STATE OF MAINE
PROFESSIONAL & FINANCIAL REGULATION

Prov

STATE OF MAINE

Office of Professional and Occupational Regulation

Candidate Information Bulletin

YOUR GUIDE TO EXAM DAY

This bulletin contains everything you need to register, schedule, prepare for, and take your licensing examination. Read this bulletin in full before you register.

Administered by Prov, Inc. on behalf of the
Maine Office of Professional and Occupational Regulation

ME CIB 2026.10.31

Document Information

Read this bulletin in full before you register. It explains how to apply, how to schedule, what to bring, what is on each examination, and what happens after your exam.

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1. Frequently Asked Questions

If your question is not answered here, read the relevant section of this bulletin, then contact the Board or Prov using the details in Section 2.

1. **What is the registration process?**
   You may register to take your exam by logging into Prov's website and pressing the Schedule an Exam button and then selecting "New Test-taker". Once you have entered your registration information, you can schedule your exam at your convenience.
2. **How do I schedule my exam?** You schedule your exam when you register at: https://provexam.com/scheduler
   You may also call/text us at (801) 733-4455. More information about exam scheduling is provided in this bulletin.
3. **Where can I take my exam?** You may take your exam at any one of Prov's 3 Computer Based Testing (CBT) testing centers in Maine. Locations are provided later in this bulletin. Exams may also be taken remotely from home.
4. **How much does it cost?** Exam fees are paid to Prov at the time of registration. Fees vary by exam and are listed with each exam below.
5. **When do I get my exam results?** Prov's scoring system grades your exam immediately upon completion and automatically forwards results to your licensing authority.
6. **What is on the exam?** Exam information is provided in this bulletin.

Note
Prov is not authorized to make the determination of which examination(s) candidates must take. If a candidate is unsure which exam is needed for the license being sought, resolve this question before scheduling. Contact the Board with questions regarding which exam(s) to take.

2. Contact Information

Please read through this bulletin completely for answers to your questions. If you still have unanswered questions, you may contact us at the following:

EXAM APPROVAL & LICENSING

Maine Office of Professional and Occupational Regulation
76 Northern Avenue
Gardiner, ME 04345
Ph: (207) 624-8605

TESTING QUESTIONS

Prov, Inc.
200 W Civic Center Dr, Suite 160
Sandy, Utah 84070
Call or Text: (801) 733-4455
(Messaging rates may apply)
www.provexam.com
support@provexam.com
8:00 am to midnight ET, Monday - Friday

3. General Testing Information

The Board has contracted with Prov, Inc. to administer the required written examinations for licensure. The purpose of this bulletin is to provide you with information about taking your licensing examination.

Testing with Prov

Your written exam will be administered by computer at one of Prov's testing centers. Prov's testing system is easy to use and requires no specific computer experience to take the exam.

Written exams may also be taken remotely from home. More information about remote testing is provided in the section titled "Remote Testing".

The following link will take you to a short video that demonstrates Prov's testing system: https://youtu.be/h3T9svnIdLY.

Where to take your exam in Maine

Prov has **3** testing locations in Maine where you may take your written examination. Locations are provided later in this bulletin.

Remote Testing

Prov is also authorized to offer these exams remotely. This means examinations can be taken at home (or any other quiet site with adequate internet speed and free from distractions). This space must be private and is not available to anyone other than the testing candidate during testing. You will use the Examroom.ai remote proctoring tool.

More information about remote testing is provided on the following pages of this bulletin.

4. Registration and Scheduling

How to register, schedule your examination, and change or cancel a testing appointment.

4.1 How to register online

You may register to take your exam by logging into Prov's website and pressing the Schedule an Exam button and then selecting "New Test-taker". Once you have entered your registration information, you can schedule your exam at your convenience.

IMPORTANT: When you register for your examination, you MUST enter your name EXACTLY as it appears on your government issued Photo Identification (ID), including your middle initial or your middle name as it appears on your ID. If your name does not match when you sign in at the testing center, you will be dismissed from the testing center and forfeit all testing fees for that testing session.

1. To register for your exam, go to: https://provexam.com/scheduler, or call the Prov Call Center at (801) 733-4455 to complete the registration process if preferred.
2. Click **"Schedule an Exam"**.
3. Under **"New Test-Taker"**, click **"Get Started"**.
4. Use the dropdown menu under **"Select Certifying Body"** and select: **ME - Maine Office of Professional and Occupational Regulation**.
5. Under **"Select a License/certificate"**, choose the license (and language) you are seeking, then press **NEXT**.
    - Boiler Inspector
    - Boiler Operator
    - Delivery Technician Authority

- Elevator Inspector
- Elevator Mechanic
- First Class Stationary Steam Engineer
- Fourth Class Stationary Steam Engineer
- Geologist Certification
- Journeyman Electrician
- Journeyman Oil Burner Technician 1 & 2 oils (over 15 gph)
- Journeyman Oil Burner Technician 1 & 2 oils (up to 15 gph)
- Journeyman Oil Burner Technician 4, 5 & 6 oils
- Journeyman Plumber
- Journeyman Solid Fuel Technician
- Lift Mechanic
- Limited Electrician - House Wiring
- Limited Electrician - Low Energy
- Limited Electrician - Outdoor Signs
- Limited Electrician - Refrigeration
- Limited Electrician - Traffic Signals, including Outdoor Lighting of Traffic Signals
- Maine Soil Scientist
- Master Electrician
- Master Oil Burner Technician 1 & 2 oils (over 15 gph)
- Master Oil Burner Technician 1 & 2 oils (up to 15 gph)
- Master Oil Burner Technician 4, 5, 6 oils
- Master Plumber
- Master Solid Fuel Technician
- Plant Operator Authority
- Propane & Natural Gas Appliance Connection and Service Technician
- Propane & Natural Gas Large Equipment Installation & Service Technician
- Propane & Natural Gas Tank Setter and Outside Piping Technician
- Second Class Stationary Steam Engineer
- Third Class Stationary Steam Engineer

6. Enter your information exactly as it appears on your government issued ID: Name (First, Middle and Last), Street address, City, State, and Postal Code. Additionally, please provide your Social Security number, Email Address, and Telephone Number. Then select the button labeled **SAVE CHANGES**.
7. Select a Date, Time, and Location for each exam. Prov's scheduling system will search for the closest testing centers to the address you entered. Select the **SCHEDULE** hyperlink to check the calendar for a specific testing center.
8. Select an exam date and time from the calendar. Confirm your selected date and time and select **Add to Cart**.
9. Proceed to payment. Please enter your form of electronic payment (MasterCard, Visa, AMEX) or coupon code if provided. The invoice for your exam payment will be automatically emailed to you and will include your scheduled date and time.

If you have any problems with online registration, you may call or text Prov at (801) 733-4455.

4.2 Scheduling your exam online

If you registered without scheduling, or need to schedule another exam or attempt, sign back in to the scheduler:

1. To schedule your exam, go to: https://provexam.com/scheduler. From our homepage, select **"Schedule an Exam"**. Next, under **"Returning User"**, click **"Get Started"**.
2. Enter your Email Address, as well as your Last Name. Then press the **NEXT** button. A verification code will be sent to your email.
3. After entering the code, you will see the Candidate Dashboard and your available exams. Click **"Schedule Now"**.
4. Underneath **"Exams Available for Scheduling"**, click **"Find a suitable time and venue"**.
5. Prov's scheduling system will search for the closest testing centers to the address you entered. Select the **SCHEDULE** hyperlink to check the calendar for a specific testing center.
6. Select an exam **date** and **time** from the calendar. Confirm your selected date and time and select **Add to Cart.**
7. Proceed to payment with your electronic payment method (MasterCard, Visa, AMEX) or coupon code if provided. The invoice for your exam payment will be automatically emailed to you.

If you have any problems with online scheduling, you may call or text Prov at (801) 733-4455.

4.3 Scheduling by phone

To schedule an examination by phone, candidates should contact Prov at (801) 733-4455. Prov scheduling staff is available 8:00 am to midnight ET, Monday - Friday.

Candidates should have the photo identification they will use for testing, as well as their payment method, ready to provide to the call center agent. Once scheduled, Prov staff will email them information regarding their testing schedule.

4.4 Cancellation and rescheduling

You can reschedule or cancel your testing appointment online for free if you do so at least **3 days** before your exam date. If you miss your appointment or fail to reschedule or cancel by this deadline, you will forfeit your exam fee.

4.5 Emergency situations

If you are unable to attend your scheduled examination due to an emergency, you must provide written documentation to Prov for review. You may call or text Prov at (801) 733-4455 or send an email to support@provexam.com. If approved, you will be notified and provided with authorization to reschedule your examination.

5. Exam Information

5.1 Study aids and practice exams

Prov offers a digital practice examination for the following exams. A practice exam helps you become familiar with the question format and the subject areas tested; it is not a substitute for studying the references listed for your examination. Purchase it in the Prov bookstore at https://provexam.com/bookstore or by calling (801) 733-4455, then take it online from your Prov account.

- **Maine Journeyman Electrician - Digital Practice Exam** — prepares you for Journeyman Electrician.
- **Generic Journeyman Plumber - Digital Practice Exam** — prepares you for Journeyman Plumber.
- **Maine Master Electrician - Digital Practice Exam** — prepares you for Master Electrician.
- **Generic Master Plumber - Digital Practice Exam** — prepares you for Master Plumber.

The following examinations are administered by Prov on behalf of the Board, grouped by the license each is required for. An examination required for several licenses is listed under each of them.

> **Note**
> Exam fees are paid to Prov at the time of registration. Fees vary by exam and are listed with each exam below.

5.2 Boiler Inspector

Boiler Inspector

Inspection of stationary engines, boilers, or other mechanical equipment.

180 minutes · 20 questions · 70% to pass · open book · exam fee $90.00 · offered in English

Exam References and Study Materials

The references marked “Open Book” are permitted for use during the examination. All other references are recommended for exam preparation only and are not permitted during the examination.

- **Maine Laws & Rules**. ME - Maine Office of Professional and Occupational Regulation, 76 Northern Avenue, Gardiner, ME 04345. OPEN BOOK

5.3 Boiler Operator

Boiler Operator

A Boiler Operator may operate, supervise, or have charge of a heating plant having a capacity of NOT more than 20,000 #/HR or operate or supervise a plant up to the capacity of the license of the engineer in charge of the plant in which the licensee is employed.

180 minutes · 100 questions · 70% to pass · exam fee $90.00 · offered in English

Content Area	Questions
Plant Operations	11
Plant Equipment	14
Boiler	60
Code	10
Math	5
Total questions	**100**

Exam References and Study Materials

The references marked “Open Book” are permitted for use during the examination. All other references are recommended for exam preparation only and are not permitted during the examination.

