                                                                                                                                                                                                                                                                                                        |
|-------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Total number of questions</b>    | Indicated in the upper right-hand corner of the screen.                                                                                                                                                                                                                                                                                             |
| <b>Available time</b>               | Posted in hours and minutes. The exam will end automatically when <b>Time Remaining</b> reaches 0:00.                                                                                                                                                                                                                                               |
| <b>Selecting your answer</b>        | Use your mouse to select a number ( <b>1</b> , <b>2</b> , <b>3</b> , or <b>4</b> ). The answer is highlighted (or checked) when selected. You may change your selected answer for any question until the exam is over. If you do not know the answer to a question, it is to your advantage to guess, since there is no penalty for a wrong answer. |
| <b>Tracking difficult questions</b> | Press the <b>Flag</b> Button to help you keep track of questions you wish to return to at a later time. Flagging questions has no impact on scoring. Press the button again to Unflag the question. You may see which questions have been flagged by clicking <b>Summary</b> .                                                                      |
| <b>Question comments</b>            | During the assessment, if you have a question or concern about a particular exam question, the proctor cannot answer questions about exam content; however, you can send a comment to                                                                                                                                                               |

| Feature                        | How it works                                                                                                                                                                                                    |
|--------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                | Prov's Test Development Department by clicking the <b>Comment</b> button. Please leave a specific description. Staff will process your comments within two weeks.                                               |
| Moving to a different question | Use your mouse to select the <b>Next</b> or <b>Back</b> buttons. Press Next to move forward. Press Back to move backward. You may also use your arrow keys (← →) to move forward and backward through the exam. |
| Reviewing your progress        | Press the <b>Summary</b> button to see a table indicating which questions are unanswered or which you have flagged.                                                                                             |
| Ending the exam early          | Press <b>End Test</b> button when you are ready to leave the exam. It is recommended that you review your exam and verify there are no unanswered questions prior to ending the exam.                           |

## 11. Revision History

The table below lists every revision to this bulletin, most recent last.

| Version | Date             | Description of Change                                                     | Prepared By |
|---------|------------------|---------------------------------------------------------------------------|-------------|
| 1.0     | October 16, 2026 | Initial release of the redesigned candidate bulletin (UT CIB 2026.10.16). | Prov, Inc.  |

In the next few days, Prov will email you a link to our candidate experience survey, please let us know how we did!