- **High Pressure Boilers**, 3rd edition. ISBN: 0-8269-4300-4. American Technical Publishers, 10100 Orland Parkway Suite 200, Orland Park, IL 60467-5756. Available at www.go2atp.com. STUDY ONLY
- **Maine Boilers & Pressure Vessel Laws and Rules**, 2015. State of Maine Department of Professional and Financial Regulation, 35 State House Station, Augusta, ME 04333-0035. Available at http://www.maine.gov/pfr/professionallicensing/laws_rules.html STUDY ONLY

5.4 Delivery Technician Authority

Delivery Technician Authority

Permits the technician to deliver propane, either by liquid transfer into a stationary container on the property of the consumer or by placing a portable container on the property of the consumer.

120 minutes · 30 questions · 70% to pass · open book · exam fee $90.00 · offered in English

Content Area	Questions
Maine Fuel Board Laws & Rules	13
NFPA 54 - National Fuel Gas Code	2
NFPA 58 Liquefied Petroleum Gas Code	11
Federal Regulations	4
Total questions	**30**

Exam References and Study Materials

The references marked “Open Book” are permitted for use during the examination. All other references are recommended for exam preparation only and are not permitted during the examination.

- **Title 49 Code of Federal Regulations**. U.S. Department of Labor, DC. OPEN BOOK
- **OSHA 29 CFR 1910**. Mancomm, 315 West 4th Street, Davenport, IA 52801-1204. Available at http://bookstore.gpo.gov. OPEN BOOK
- **Maine Fuel Board Memorandum of Understandings**. Maine Office of Professional and Occupational Regulation, 35 State House Station, Augusta, ME 04333. Available at www.mainefuelboard.gov OPEN BOOK
- **Basics Principles and Practices of Propane**, 2019. Propane Education and Research Council, 1140 Connecticut Ave. NW, Suite 1075, Washington, DC 20036. https://propane.com/resource-catalog/resources/cetp-1-0-basic-principles-and-practices-of-propane-book/ OPEN BOOK
- **Maine Fuel Board Laws and Rules**, 2023. State of Maine Department of Professional and Financial Regulation, 35 State House Station, Augusta, ME 04333-0035. OPEN BOOK
- **NFPA 58: Liquefied Petroleum Gas Code 2020**, 2020. ISBN: 978-145592393-9. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. https://www.nfpa.org/ https://www.nfpa.org/codes-and-standards/all-codes-and-standards/list-of-codes-and-standards/detail?code=58&year=2017 OPEN BOOK
- **NFPA 54 National Fuel Gas Code 2021**, 2021. ISBN: 9781455926237. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. available at NFPA.org OPEN BOOK

5.5 Elevator Inspector

Elevator Inspector

60 minutes · 21 questions · 80% to pass · open book · exam fee $90.00 · offered in English

Exam References and Study Materials

The references marked “Open Book” are permitted for use during the examination. All other references are recommended for exam preparation only and are not permitted during the examination.

- **NFPA 70 - National Electrical Code 2023**, 2023. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. OPEN BOOK

5.6 Elevator Mechanic

Elevator Mechanic

180 minutes · 100 questions · 80% to pass · exam fee $90.00 · offered in English

Exam References and Study Materials

The references marked “Open Book” are permitted for use during the examination. All other references are recommended for exam preparation only and are not permitted during the examination.

- **National Electrical Code 2011 AND National Electrical Code 2014**, 2011 & 2014. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. STUDY ONLY
- **ASME A18.1: Safety Standard for Platform Lifts and Stairway Chairlifts**, 2014. American Society of Mechanical Engineers, Three Park Avenue, New York, NY 10016-5990. STUDY ONLY
- **American Society of Mechanical Engineers (ASME) codes A17.3**, 2011. ME - Maine Office of Professional and Occupational Regulation, 76 Northern Avenue, Gardiner, ME 04345. STUDY ONLY
- **Maine Laws and Rules**. State of Maine Department of Professional and Financial Regulation, 35 State House Station, Augusta, ME 04333-0035. Available at http://www.maine.gov/pfr/professionallicensing/laws_rules.html STUDY ONLY
- **ASME A17.1-2013 Safety Code for Elevators and Escalators**, 2013. ISBN: 9780791868577. American Society of Mechanical Engineers, Three Park Avenue, New York, NY 10016-5990. Available at http://www.asme.org/shop/. STUDY ONLY

5.7 First Class Stationary Steam Engineer

First Class Stationary Steam Engineer

A First Class Stationary Steam Engineer may operate, supervise or have charge of a plant of unlimited steam capacity.

180 minutes · 100 questions · 70% to pass · exam fee $65.00 · offered in English

Content Area	Questions
Boiler	30
Code	20
MATH	10
Plant Equipment	20
Plant Operations	20
Total questions	**100**

Exam References and Study Materials

The references marked “Open Book” are permitted for use during the examination. All other references are recommended for exam preparation only and are not permitted during the examination.

- **Maine Boilers & Pressure Vessel Laws and Rules**, 2015. State of Maine Department of Professional and Financial Regulation, 35 State House Station, Augusta, ME 04333-0035. Available at http://www.maine.gov/pfr/professionallicensing/laws_rules.html STUDY ONLY
- **Black Liquor Recovery Boiler Advisory Committee: Guidelines and Recommended Practices-February 2012**. State of Maine Department of Professional and Financial Regulation, 35 State House Station, Augusta, ME 04333-0035. Available at www.blrbac.org/guidelines STUDY ONLY
- **Boiler Operator's Guide**, 4th edition. ISBN: 978-0070365742. McGraw Hill Glencoe Order Services, P.O. Box 545, Blacklick, OH 43004. Available at www.amazon.com. https://www.amazon.com/Boiler-Operators-Guide-Anthony-Kohan/dp/0070365741 STUDY ONLY

- **High Pressure Boilers**, 3rd Ed,, 2003. ISBN: 0826943004. American Technical Publishers, 10100 Orland Parkway Suite 200, Orland Park, IL 60467-5756. Available at www.amazon.com. STUDY ONLY
- **Steam Plant Operation**, 8th Edition. ISBN: 0-07-141846-6. McGraw Hill Glencoe Order Services, P.O. Box 545, Blacklick, OH 43004. available @ www.amazon.com STUDY ONLY
- **National Board Inspection Code 2015**, 2015. The National Board of Boiler and Pressure Vessel Inspectors, 1055 Crupper Avenue, Columbus, OH 43229-1183. www.nationalboard.org STUDY ONLY
- **Stationary Engineering**. American Technical Publishers, 10100 Orland Parkway Suite 200, Orland Park, IL 60467-5756. Available at www.atp.org STUDY ONLY

5.8 Fourth Class Stationary Steam Engineer

Fourth Class Stationary Steam Engineer

A Fourth Class Stationary Steam Engineer may have charge of a plant of NOT more than 50,000 #/HR or operate or supervise a plant up to the capacity of the license of the engineer in charge of the plant in which the licensee is employed.

180 minutes · 100 questions · 70% to pass · exam fee $65.00 · offered in English

Content Area	Questions
Boiler	58
Code	10
Math	7
Plant Equipment	10
Plant Operations	15
Total questions	**100**

Exam References and Study Materials

The references marked “Open Book” are permitted for use during the examination. All other references are recommended for exam preparation only and are not permitted during the examination.

- **Maine Boilers & Pressure Vessel Laws and Rules**, 2015. State of Maine Department of Professional and Financial Regulation, 35 State House Station, Augusta, ME 04333-0035. Available at http://www.maine.gov/pfr/professionallicensing/laws_rules.html STUDY ONLY
- **Boiler Operator's Guide**, 4th edition. ISBN: 978-0070365742. McGraw Hill Glencoe Order Services, P.O. Box 545, Blacklick, OH 43004. Available at www.amazon.com. https://www.amazon.com/Boiler-Operators-Guide-Anthony-Kohan/dp/0070365741 STUDY ONLY
- **High Pressure Boilers**, 4th edition, 2009. ISBN: 978-0-8269-4309-5. American Technical Publishers, 10100 Orland Parkway Suite 200, Orland Park, IL 60467-5756. Available at www.go2atp.com. STUDY ONLY

5.9 Geologist Certification

Geologist Certification

80 minutes · 40 questions · 70% to pass · exam fee $100.00 · offered in English

Content Area	Questions
Geologist Certification Form A	20
Geologist Certification Form B	20
Total questions	**40**

5.10 Journeyman Electrician

Journeyman Electrician

A Journeyman Electrician is qualified and tested to perform work in the electrical trades and test a candidate's knowledge of the planning, installation, repair, alteration, and maintenance of electric conductors, raceways, and equipment for light, heat, and power while employed by a Master Electrician.

180 minutes · 80 questions · 70% to pass · open book · exam fee $90.00 · offered in English

Content Area	Questions
General Electrical Theory & Principles	10
Wiring & Protection	16
Service Feeders and Branch Circuits	5
Wiring Methods & Materials	12
Motors & Controls	11
Equipment for General Use	12
Special Occupancies	5
Special Equipment	5
Special Conditions	2
Communication Systems	2
Total questions	**80**

Exam References and Study Materials

The references marked “Open Book” are permitted for use during the examination. All other references are recommended for exam preparation only and are not permitted during the examination.

- **NFPA 70 National Electric Code**, 2026. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. OPEN BOOK
- **American Electrician's Handbook**, 17th Edition. ISBN: 978-1260457919. McGraw Hill Publishing Inc., P.O. Box 182604, Columbus, OH 43272. Available at https://www.mhprofessional.com/american-electricians-handbook-seventeenth-edition-9781260457919-usa OPEN BOOK
- **Maine Laws & Rules**. ME - Maine Office of Professional and Occupational Regulation, 76 Northern Avenue, Gardiner, ME 04345. OPEN BOOK
- **Mike Holt's Understanding Electrical Theory for NEC Applications Textbook**, 2022. ISBN: 978-1950431687. Mike Holt Enterprises, Inc., 3604 Parkway Blvd #3, Suite 201, Leesburg, FL 34748. Available at www.MikeHolt.com. OPEN BOOK

5.11 Journeyman Oil Burner Technician 1 & 2 oils (over 15 gph)

Journeyman Oil Burner Technician 1 & 2 oils (over 15 gph)

A Journeyman Oil burner Technician is licensed to install, clean, service, alter, or repair oil burning equipment as defined by the State of Maine Fuel Board. (over 15 gph)

180 minutes · 75 questions · 70% to pass · open book · exam fee $90.00 · offered in English

Content Area	Questions
Oil Heat Tech Manual	3

Content Area	Questions
General Knowledge	5
Maine Fuel Board Laws & Rules	10
NFPA 31 Standard for the Installation of Oil-burning Equipment	6
NFPA 90A OR 90B	1
Maine Boiler and Pressure Vessel Laws and Rules	3
Uniform Plumbing Code	1
High Pressure Boilers	6
NFPA 70 National Electric Code	4
NFPA 211 Standard for Chimneys, Fireplaces, Vents, and Solid Fuel - Burning Appliances	1
Low Pressure Boilers	25
ASME CSD-1, Controls & Safety Devices for Automatically Fired Boilers	6
Boiler Operations	3
NFPA 30 Flammable and Combustible Liquids Code	1
Total questions	**75**

Exam References and Study Materials

The references marked “Open Book” are permitted for use during the examination. All other references are recommended for exam preparation only and are not permitted during the examination.

- **ASME CSD-1, Controls & Safety Devices for Automatically Fired Boilers**, 2021. American Society of Mechanical Engineers, Three Park Avenue, New York, NY 10016-5990. Available at www.ASME.org OPEN BOOK
- **Boiler Operator's Handbook**, 5th edition. CRC Press, Taylor & Francis Group 6000 Broken Sound Parkway N, Suite 300, Boca Raton, FL 33487-2742. OPEN BOOK
- **High Pressure Boilers**, 5th edition. ISBN: 978-0-8269-4315-6. American Technical Publishers, 10100 Orland Parkway Suite 200, Orland Park, IL 60467-5756. OPEN BOOK
- **Low Pressure Boilers**, 5th Edition. American Technical Publishers, 10100 Orland Parkway Suite 200, Orland Park, IL 60467-5756. Available at www.go2atp.com. OPEN BOOK
- **Maine Boilers & Pressure Vessel Laws and Rules**, 2020. State of Maine Department of Professional and Financial Regulation, 35 State House Station, Augusta, ME 04333-0035. OPEN BOOK
- **Maine Fuel Board Laws and Rules**, 2023. State of Maine Department of Professional and Financial Regulation, 35 State House Station, Augusta, ME 04333-0035. OPEN BOOK
- **Maine Fuel Board Memorandum of Understandings**. Maine Office of Professional and Occupational Regulation, 35 State House Station, Augusta, ME 04333. Available at www.mainefuelboard.gov OPEN BOOK
- **NFPA 211 Standard for Chimneys, Fireplaces, Vents, and Solid Fuel - Burning Appliances**, 2019. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. Available at www.nfpa.org. OPEN BOOK
- **NFPA 31-Standard for the Installation of oil-burning equipment**, 2020. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. OPEN BOOK
- **NFPA 70 - National Electrical Code 2020**, 2020. ISBN: 9781455922970. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. Available at www.nfpa.org. OPEN BOOK
- **NFPA 90B - Installation of Warm Air Heating and Air-Conditioning Systems**, 2021. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. OPEN BOOK
- **NORA Technicians Manual for Liquid Heating Fuels**, 2022. National Oil Research Alliance (NORA), 600 Cameron Street, Alexandria, VA 22314. OPEN BOOK

- **Uniform Plumbing Code, 2021**, 2021. ISBN: 9781944366476. International Association of Plumbing and Mechanical Officials, 5001 E Philadelphia St., Ontario, CA 91761. https://www.iapmo.org/publications/read-uniform-codes-online/ https://epubs.iapmo.org/2021/UPC/ OPEN BOOK

5.12 Journeyman Oil Burner Technician 1 & 2 oils (up to 15 gph)

Journeyman Oil Burner Technician 1 & 2 oils (up to 15 gph)

A Journeyman Oil Burner Technician is licensed to install, clean, service, alter, or repair oil burning equipment as defined by the State of Maine Fuel Board. A Journeyman Oil Burner Technician may install oil burning equipment only under the supervision of a licensed Master Oil Burner Technician and must at all times be under the supervision of, or in the employ of, a licensed Master Oil Burner Technician (up to 15 gph).

This exam has 5 pilot items that will not be part of the score, but will be used for statistical purposes.

200 minutes · 105 questions · 70% to pass · open book · exam fee $90.00 · offered in English

Content Area	Questions
OIL Heat Tech Manual	22
Maine Fuel Board Laws & Rules	28
NFPA 31 Standard for the Installation of Oil-burning Equipment	30
NFPA 70 National Electric Code	3
NFPA 211 Standard for Chimneys, Fireplaces, Vents, and Solid Fuel - Burning Appliances	3
NFPA 30A - Code for Motor Fuel Dispensing Facilities and Repair Garages	3
NFPA 88A: Standard for Parking Structures	2
Uniform Plumbing Code	5
NFPA 90B - Installation of Warm Air Heating and Air-Conditioning Systems	2
General Knowledge	6
Plumbing Law	1
Total questions	**105**

Exam References and Study Materials

The references marked “Open Book” are permitted for use during the examination. All other references are recommended for exam preparation only and are not permitted during the examination.

- **Maine Fuel Board Memorandum of Understandings**. Maine Office of Professional and Occupational Regulation, 35 State House Station, Augusta, ME 04333. Available at www.mainefuelboard.gov OPEN BOOK
- **Maine Fuel Board Laws and Rules**, 2023. State of Maine Department of Professional and Financial Regulation, 35 State House Station, Augusta, ME 04333-0035. OPEN BOOK
- **NFPA 211 Standard for Chimneys, Fireplaces, Vents, and Solid Fuel - Burning Appliances**, 2019. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. Available at www.nfpa.org. OPEN BOOK
- **NFPA 30A - Code for Motor Fuel Dispensing Facilities and Repair Garages**, 2021. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. www.catalog.nfpa.org OPEN BOOK
- **NFPA 31-Standard for the Installation of oil-burning equipment**, 2020. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. OPEN BOOK
- **NFPA 70 - National Electrical Code 2020**, 2020. ISBN: 9781455922970. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. Available at www.nfpa.org. OPEN BOOK

- **NFPA 88A: Standard for Parking Structures - 2019**, 2019. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. OPEN BOOK
- **NFPA 90B - Installation of Warm Air Heating and Air-Conditioning Systems**, 2021. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. OPEN BOOK
- **NORA Technicians Manual for Liquid Heating Fuels**, 2022. National Oil Research Alliance (NORA), 600 Cameron Street, Alexandria, VA 22314. OPEN BOOK
- **Uniform Plumbing Code, 2021**, 2021. ISBN: 9781944366476. International Association of Plumbing and Mechanical Officials, 5001 E Philadelphia St., Ontario, CA 91761. https://www.iapmo.org/publications/read-uniform-codes-online/ https://epubs.iapmo.org/2021/UPC/ OPEN BOOK
- **NORA Liquid heating fuels tech manual**. National Oil Research Alliance (NORA), 600 Cameron Street, Alexandria, VA 22314. OPEN BOOK

5.13 Journeyman Oil Burner Technician 4, 5 & 6 oils

Journeyman Oil Burner Technician 4, 5 & 6 oils

A Journeyman Oil Burner Technician is licensed to install, clean, service, alter, or repair oil burning equipment as defined by the State of Maine Fuel Board. (4,5,6 oils)

180 minutes · 100 questions · 70% to pass · open book · exam fee $90.00 · offered in English

Content Area	Questions
OIL Heat Tech Manual	2
General Knowledge	6
Maine Fuel Board Laws & Rules	27
NFPA 31 Standard for the Installation of Oil-burning Equipment	18
Maine Boiler and Pressure Vessel Laws and Rules	1
Uniform Plumbing Code	2
High Pressure Boilers	15
NFPA 70 National Electric Code	5
ASME CSD-1, Controls & Safety Devices for Automatically Fired Boilers	12
Boiler Operations	12
Total questions	**100**

Exam References and Study Materials

The references marked “Open Book” are permitted for use during the examination. All other references are recommended for exam preparation only and are not permitted during the examination.

- **ASME CSD-1, Controls & Safety Devices for Automatically Fired Boilers**, 2021. American Society of Mechanical Engineers, Three Park Avenue, New York, NY 10016-5990. Available at www.ASME.org OPEN BOOK
- **Boiler Operator's Guide**, 4th edition. ISBN: 978-0070365742. McGraw Hill Glencoe Order Services, P.O. Box 545, Blacklick, OH 43004. Available at www.amazon.com. https://www.amazon.com/Boiler-Operators-Guide-Anthony-Kohan/dp/0070365741 OPEN BOOK
- **High Pressure Boilers**, 5th edition. ISBN: 978-0-8269-4315-6. American Technical Publishers, 10100 Orland Parkway Suite 200, Orland Park, IL 60467-5756. OPEN BOOK
- **Maine Boilers & Pressure Vessel Laws and Rules**, 2020. State of Maine Department of Professional and Financial Regulation, 35 State House Station, Augusta, ME 04333-0035. OPEN BOOK

- **Maine Fuel Board Laws and Rules**, 2023. State of Maine Department of Professional and Financial Regulation, 35 State House Station, Augusta, ME 04333-0035. OPEN BOOK
- **Maine Fuel Board Memorandum of Understandings**. Maine Office of Professional and Occupational Regulation, 35 State House Station, Augusta, ME 04333. Available at www.mainefuelboard.gov OPEN BOOK
- **NFPA 31-Standard for the Installation of oil-burning equipment**, 2020. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. OPEN BOOK
- **NFPA 70 - National Electrical Code 2020**, 2020. ISBN: 9781455922970. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. Available at www.nfpa.org. OPEN BOOK
- **NORA Technicians Manual for Liquid Heating Fuels**, 2022. National Oil Research Alliance (NORA), 600 Cameron Street, Alexandria, VA 22314. OPEN BOOK
- **Uniform Plumbing Code, 2021**, 2021. ISBN: 9781944366476. International Association of Plumbing and Mechanical Officials, 5001 E Philadelphia St., Ontario, CA 91761. https://www.iapmo.org/publications/read-uniform-codes-online/ https://epubs.iapmo.org/2021/UPC/ OPEN BOOK

5.14 Journeyman Plumber

Journeyman Plumber

Plumbing means the work comprised of the installation, removal, alteration, or repair of plumbing systems or parts thereof. This includes all potable water building supply and distribution pipes, all plumbing fixtures and traps, all vent pipe(s), and all building drains, and building sewers, including their respective joints and connection, devices, receptors, and appurtenances within the property lines of the premises and shall include potable water piping, potable water treating equipment and domestic water heating appliances.

180 minutes · 80 questions · 70% to pass · open book · exam fee $65.00 · offered in English

Content Area	Questions
General Knowledge	15
General Regulations	10
Water Supply Systems Including Backflow Prevention & Water Heaters	16
Drainage, Waste, Sanitary Venting	18
Plumbing Fixtures	5
Traps and Interceptors	5
Specialty Venting	3
Indirect Waste	3
Roof Drainage	5
Total questions	**80**

Exam References and Study Materials

The references marked “Open Book” are permitted for use during the examination. All other references are recommended for exam preparation only and are not permitted during the examination.

- **Maine Plumbing Tables 2015 UPC**. ME - Maine Office of Professional and Occupational Regulation, 76 Northern Avenue, Gardiner, ME 04345. Candidate printed versions are NOT allowed. Printout will be provided by Proctor at testing site. OPEN BOOK
- **Maine Plumbing Laws and Rules**, 2016. State of Maine Department of Professional and Financial Regulation, 35 State House Station, Augusta, ME 04333-0035. Available at https://www.maine.gov/pfr/professionallicensing/professions/plumbers-examining-board/home/laws-rules STUDY ONLY

- **Plumbing Basics for Contractors, 5th edition**, 2023. Pearson, 501 Boylston Street, Suite 900, Boston, MA 02116. STUDY ONLY
- **Uniform Plumbing Code, 2021**, 2021. ISBN: 9781944366476. International Association of Plumbing and Mechanical Officials, 5001 E Philadelphia St., Ontario, CA 91761. https://www.iapmo.org/publications/read-uniform-codes-online/ https://epubs.iapmo.org/2021/UPC/ STUDY ONLY

5.15 Journeyman Solid Fuel Technician

Journeyman Solid Fuel Technician

A Journeyman Solid Fuel Technician is licensed to install and service solid fuel burning equipment as defined by the State of Maine Fuel Board.

This exam has 5 pilot items that will not be part of the score, but will be used for statistical purposes.

180 minutes · 80 questions · 70% to pass · open book · exam fee $65.00 · offered in English

Content Area	Questions
Maine Fuel Board Laws & Rules	43
NFPA 70 National Electric Code	4
General Knowledge	1
NFPA 211 Standard for Chimneys, Fireplaces, Vents, and Solid Fuel - Burning Appliances	22
NFPA 90B - Installation of Warm Air Heating and Air-Conditioning Systems	5
Uniform Plumbing Code	5
Total questions	**80**

Exam References and Study Materials

The references marked “Open Book” are permitted for use during the examination. All other references are recommended for exam preparation only and are not permitted during the examination.

- **Maine Fuel Board Memorandum of Understandings**. Maine Office of Professional and Occupational Regulation, 35 State House Station, Augusta, ME 04333. Available at www.mainefuelboard.gov OPEN BOOK
- **Maine Fuel Board Laws and Rules**, 2023. State of Maine Department of Professional and Financial Regulation, 35 State House Station, Augusta, ME 04333-0035. OPEN BOOK
- **NFPA 211 Standard for Chimneys, Fireplaces, Vents, and Solid Fuel - Burning Appliances**, 2019. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. Available at www.nfpa.org. OPEN BOOK
- **NFPA 70 - National Electrical Code 2020**, 2020. ISBN: 9781455922970. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. Available at www.nfpa.org. OPEN BOOK
- **NFPA 90B - Installation of Warm Air Heating and Air-Conditioning Systems**, 2021. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. OPEN BOOK
- **Uniform Plumbing Code, 2021**, 2021. ISBN: 9781944366476. International Association of Plumbing and Mechanical Officials, 5001 E Philadelphia St., Ontario, CA 91761. https://www.iapmo.org/publications/read-uniform-codes-online/ https://epubs.iapmo.org/2021/UPC/ OPEN BOOK

5.16 Lift Mechanic

Lift Mechanic

60 minutes · 25 questions · 80% to pass · exam fee $90.00 · offered in English

Exam References and Study Materials

The references marked “Open Book” are permitted for use during the examination. All other references are recommended for exam preparation only and are not permitted during the examination.

- **The National Electrical Code**, 2020. ISBN: 978-1-45592-290-1. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. Available at NFPA.org https://catalog.nfpa.org/ STUDY ONLY
- **Maine Laws and Rules**. State of Maine Department of Professional and Financial Regulation, 35 State House Station, Augusta, ME 04333-0035. Available at http://www.maine.gov/pfr/professionallicensing/laws_rules.html STUDY ONLY

5.17 Limited Electrician - House Wiring

Limited Electrician - House Wiring

Tests a candidate's knowledge of the installation and service of electrical work related to house wiring systems and equipment, including service entrance and low voltage wiring as it applies to housing units. The privileges of practice are restricted to one- and two-family dwellings, including modular and mobile homes.

180 minutes · 50 questions · 70% to pass · open book · exam fee $65.00 · offered in English

Content Area	Questions
General Electrical Knowledge	15
Service Feeders and Branch Circuits	5
Grounding & Bonding	10
Raceways and Enclosures	6
Conductors & Cables	7
Equipment for General Use	6
Low Voltage Circuits	1
Total questions	**50**

Exam References and Study Materials

The references marked “Open Book” are permitted for use during the examination. All other references are recommended for exam preparation only and are not permitted during the examination.

- **NFPA 70 - National Electrical Code 2023**, 2023. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. OPEN BOOK

5.18 Limited Electrician - Low Energy

Limited Electrician - Low Energy

Tests a candidate's knowledge of the design, installation, maintenance, alteration and testing of fire alarm circuits and equipment including but NOT limited to dedicated branch circuit wiring, fixtures, appliances, apparatus, raceways and conduit, or any part thereof. Low energy electronics are limited by class 1, 2 and 3 limited energy systems.

180 minutes · 50 questions · 70% to pass · open book · exam fee $65.00 · offered in English

Content Area	Questions
General Electrical Knowledge	16
Installation Requirements Electrical	22
Fire Alarm	12

Content Area	Questions
Total questions	**50**

Exam References and Study Materials

The references marked “Open Book” are permitted for use during the examination. All other references are recommended for exam preparation only and are not permitted during the examination.

- **NFPA 70 - National Electrical Code 2023**, 2023. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. OPEN BOOK

5.19 Limited Electrician - Outdoor Signs

Limited Electrician - Outdoor Signs

Tests a candidate's knowledge of the installation and service of electrical work related to outdoor signs and sign lighting systems and equipment. This does not include branch circuit wiring.

180 minutes · 40 questions · 70% to pass · open book · exam fee $65.00 · offered in English

Content Area	Questions
Electrical Signs & Outline Lighting	15
Grounding & Bonding	4
General Electrical Knowledge	10
Motors & Controls	2
Transformers	1
Wiring & Protection	3
Wiring Methods & Materials	5
Total questions	**40**

Exam References and Study Materials

The references marked “Open Book” are permitted for use during the examination. All other references are recommended for exam preparation only and are not permitted during the examination.

- **NFPA 70 - National Electrical Code 2023**, 2023. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. OPEN BOOK

5.20 Limited Electrician - Refrigeration

Limited Electrician - Refrigeration

Tests a candidate's knowledge of the installation and service of electrical work related to refrigeration systems and equipment. Includes single and three phase motors and their control wiring circuits.

180 minutes · 50 questions · 70% to pass · open book · exam fee $65.00 · offered in English

Content Area	Questions
General Electrical Knowledge	19
Feeders and Branch Circuits	1
Grounding & Bonding	9

Content Area	Questions
Raceways and Enclosures	5
Conductors	9
Motors & Controls	7
Total questions	**50**

Exam References and Study Materials

The references marked “Open Book” are permitted for use during the examination. All other references are recommended for exam preparation only and are not permitted during the examination.

- **NFPA 70 - National Electrical Code 2023**, 2023. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. OPEN BOOK

5.21 Limited Electrician - Traffic Signals, including Outdoor Lighting of Traffic Signals

Limited Electrician - Traffic Signals, including Outdoor Lighting of Traffic Signals

Tests a candidate's knowledge of the installation and service of electrical work related to traffic signaling, including outdoor lighting of traffic signaling systems and equipment.

180 minutes · 50 questions · 70% to pass · open book · exam fee $65.00 · offered in English

Content Area	Questions
General Electrical Knowledge	15
Service Feeders and Branch Circuits	2
Grounding & Bonding	9
Raceways and Enclosures	4
Conductors & Cables	9
Equipment for General Use	5
Special Equipment	6
Total questions	**50**

Exam References and Study Materials

The references marked “Open Book” are permitted for use during the examination. All other references are recommended for exam preparation only and are not permitted during the examination.

- **NFPA 70 - National Electrical Code 2023**, 2023. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. OPEN BOOK

5.22 Maine Soil Scientist

Maine Soil Scientist

100 minutes · 40 questions · 70% to pass · exam fee $50.00 · offered in English

Content Area	Questions
Maine Local Knowledge for Geologists	40
Total questions	**40**

5.23 Master Electrician

Master Electrician

Those who have the knowledge and skills to install, repair, alter, add to or change any electrical wires, fixtures, appliances, apparatus, raceways, conduit or any part thereof; which generates, transmits, transforms or utilizes electrical energy in any form for light, heat, power or communications, all in compliance with applicable plans, specifications, codes, laws and regulations.

240 minutes · 100 questions · 70% to pass · open book · exam fee $90.00 · offered in English

Content Area	Questions
General Electrical Knowledge	15
Communication Systems	2
Equipment for General Use	15
Service Feeders and Branch Circuits	4
Motors & Controls	4
Special Conditions	4
Special Equipment	7
Special Occupancies	6
Wiring & Protection	19
Wiring Methods & Materials	24
Total questions	**100**

Exam References and Study Materials

The references marked “Open Book” are permitted for use during the examination. All other references are recommended for exam preparation only and are not permitted during the examination.

- **NFPA 70 National Electric Code**, 2026. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. OPEN BOOK
- **Maine Laws & Rules**. ME - Maine Office of Professional and Occupational Regulation, 76 Northern Avenue, Gardiner, ME 04345. OPEN BOOK
- **American Electrician's Handbook**, 17th Edition. ISBN: 978-1260457919. McGraw Hill Publishing Inc., P.O. Box 182604, Columbus, OH 43272. Available at https://www.mhprofessional.com/american-electricians-handbook-seventeenth-edition-9781260457919-usa OPEN BOOK
- **Mike Holt's Understanding Electrical Theory for NEC Applications Textbook**, 2022. ISBN: 978-1950431687. Mike Holt Enterprises, Inc., 3604 Parkway Blvd #3, Suite 201, Leesburg, FL 34748. Available at www.MikeHolt.com. OPEN BOOK

5.24 Master Oil Burner Technician 1 & 2 oils (over 15 gph)

Master Oil Burner Technician 1 & 2 oils (over 15 gph)

A Master Oil Burner Technician is licensed to engage in the business of installing or servicing oil burning equipment as defined by the State of Maine Fuel Board (Up to 15 gph).

180 minutes · 75 questions · 70% to pass · open book · exam fee $90.00 · offered in English

Content Area	Questions
OIL Heat Tech Manual	3
General Knowledge	1
Maine Fuel Board Laws & Rules	12
NFPA 31 Standard for the Installation of Oil-burning Equipment	8
Maine Boiler and Pressure Vessel Laws and Rules	2
Uniform Plumbing Code	1
High Pressure Boilers	11
NFPA 70 National Electric Code	2
Low Pressure Boilers	22
ASME CSD-1, Controls & Safety Devices for Automatically Fired Boilers	7
Boiler Operations	5
NFPA 30 Flammable and Combustible Liquids Code	1
Total questions	**75**

Exam References and Study Materials

The references marked “Open Book” are permitted for use during the examination. All other references are recommended for exam preparation only and are not permitted during the examination.

- **ASME CSD-1, Controls & Safety Devices for Automatically Fired Boilers**, 2021. American Society of Mechanical Engineers, Three Park Avenue, New York, NY 10016-5990. Available at www.ASME.org **OPEN BOOK**
- **Boiler Operator's Handbook**, 5th edition. CRC Press, Taylor & Francis Group 6000 Broken Sound Parkway N, Suite 300, Boca Raton, FL 33487-2742. **OPEN BOOK**
- **High Pressure Boilers**, 5th edition. ISBN: 978-0-8269-4315-6. American Technical Publishers, 10100 Orland Parkway Suite 200, Orland Park, IL 60467-5756. **OPEN BOOK**
- **Low Pressure Boilers**, 5th Edition. American Technical Publishers, 10100 Orland Parkway Suite 200, Orland Park, IL 60467-5756. Available at www.go2atp.com. **OPEN BOOK**
- **Maine Boilers & Pressure Vessel Laws and Rules**, 2020. State of Maine Department of Professional and Financial Regulation, 35 State House Station, Augusta, ME 04333-0035. **OPEN BOOK**
- **Maine Fuel Board Laws and Rules**, 2023. State of Maine Department of Professional and Financial Regulation, 35 State House Station, Augusta, ME 04333-0035. **OPEN BOOK**
- **Maine Fuel Board Laws and Rules**, 2023. State of Maine Department of Professional and Financial Regulation, 35 State House Station, Augusta, ME 04333-0035. **OPEN BOOK**
- **NFPA 30A - Code for Motor Fuel Dispensing Facilities and Repair Garages**, 2021. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. www.catalog.nfpa.org **OPEN BOOK**
- **NFPA 31-Standard for the Installation of oil-burning equipment**, 2020. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. **OPEN BOOK**
- **NORA Technicians Manual for Liquid Heating Fuels**, 2022. National Oil Research Alliance (NORA), 600 Cameron Street, Alexandria, VA 22314. **OPEN BOOK**
- **Uniform Plumbing Code, 2021**, 2021. ISBN: 9781944366476. International Association of Plumbing and Mechanical Officials, 5001 E Philadelphia St., Ontario, CA 91761. https://www.iapmo.org/publications/read-uniform-codes-online/ https://epubs.iapmo.org/2021/UPC/ **OPEN BOOK**

5.25 Master Oil Burner Technician 1 & 2 oils (up to 15 gph)

Master Oil Burner Technician 1 & 2 oils (up to 15 gph)

A Master Oil Burner Technician is licensed to engage in the business of installing or servicing oil burning equipment as defined by the State of Maine Fuel Board (Up to 15 gph).

This exam has 5 pilot items that will not be a part of the score, but will be used for statistical purposes.

180 minutes · 105 questions · 70% to pass · open book · exam fee $90.00 · offered in English

Content Area	Questions
General Knowledge	2
NFPA 70 National Electric Code	3
Oil Heat Tech Manual	19
NFPA 31 Standard for the Installation of Oil-burning Equipment	35
NFPA 211 Standard for Chimneys, Fireplaces, Vents, and Solid Fuel - Burning Appliances	3
NFPA 30A - Code for Motor Fuel Dispensing Facilities and Repair Garages	2
NFPA 88A: Standard for Parking Structures	2
NFPA 90A OR 90B	3
Maine Fuel Board Laws & Rules	31
Uniform Plumbing Code	5
Total questions	**105**

Exam References and Study Materials

The references marked “Open Book” are permitted for use during the examination. All other references are recommended for exam preparation only and are not permitted during the examination.

- **Maine Fuel Board Memorandum of Understandings**. Maine Office of Professional and Occupational Regulation, 35 State House Station, Augusta, ME 04333. Available at www.mainefuelboard.gov OPEN BOOK
- **Maine Fuel Board Laws and Rules**, 2023. State of Maine Department of Professional and Financial Regulation, 35 State House Station, Augusta, ME 04333-0035. OPEN BOOK
- **NFPA 211 Standard for Chimneys, Fireplaces, Vents, and Solid Fuel - Burning Appliances**, 2019. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. Available at www.nfpa.org. OPEN BOOK
- **NFPA 30A - Code for Motor Fuel Dispensing Facilities and Repair Garages**, 2021. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. www.catalog.nfpa.org OPEN BOOK
- **NFPA 31-Standard for the Installation of oil-burning equipment**, 2020. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. OPEN BOOK
- **NFPA 88A: Standard for Parking Structures - 2019**, 2019. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. OPEN BOOK
- **NFPA 90B - Installation of Warm Air Heating and Air-Conditioning Systems**, 2021. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. OPEN BOOK
- **NORA Technicians Manual for Liquid Heating Fuels**, 2022. National Oil Research Alliance (NORA), 600 Cameron Street, Alexandria, VA 22314. OPEN BOOK
- **Uniform Plumbing Code, 2021**, 2021. ISBN: 9781944366476. International Association of Plumbing and Mechanical Officials, 5001 E Philadelphia St., Ontario, CA 91761. https://www.iapmo.org/publications/read-uniform-codes-online/ https://epubs.iapmo.org/2021/UPC/ OPEN BOOK

5.26 Master Oil Burner Technician 4, 5, 6 oils

Master Oil Burner Technician 4, 5, 6 oils

A Master Oil Burner Technician is licensed to engage in the business of installing or servicing oil burning equipment as defined by the State of Maine Fuel Board. (4,5,6 oils)

180 minutes · 98 questions · 70% to pass · open book · exam fee $90.00 · offered in English

Content Area	Questions
OIL Heat Tech Manual	1
General Knowledge	4
Maine Fuel Board Laws & Rules	20
NFPA 31 Standard for the Installation of Oil-burning Equipment	20
NFPA 90B - Installation of Warm Air Heating and Air-Conditioning Systems	1
Maine Boiler and Pressure Vessel Laws and Rules	1
Uniform Plumbing Code/Maine Plumbing Laws and Rules	3
High Pressure Boilers	15
NFPA 70 National Electric Code	6
NFPA 30A - Code for Motor Fuel Dispensing Facilities and Repair Garages	1
ASME CSD-1, Controls & Safety Devices for Automatically Fired Boilers	13
Boiler Operations	13
Total questions	**98**

Exam References and Study Materials

The references marked “Open Book” are permitted for use during the examination. All other references are recommended for exam preparation only and are not permitted during the examination.

- **ASME CSD-1, Controls & Safety Devices for Automatically Fired Boilers**, 2021. American Society of Mechanical Engineers, Three Park Avenue, New York, NY 10016-5990. Available at www.ASME.org OPEN BOOK
- **Boiler Operator's Guide**, 4th edition. ISBN: 978-0070365742. McGraw Hill Glencoe Order Services, P.O. Box 545, Blacklick, OH 43004. Available at www.amazon.com. https://www.amazon.com/Boiler-Operators-Guide-Anthony-Kohan/dp/0070365741 OPEN BOOK
- **High Pressure Boilers**, 5th edition. ISBN: 978-0-8269-4315-6. American Technical Publishers, 10100 Orland Parkway Suite 200, Orland Park, IL 60467-5756. OPEN BOOK
- **Maine Boilers & Pressure Vessel Laws and Rules**, 2020. State of Maine Department of Professional and Financial Regulation, 35 State House Station, Augusta, ME 04333-0035. OPEN BOOK
- **Maine Fuel Board Laws and Rules**, 2023. State of Maine Department of Professional and Financial Regulation, 35 State House Station, Augusta, ME 04333-0035. OPEN BOOK
- **Maine Fuel Board Memorandum of Understandings**. Maine Office of Professional and Occupational Regulation, 35 State House Station, Augusta, ME 04333. Available at www.mainefuelboard.gov OPEN BOOK
- **NFPA 30A - Code for Motor Fuel Dispensing Facilities and Repair Garages**, 2021. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. www.catalog.nfpa.org OPEN BOOK
- **NFPA 31-Standard for the Installation of oil-burning equipment**, 2020. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. OPEN BOOK

- **NFPA 70 - National Electrical Code 2020**, 2020. ISBN: 9781455922970. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. Available at www.nfpa.org. OPEN BOOK
- **NFPA 90B - Installation of Warm Air Heating and Air-Conditioning Systems**, 2021. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. OPEN BOOK
- **NORA Technicians Manual for Liquid Heating Fuels**, 2022. National Oil Research Alliance (NORA), 600 Cameron Street, Alexandria, VA 22314. OPEN BOOK
- **Uniform Plumbing Code, 2021**, 2021. ISBN: 9781944366476. International Association of Plumbing and Mechanical Officials, 5001 E Philadelphia St., Ontario, CA 91761. https://www.iapmo.org/publications/read-uniform-codes-online/ https://epubs.iapmo.org/2021/UPC/ OPEN BOOK

5.27 Master Plumber

Master Plumber

Plumbing means the work comprised of the installation, removal, alteration, or repair of plumbing systems or parts thereof. This includes all potable water building supply and distribution pipes, all plumbing fixtures and traps, all vent pipe(s), and all building drains and building sewers, including their respective joints and connection, devices, receptors, and appurtenances within the property lines of the premises and shall include potable water piping, potable water treating equipment and domestic water heating appliances.

180 minutes · 100 questions · 75% to pass · exam fee $65.00 · offered in English

Content Area	Questions
General Knowledge	16
General Regulations	18
Water Supply Systems Including Backflow Prevention & Water Heaters	18
Drainage, Waste, Sanitary Venting	20
Plumbing Fixtures	8
Traps and Interceptors	6
Specialty Venting	4
Indirect Waste	6
Roof Drainage	4
Total questions	**100**

Exam References and Study Materials

The references marked “Open Book” are permitted for use during the examination. All other references are recommended for exam preparation only and are not permitted during the examination.

- **Maine Plumbing Laws and Rules**, 2016. State of Maine Department of Professional and Financial Regulation, 35 State House Station, Augusta, ME 04333-0035. Available at https://www.maine.gov/pfr/professionallicensing/professions/plumbers-examining-board/home/laws-rules STUDY ONLY
- **Plumbing Basics for Contractors, 5th edition**, 2023. Pearson, 501 Boylston Street, Suite 900, Boston, MA 02116. STUDY ONLY
- **Uniform Plumbing Code, 2021**, 2021. ISBN: 9781944366476. International Association of Plumbing and Mechanical Officials, 5001 E Philadelphia St., Ontario, CA 91761. https://www.iapmo.org/publications/read-uniform-codes-online/ https://epubs.iapmo.org/2021/UPC/ STUDY ONLY

5.28 Master Solid Fuel Technician

Master Solid Fuel Technician

A Master Solid Fuel Technician is licensed to engage in the business of designing, installing, and servicing solid fuel burning equipment as defined by the State of Maine Fuel Board.

This exam has 5 pilot items that will not be part of the score but will be used for statistical purposes.

180 minutes · 80 questions · 70% to pass · open book · exam fee $65.00 · offered in English

Content Area	Questions
NFPA 211 Standard for Chimneys, Fireplaces, Vents, and Solid Fuel - Burning Appliances	23
Maine Fuel Board Laws & Rules	42
Uniform Plumbing Code	4
NFPA 90B - Installation of Warm Air Heating and Air-Conditioning Systems	4
NFPA 70 National Electric Code	6
General Knowledge	1
Total questions	**80**

Exam References and Study Materials

The references marked “Open Book” are permitted for use during the examination. All other references are recommended for exam preparation only and are not permitted during the examination.

- **Maine Fuel Board Memorandum of Understandings**. Maine Office of Professional and Occupational Regulation, 35 State House Station, Augusta, ME 04333. Available at www.mainefuelboard.gov OPEN BOOK
- **Maine Fuel Board Laws and Rules**, 2023. State of Maine Department of Professional and Financial Regulation, 35 State House Station, Augusta, ME 04333-0035. OPEN BOOK
- **NFPA 211 Standard for Chimneys, Fireplaces, Vents, and Solid Fuel - Burning Appliances**, 2019. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. Available at www.nfpa.org. OPEN BOOK
- **NFPA 70 - National Electrical Code 2020**, 2020. ISBN: 9781455922970. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. Available at www.nfpa.org. OPEN BOOK
- **NFPA 90B - Installation of Warm Air Heating and Air-Conditioning Systems**, 2021. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. OPEN BOOK
- **NFPA 90B - Installation of Warm Air Heating and Air-Conditioning Systems**, 2021. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. OPEN BOOK
- **Uniform Plumbing Code, 2021**, 2021. ISBN: 9781944366476. International Association of Plumbing and Mechanical Officials, 5001 E Philadelphia St., Ontario, CA 91761. https://www.iapmo.org/publications/read-uniform-codes-online/ https://epubs.iapmo.org/2021/UPC/ OPEN BOOK

5.29 Plant Operator Authority

Plant Operator Authority

Permits the technician to work at a propane facility as defined in NFPA standards, Number 58.

This exam has 6 pilot items that will not be part of the score but will be used for statistical purposes.

120 minutes · 36 questions · 70% to pass · open book · exam fee $90.00 · offered in English

Content Area	Questions
Maine Fuel Board Laws & Rules	15
NFPA 58 Liquefied Petroleum Gas Code	18
Federal Regulations	1
Basics Principles and Practices of Propane	2
Total questions	**36**

Exam References and Study Materials

The references marked “Open Book” are permitted for use during the examination. All other references are recommended for exam preparation only and are not permitted during the examination.

- **NFPA 58: Liquefied Petroleum Gas Code 2020**, 2020. ISBN: 978-145592393-9. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. https://www.nfpa.org/ https://www.nfpa.org/codes-and-standards/all-codes-and-standards/list-of-codes-and-standards/detail?code=58&year=2017 OPEN BOOK
- **Basics Principles and Practices of Propane**, 2019. Propane Education and Research Council, 1140 Connecticut Ave. NW, Suite 1075, Washington, DC 20036. https://propane.com/resource-catalog/resources/cetp-1-0-basic-principles-and-practices-of-propane-book/ OPEN BOOK
- **Maine Fuel Board Laws and Rules**, 2023. State of Maine Department of Professional and Financial Regulation, 35 State House Station, Augusta, ME 04333-0035. OPEN BOOK
- **OSHA 29 CFR 1910**. Mancomm, 315 West 4th Street, Davenport, IA 52801-1204. Available at http://bookstore.gpo.gov. OPEN BOOK
- **Maine Fuel Board Memorandum of Understandings**. Maine Office of Professional and Occupational Regulation, 35 State House Station, Augusta, ME 04333. Available at www.mainefuelboard.gov OPEN BOOK

5.30 Propane & Natural Gas Appliance Connection and Service Technician

Propane & Natural Gas Appliance Connection and Service Technician

A Propane and Natural Gas Appliance Connection and Service Technician is licensed by the Maine Fuel Board with the Appliance Connection and Service Technician endorsement. This person is permitted to perform the following tasks: (1) Install and repair all inside or outside piping that is attached to the building, from the outlet of the valve, meter, or second stage regulator based upon whichever is closest to the customer piping, to the gas utilization equipment; and (2) Install, adjust and repair all customer owned gas utilization equipment including the fuel train, electrical systems, and venting systems that are associated with the correct operation of the equipment.

180 minutes · 100 questions · 70% to pass · open book · exam fee $90.00 · offered in English

Content Area	Questions
Maine Fuel Board Laws & Rules	25
NFPA 54 - National Fuel Gas Code	38
NFPA 70 National Electric Code	4
NFPA 90B - Installation of Warm Air Heating and Air-Conditioning Systems	1
NFPA 88A: Standard for Parking Structures	2
NFPA 30A - Code for Motor Fuel Dispensing Facilities and Repair Garages	4
NFPA 211 Standard for Chimneys, Fireplaces, Vents, and Solid Fuel - Burning Appliances	3
Use of Venting Tables	5

Content Area	Questions
Use of Piping Tables	9
Uniform Plumbing Code	4
Properties of Fuel Gases	5
Total questions	**100**

Exam References and Study Materials

The references marked “Open Book” are permitted for use during the examination. All other references are recommended for exam preparation only and are not permitted during the examination.

- **Maine Fuel Board Memorandum of Understandings**. Maine Office of Professional and Occupational Regulation, 35 State House Station, Augusta, ME 04333. Available at www.mainefuelboard.gov OPEN BOOK
- **Basics Principles and Practices of Propane**, 2019. Propane Education and Research Council, 1140 Connecticut Ave. NW, Suite 1075, Washington, DC 20036. https://propane.com/resource-catalog/resources/cetp-1-0-basic-principles-and-practices-of-propane-book/ OPEN BOOK
- **Maine Fuel Board Laws and Rules**, 2023. State of Maine Department of Professional and Financial Regulation, 35 State House Station, Augusta, ME 04333-0035. OPEN BOOK
- **NFPA 90B - Installation of Warm Air Heating and Air-Conditioning Systems**, 2021. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. OPEN BOOK
- **NFPA 88A: Standard for Parking Structures - 2019**, 2019. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. OPEN BOOK
- **Uniform Plumbing Code, 2021**, 2021. ISBN: 9781944366476. International Association of Plumbing and Mechanical Officials, 5001 E Philadelphia St., Ontario, CA 91761. https://www.iapmo.org/publications/read-uniform-codes-online/ https://epubs.iapmo.org/2021/UPC/ OPEN BOOK
- **NFPA 58: Liquefied Petroleum Gas Code 2020**, 2020. ISBN: 978-145592393-9. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. https://www.nfpa.org/ https://www.nfpa.org/codes-and-standards/all-codes-and-standards/list-of-codes-and-standards/detail?code=58&year=2017 OPEN BOOK
- **NFPA 54 National Fuel Gas Code 2021**, 2021. ISBN: 9781455926237. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. available at NFPA.org OPEN BOOK
- **NFPA 30A - Code for Motor Fuel Dispensing Facilities and Repair Garages**, 2021. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. www.catalog.nfpa.org OPEN BOOK
- **NFPA 211 Standard for Chimneys, Fireplaces, Vents, and Solid Fuel - Burning Appliances**, 2019. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. Available at www.nfpa.org. OPEN BOOK
- **NFPA 70 - National Electrical Code 2020**, 2020. ISBN: 9781455922970. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. Available at www.nfpa.org. OPEN BOOK

5.31 Propane & Natural Gas Large Equipment Installation & Service Technician

Propane & Natural Gas Large Equipment Installation & Service Technician

Large Equipment Installation and Service Technician means a person licensed by the Maine Fuel Board with the Large Equipment Connection and Service Technician endorsement to install and service propane and natural gas appliances and indoor piping over 500,000 BTUs per appliance.

120 minutes · 50 questions · 70% to pass · open book · exam fee $90.00 · offered in English

Content Area	Questions
NFPA 54 - National Fuel Gas Code	10

Content Area	Questions
Maine Fuel Board Laws & Rules	8
ASME CSD-1, Controls & Safety Devices for Automatically Fired Boilers	1
Plumbing Law	1
Use of Venting Tables	9
Use of Piping Tables	7
Properties of Fuel Gases	3
NFPA 30A - Code for Motor Fuel Dispensing Facilities and Repair Garages	2
NFPA 90B - Installation of Warm Air Heating and Air-Conditioning Systems	1
NFPA 88A: Standard for Parking Structures	1
NFPA 211 Standard for Chimneys, Fireplaces, Vents, and Solid Fuel - Burning Appliances	1
NFPA 70 National Electric Code	3
Uniform Plumbing Code	2
General Knowledge	1
Total questions	**50**

Exam References and Study Materials

The references marked “Open Book” are permitted for use during the examination. All other references are recommended for exam preparation only and are not permitted during the examination.

- **Uniform Plumbing Code, 2021**, 2021. ISBN: 9781944366476. International Association of Plumbing and Mechanical Officials, 5001 E Philadelphia St., Ontario, CA 91761. https://www.iapmo.org/publications/read-uniform-codes-online/ https://epubs.iapmo.org/2021/UPC/ OPEN BOOK
- **Maine Fuel Board Laws and Rules**, 2023. State of Maine Department of Professional and Financial Regulation, 35 State House Station, Augusta, ME 04333-0035. OPEN BOOK
- **NFPA 90B - Installation of Warm Air Heating and Air-Conditioning Systems**, 2021. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. OPEN BOOK
- **NFPA 211 Standard for Chimneys, Fireplaces, Vents, and Solid Fuel - Burning Appliances**, 2019. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. Available at www.nfpa.org. OPEN BOOK
- **ASME CSD-1, Controls & Safety Devices for Automatically Fired Boilers**, 2021. American Society of Mechanical Engineers, Three Park Avenue, New York, NY 10016-5990. Available at www.ASME.org OPEN BOOK
- **NFPA 30A - Code for Motor Fuel Dispensing Facilities and Repair Garages**, 2021. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. www.catalog.nfpa.org OPEN BOOK
- **Maine Fuel Board Memorandum of Understandings**. Maine Office of Professional and Occupational Regulation, 35 State House Station, Augusta, ME 04333. Available at www.mainefuelboard.gov OPEN BOOK
- **Basics Principles and Practices of Propane**, 2019. Propane Education and Research Council, 1140 Connecticut Ave. NW, Suite 1075, Washington, DC 20036. https://propane.com/resource-catalog/resources/cetp-1-0-basic-principles-and-practices-of-propane-book/ OPEN BOOK
- **NFPA 70 - National Electrical Code 2020**, 2020. ISBN: 9781455922970. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. Available at www.nfpa.org. OPEN BOOK
- **NFPA 54 National Fuel Gas Code 2021**, 2021. ISBN: 9781455926237. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. available at NFPA.org OPEN BOOK
- **NFPA 88A: Standard for Parking Structures - 2019**, 2019. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. OPEN BOOK

5.32 Propane & Natural Gas Tank Setter and Outside Piping Technician

Propane & Natural Gas Tank Setter and Outside Piping Technician

A Propane & Natural Gas Tank Setter and Outside Piping Technician may perform the following tasks: (1) Determine the correct location of and set aboveground or underground propane tanks; (2) Install or maintain pumps or vaporizers associated with product delivery on an end user's site; (3) Install or repair aboveground or belowground piping, risers, valves, regulators or other fittings up to the outlet of the valve, meter, or second stage regulator based on whichever is closest to the customer-owned piping; (4) Transport propane containers solely for the purpose of setting a tank at the customer location; (5) Construct bulk plants and dispensing stations and associated piping; (6) Perform a leak check and re-light pilots after an interruption of service.

120 minutes · 75 questions · 70% to pass · open book · exam fee $90.00 · offered in English

Content Area	Questions
Maine Fuel Board Laws & Rules	20
General Knowledge	3
NFPA 58 Liquefied Petroleum Gas Code	39
Properties of Propane Gas	5
Vehicle Protection Requirements	8
Total questions	**75**

Exam References and Study Materials

The references marked “Open Book” are permitted for use during the examination. All other references are recommended for exam preparation only and are not permitted during the examination.

- **NFPA 58: Liquefied Petroleum Gas Code 2020**, 2020. ISBN: 978-145592393-9. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. https://www.nfpa.org/ https://www.nfpa.org/codes-and-standards/all-codes-and-standards/list-of-codes-and-standards/detail?code=58&year=2017 OPEN BOOK
- **Basics Principles and Practices of Propane**, 2019. Propane Education and Research Council, 1140 Connecticut Ave. NW, Suite 1075, Washington, DC 20036. https://propane.com/resource-catalog/resources/cetp-1-0-basic-principles-and-practices-of-propane-book/ OPEN BOOK
- **Maine Fuel Board Laws and Rules**, 2023. State of Maine Department of Professional and Financial Regulation, 35 State House Station, Augusta, ME 04333-0035. OPEN BOOK

5.33 Second Class Stationary Steam Engineer

Second Class Stationary Steam Engineer

A Second Class Stationary Steam Engineer may have charge of a plant of NOT more than 200,000 #/HR or operate or supervise a plant up to the capacity of the license of the engineer in charge of the plant in which the licensee is employed.

180 minutes · 100 questions · 70% to pass · exam fee $65.00 · offered in English

Content Area	Questions
Code	15
Boiler	40
MATH	10
Plant Equipment	20

Content Area	Questions
Plant Operations	15
Total questions	**100**

Exam References and Study Materials

The references marked “Open Book” are permitted for use during the examination. All other references are recommended for exam preparation only and are not permitted during the examination.

- **Maine Boilers & Pressure Vessel Laws and Rules**, 2015. State of Maine Department of Professional and Financial Regulation, 35 State House Station, Augusta, ME 04333-0035. Available at http://www.maine.gov/pfr/professionallicensing/laws_rules.html STUDY ONLY
- **Stationary Engineering**. American Technical Publishers, 10100 Orland Parkway Suite 200, Orland Park, IL 60467-5756. Available at www.atp.org STUDY ONLY
- **Boiler Operator's Guide**, 4th edition. ISBN: 978-0070365742. McGraw Hill Glencoe Order Services, P.O. Box 545, Blacklick, OH 43004. Available at www.amazon.com. https://www.amazon.com/Boiler-Operators-Guide-Anthony-Kohan/dp/0070365741 STUDY ONLY
- **Steam Plant Operation**, Any edition. ISBN: 978-0-07-166796-8. McGraw Hill Glencoe Order Services, P.O. Box 545, Blacklick, OH 43004. Available at www.amazon.com STUDY ONLY
- **High Pressure Boilers**, 4th edition, 2009. ISBN: 978-0-8269-4309-5. American Technical Publishers, 10100 Orland Parkway Suite 200, Orland Park, IL 60467-5756. Available at www.go2atp.com. STUDY ONLY

5.34 Third Class Stationary Steam Engineer

Third Class Stationary Steam Engineer

A Third Class Stationary Steam Engineer may have charge of a plant of NOT more than 100,000 #/HR or operate or supervise a plant up to the capacity of the license of the engineer in charge of the plant in which the licensee is employed.

180 minutes · 100 questions · 70% to pass · exam fee $65.00 · offered in English

Content Area	Questions
Math	8
Code	10
Boiler	52
Plant Equipment	15
Plant Operations	15
Total questions	**100**

Exam References and Study Materials

The references marked “Open Book” are permitted for use during the examination. All other references are recommended for exam preparation only and are not permitted during the examination.

- **High Pressure Boilers**, 3rd Ed,, 2003. ISBN: 0826943004. American Technical Publishers, 10100 Orland Parkway Suite 200, Orland Park, IL 60467-5756. Available at www.amazon.com. STUDY ONLY
- **Steam Plant Operation**, 8th Edition. ISBN: 0-07-141846-6. McGraw Hill Glencoe Order Services, P.O. Box 545, Blacklick, OH 43004. available @ www.amazon.com STUDY ONLY
- **Boiler Operator's Guide**, 4th edition. ISBN: 978-0070365742. McGraw Hill Glencoe Order Services, P.O. Box 545, Blacklick, OH 43004. Available at www.amazon.com. https://www.amazon.com/Boiler-Operators-Guide-Anthony-Kohan/dp/0070365741 STUDY ONLY

- **Maine Boilers & Pressure Vessel Laws and Rules**, 2015. State of Maine Department of Professional and Financial Regulation, 35 State House Station, Augusta, ME 04333-0035. Available at http://www.maine.gov/pfr/professionallicensing/laws_rules.html **STUDY ONLY**

6. Exam Day Rules and Procedures

What to bring, what to leave behind, and the rules every candidate must follow on exam day.

6.1 Testing site – check-in deadline

The doors to each testing center will open at least 15 minutes before all scheduled testing appointments to check candidates into the testing center. You should plan to arrive early to make sure you are seated by the time the testing begins. If you arrive late, AND the testing session has already begun, YOU WILL BE TURNED AWAY, will forfeit your exam fee, and will be required to reschedule for a future testing date.

6.2 What is Examroom?

Examroom is a remote exam monitoring service that allows you to take your exam on your own computer at your home. On exam day, you log into the Examroom website and request to start your exam. An exam proctor will greet you over your computer, will verify your identity, take your picture, and observe you throughout the testing process.

Not every computer system is capable of taking an exam on Examroom. The following are the **MINIMUM** requirements:

- The operating system on computer needs to be recent (less than 3-4 years old)
- Works on a MAC, PC, or Chromebook
- Need either a Chrome or Firefox browser (Chrome works best)
- Need a functioning computer web-camera and microphone
- Need a good consistent Internet connection capable of uploading files in excess of 3 Mbps

Please do a system check before scheduling: https://provexam.examroom.ai/system-check/

If you do not have access to equipment that meets the minimum requirements, Prov has laptops available for use. To request access, call (866) 720-7768.

6.3 Remote testing information

By choosing to take your exam remotely, you agree to abide by the following conditions:

1. You will need to be in a quiet, distraction-free environment.
2. You need to sit at a table, desk, or counter.
3. Your table or desk needs to be completely clear of anything you are not permitted to use during testing.
4. All non-testing electronic equipment needs to be removed from the room.
5. All windows in the testing room must be covered.
6. Your area under your table, desk, or chair needs to be clear of everything.
7. Your work area needs to be obstruction free so that we can see you, your arms and hands, throughout the entire testing process.
8. You are not permitted to have anyone in the room with you, nor can you receive any aid from anyone during the exam.
9. You are not permitted to access any other website during testing unless directed by the system.

10. If requested to download a special extension on your computer, you will not tamper with it or try to disable it while testing.

6.4 Exam day procedures

On the day of your exam:

1. Head to https://provexam.com
2. Click "Start My Exam" from the home page menu
3. Review the instructions on the page and click "Start My Exam" to be directed to https://provexam.examroom.ai/signin/#/auth/login
4. Enter the email address you used to register for your exam
5. Enter your candidate ID as your password
6. You will be greeted by an onboarding agent to help you check-in and start your exam

6.5 Proof of identity

You will be required to show government-issued, photo-bearing identification that includes your signature. Your first and last name on your ID MUST match the name on your admission documents. The photo-bearing ID must be current and valid. Forms of valid photo-bearing ID are a driver's license, passport, or military ID. Temporary IDs must have a photo to be accepted. Expired IDs will NOT be accepted. Please contact Prov in advance of your exam date if you have any questions regarding your photo ID. You will also be required to sign a testing center log and will be photographed by the testing center staff. If you cannot produce a valid government-issued photo ID, refuse to participate in signing as instructed or refuse to be photographed, you will be dismissed from the testing center and forfeit all testing fees for that testing session.

6.6 Prohibited items

No cameras, recorders, cell phones, computers, pagers, tablet computers, music players, smart watches, radios, electronic games, or any other electronic devices are allowed in the testing room. Talking and smoking are not allowed in the testing room.

Additionally, other personal items such as purses, notebooks, references or study materials, briefcases, backpacks, wallets, pens, pencils, other writing devices, food or any other items should be placed in secure storage at the testing facility.

For exam security you may also be asked to remove articles of clothing that may pose a security risk such as the following:

- Bulky clothing, scarves, hoodies, shawls, vests, jackets, coats, and so forth.
- Hats or headgear not associated with religious reasons.
- Any other clothing or device that may be interpreted as having the potential to compromise the testing process.

Important

We ask that you leave all unauthorized materials in your car or vehicle. If you are caught using unauthorized materials during testing, these materials will be confiscated, your testing will be terminated with your exam fee forfeited, and the State will be notified of your dismissal from the exam.

6.7 Visitors

No one other than the candidate will be allowed in the testing room.

6.8 Unethical conduct

Any individual caught giving or receiving assistance during or after the examination or caught using unauthorized materials during the examination will be reported directly to the Board. Those caught in the act of cheating will be dismissed from the examination and their testing results will be frozen. Furthermore, the candidate will forfeit the examination fees paid. Finally, anyone caught with exam questions in their possession, either during or following the examination will be prosecuted by Prov for theft of copyrighted testing materials.

6.9 Candidate civility expectations

We understand that taking an exam can be stressful. Sometimes this stress may cause someone to visibly show their frustration during or after the testing event. While we understand the sources of stress, we find any action that threatens our proctors or examiners to be unacceptable. If a candidate verbally or physically threatens or assaults any of our proctors or examiners, that candidate may be banned from testing for a time. The candidate's actions will be reported to the licensing Board or agency. If any physical harm occurs, civil action may also be taken against the candidate.

7. Results, Retesting, and Exam Challenges

7.1 Results reporting

Prov's scoring system grades your exam immediately upon completion and automatically forwards results to your licensing authority.

7.2 Retesting

There is no limit to the number of testing attempts you may make. If you do not pass, you must wait 1 day before retesting.

Candidates cannot retake an exam once they have passed unless required by their licensing authority.

8. Non-Discrimination and ADA Accommodations

8.1 Prov's non-discrimination statement

Prov provides equal access to its exams and testing programs for all eligible persons. Although individual jurisdictions that Prov represents are wholly responsible for determining eligibility of candidates, it is the policy of Prov to maintain an environment free of discrimination and to prohibit discrimination and harassment against any person on the basis of race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, and veteran, marital or family status.

Harassment of Prov program participants, proctors, staff or candidates will not be tolerated. If candidates wish to express concerns about discrimination, they should contact Prov at (801) 733-4455 or write to: Prov, Inc., 200 W Civic Center Dr, Suite 160, Sandy, UT 84070.

8.2 Americans with Disabilities Act accommodations

Prov complies with the Americans with Disabilities Act (ADA) in providing special accommodations. Written documentation from a licensed physician or psychologist documenting the disability and the recommended accommodations is required, and Prov will work directly with you to arrange the approved accommodations.

To learn more or request an accommodation, visit our ADA Accommodations page at provexam.com/ada-accommodations.

> **Note**
> Accommodations will not be provided based solely on a candidate's inability to read and comprehend English.

9. Maine Testing Site Locations

The following are the testing sites where you may schedule to take your written examination in Maine. You may also take your exam at any Prov testing center in the United States, and remote testing is available at all times.

Note that sites may change as needed. Please refer to the current online scheduling system at provexam.com to find available testing times for each location.

Prov has **3** testing centers in Maine, located in the following cities:

Auburn, Bangor and Presque Isle

No.	City	Testing Center	Address	Testing Center Type
1	Auburn	Central Maine Community College	1250 Turner Street Testing Center - Jalbert Hall Auburn, ME 04210	Theory
2	Bangor	United Technologies Center	200 Hogan Road Testing Center Bangor, ME 04401	Theory
3	Presque Isle	Northern Maine Community College	33 Edgemont Drive AK Christie Building Presque Isle, ME 04769	Theory

Remote Testing is available via Examroom.ai — take your exam from home without traveling to a testing center. See the "Remote Testing" sections earlier in this bulletin for full requirements.

10. Testing Rules and System Navigation

Please take a moment to read the following information. If you have any questions, please let your proctor know. Failure to follow these testing rules can have serious consequences.

Be advised, the testing center and testing room may be under video surveillance.

10.1 Testing rules

- Be courteous and do not disturb others.
- After you are seated, follow all the instructions given and verify the information presented to you. This information will include your name, candidate ID, exam name, and occasionally additional testing materials such as graphics.
- If you leave the testing room during the exam, you must notify your proctor and turn in all your testing materials.
- If you take a restroom break the exam time will continue to countdown and the lost time cannot be recovered.
- If your computer freezes, shuts down, or will not move to the next question notify your proctor immediately and they will be able to restart your exam without loss of available testing time.
- At the end of your exam, remain seated, raise your hand and wait for the proctor to start the check-out process with you. Once all testing materials have been accounted for by your proctor, you may collect your belongings and leave the testing center.

- Please visit provexam.com and select "Learn About My Exam" for additional information.

- **No Talking**
- **No Drinking**
- **No Cell Phones**
- **No Visitors**
- **No Taking Notes**
- **No Eating**
- **No Tobacco Use**
- **No Electronic Devices**
- **No Cheating**
- **No Marking in Books**

10.2 Reference rules for open-book exams

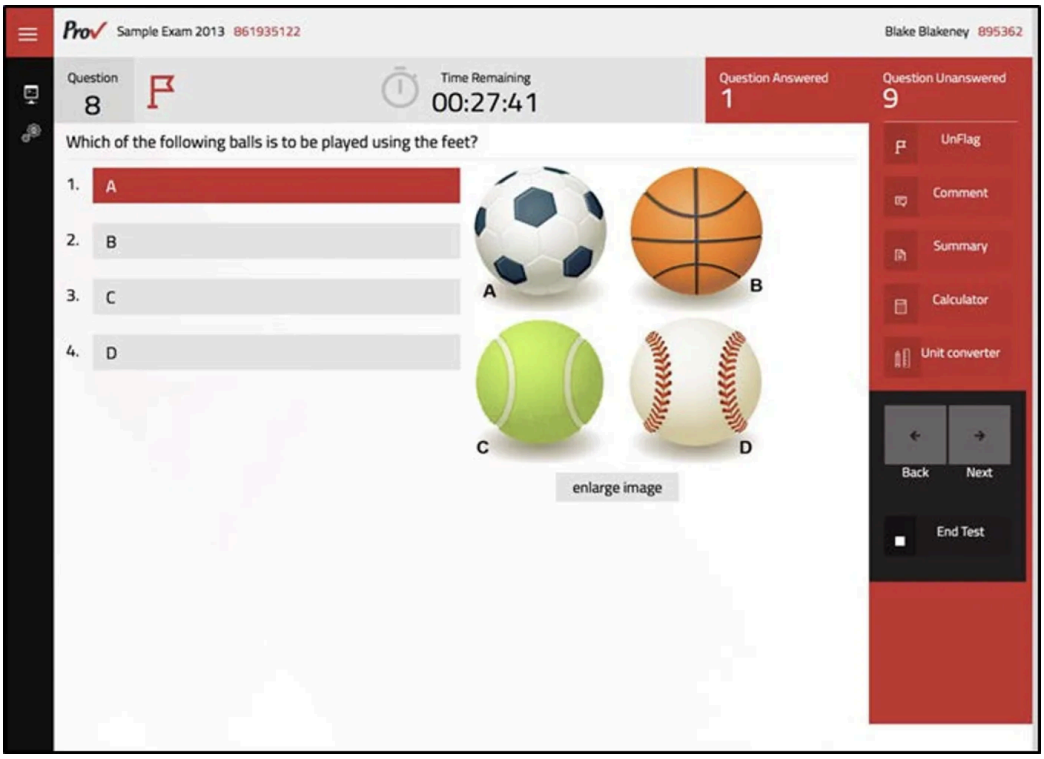
- Book title must be exact. *Exceptions:* Older/new editions are always permitted. Substitutes are allowed if listed in the Exam Details.
- Photocopied versions of a reference book are ONLY permitted when stated in the Exam Details.
- Permanent tabs such as gummed tabs, self-adhesive tabs with printable inserts, or insertable tab dividers (for three ring binders only) are permitted.
- Moveable items such as repositionable tabs or Post-it notes are NOT permitted in a reference book.
- Books can have highlighting and underlining in pen only; however, you cannot mark in your books during the exam.
- Handwritten notes and formulas are NOT allowed in any portion of a reference book.
- Other documents (such as formula sheets or the Tom Henry and Kelly Indexes) or stickers CANNOT be added, glued or taped to a reference book.

Important — Unethical behavior

Individuals caught giving or receiving assistance during or after the examination, or caught using unauthorized materials during the examination will be reported to the Board. Those caught in the act of cheating will be dismissed from the examination and their testing results will be frozen. Furthermore, the candidate will forfeit the examination fees paid. Finally, anyone caught with exam questions in their possession, either during or following the examination will be prosecuted by Prov for theft of copyrighted testing materials.

10.3 Computer testing navigation

Please review the following guide to understand how to navigate the Prov computer-based testing system.



Feature	How it works
Total number of questions	Indicated in the upper right-hand corner of the screen.
Available time	Posted in hours and minutes. The exam will end automatically when **Time Remaining** reaches 0:00.
Selecting your answer	Use your mouse to select a number (**1**, **2**, **3**, or **4**). The answer is highlighted (or checked) when selected. You may change your selected answer for any question until the exam is over. If you do not know the answer to a question, it is to your advantage to guess, since there is no penalty for a wrong answer.
Tracking difficult questions	Press the **Flag** Button to help you keep track of questions you wish to return to at a later time. Flagging questions has no impact on scoring. Press the button again to Unflag the question. You may see which questions have been flagged by clicking **Summary**.
Question comments	During the assessment, if you have a question or concern about a particular exam question, the proctor cannot answer questions about exam content; however, you can send a comment to Prov's Test Development Department by clicking the **Comment** button. Please leave a specific description. Staff will process your comments within two weeks.
Moving to a different question	Use your mouse to select the **Next** or **Back** buttons. Press Next to move forward. Press Back to move backward. You may also use your arrow keys (← →) to move forward and backward through the exam.
Reviewing your progress	Press the **Summary** button to see a table indicating which questions are unanswered or which you have flagged.
Ending the exam early	Press **End Test** button when you are ready to leave the exam. It is recommended that you review your exam and verify there are no unanswered questions prior to ending the exam.

11. Revision History

The table below lists every revision to this bulletin, most recent last. Each revision names what changed since the version before it, so you can see which parts of the bulletin to read again.

Version	Date	Description of Change	Prepared By
1.0	October 31, 2026	Initial release of this bulletin in its current format.	Prov, Inc.

In the next few days, Prov will email you a link to our candidate experience survey, please let us know how we did!