



STATE OF VIRGINIA

Barbers and Cosmetology Board

Candidate Information Bulletin

YOUR GUIDE TO EXAM DAY

This bulletin contains everything you need to register, schedule, prepare for, and take your licensing examination. Read this bulletin in full before you register.

Document Information

Read this bulletin in full before you register. It explains how to apply, how to schedule, what to bring, what is on each examination, and what happens after your exam.

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1. Frequently Asked Questions

If your question is not answered here, read the relevant section of this bulletin, then contact the Board or Prov using the details in Section 2.

1. What is the registration process?

You may register to take your test by logging into Prov's website and pressing the Schedule My Exam button and then selecting "New Test-taker". Once your online application is approved for the examination, you will be notified by Prov to schedule your exam.

2. How do I schedule my exam?

You schedule your exam when you register at: <https://provexam.com/scheduler>
You may also call/text us at (801) 733-4455. More information about exam scheduling is provided in this bulletin.

3. Where can I take my exam?

Written exams are given at any one of Prov's 18 Computer Based Testing (CBT) testing centers in Virginia, and practical exams at the practical testing centers listed later in this bulletin. Written exams may also be taken remotely from home.

4. How much does it cost?

Exam fees are paid to Prov at the time of registration. Fees vary by exam and are listed with each exam below.

5. When do I get my exam results?

Results are not provided at the testing site. Prov releases your score report within 1 day of your examination, emails it to the address on your registration, and forwards your results to your licensing authority.

6. What is on the exam?

Exam information is provided in this bulletin.

Note

Prov is not authorized to make the determination of which examination(s) candidates must take. If a candidate is unsure which exam is needed for the license being sought, resolve this question before scheduling. Contact the Board with questions regarding which exam(s) to take.

2. Contact Information

Please read through this bulletin completely for answers to your questions. If you still have unanswered questions, you may contact us at the following:

EXAM APPROVAL & LICENSING

Virginia Barbers and Cosmetology Board

9960 Mayland Drive

Suite 400

Richmond, VA 23233-1485

Ph: (804) 367-8590

<https://www.dpor.virginia.gov>

TESTING QUESTIONS

Prov, Inc.

200 W Civic Center Dr, Suite 160

Sandy, Utah 84070

Call or Text: (801) 733-4455

(Messaging rates may apply)

www.provexam.com

support@provexam.com

8:00 am to midnight ET, Monday - Friday

3. General Testing Information

The Board has contracted with Prov, Inc. to administer the required written and practical examinations for licensure. The purpose of this bulletin is to provide you with information about taking your licensing examinations.

Testing with Prov

Your written exam will be administered by computer at one of Prov's testing centers. Prov's testing system is easy to use and requires no specific computer experience to take the exam.

Written exams may also be taken remotely from home. More information about remote testing is provided in the section titled "Remote Testing".

Your practical exam is administered in person at one of Prov's practical testing centers, where an examiner observes and scores the services you perform. The remote testing option described in this bulletin applies to written exams only.

The following link will take you to a short video that demonstrates Prov's testing system:

<https://youtu.be/h3T9svnldLY>.

Where to take your exam in Virginia

Prov has **18** testing locations in Virginia where you may take your examinations. Locations are provided later in this bulletin. Practical examinations are given only at the locations identified as practical testing centers in that list.

Remote Testing

Prov is also authorized to offer the written exams remotely. This means written examinations can be taken at home (or any other quiet site with adequate internet speed and free from distractions). This space must be private and is not available to anyone other than the testing candidate during testing. You will use the [Examroom.ai](#) remote proctoring tool.

More information about remote testing is provided on the following pages of this bulletin.

4. Registration and Scheduling

How to register, schedule your examination, and change or cancel a testing appointment.

4.1 How to register online

You may register to take your test by logging into Prov's website and pressing the Schedule My Exam button and then selecting "New Test-taker". Once your online application is approved for the examination, you will be notified by Prov to schedule your exam.

IMPORTANT: When you register for your examination, you **MUST** enter your name **EXACTLY** as it appears on your government issued Photo Identification (ID), including your middle initial or your middle name as it appears on your ID. If your name does not match when you sign in at the testing center, you will be dismissed from the testing center and forfeit all testing fees for that testing session.

1. To register for your exam, go to: <https://provexam.com/scheduler>, or call the Prov Call Center at (801) 733-4455 to complete the registration process if preferred.
2. Click **"Schedule an Exam"**.
3. Under **"New Test-Taker"**, click **"Get Started"**.
4. Use the dropdown menu under **"Select Certifying Body"** and select: **VA - Virginia Barbers and Cosmetology Board**.

5. Under "**Select a License/certificate**", choose the license (and language) you are seeking, then press **NEXT**.
- Barber (English, Español, فارسی, 한국어, Tiếng Việt)
 - Barber/Barber Instructor (English, Español, 한국어, Tiếng Việt)
 - Body Piercing (English, Español, 한국어, Tiếng Việt)
 - Cosmetology (English, Español, 한국어, Tiếng Việt)
 - Cosmetology Instructor (English, Español, 한국어, Tiếng Việt)
 - Ear Piercing VA (English, Español, 한국어, Tiếng Việt)
 - Esthetician Instructor (English, Español, 한국어, Tiếng Việt)
 - Esthetics (English, Español, 한국어, Tiếng Việt)
 - Master Barber (English, Español, فارسی, 한국어, Tiếng Việt)
 - Master Barber/Barber Instructor (English, Español, 한국어, Tiếng Việt)
 - Master Esthetician (English, Español, 한국어, Tiếng Việt)
 - Master Esthetician Instructor (English, Español, 한국어, Tiếng Việt)
 - Master Permanent Cosmetic Tattooer (English, Español, 한국어, Tiếng Việt)
 - Master Permanent Cosmetic Tattooing Instructor (English, Español, 한국어, Tiếng Việt)
 - Nail Technician (English, Español, 한국어, Русский, Tiếng Việt)
 - Nail Technician Instructor (English, Español, 한국어, Tiếng Việt)
 - Permanent Cosmetic Tattooer (English, Español, 한국어, Tiếng Việt)
 - Permanent Cosmetic Tattooing Instructor (English, Español, 한국어, Tiếng Việt)
 - Tattooer (English, Español, 한국어, Tiếng Việt)
 - Tattooing Instructor (English, Español, 한국어, Tiếng Việt)
 - Wax Technician (English, Español, 한국어, Tiếng Việt)
 - Wax Technician Instructor (English, Español, 한국어, Tiếng Việt)
6. Enter your information exactly as it appears on your government issued ID: Name (First, Middle and Last), Street address, City, State, and Postal Code. Additionally, please provide your Social Security number, Email Address, and Telephone Number. Then select the button labeled **SAVE CHANGES**.
7. Select a Date, Time, and Location for each exam. Prov's scheduling system will search for the closest testing centers to the address you entered. Select the **SCHEDULE** hyperlink to check the calendar for a specific testing center.
8. Select an exam date and time from the calendar. Confirm your selected date and time and select **Add to Cart**.
9. Proceed to payment. Please enter your form of electronic payment (MasterCard, Visa, AMEX) or coupon code if provided. The invoice for your exam payment will be automatically emailed to you and will include your scheduled date and time.

If you have any problems with online registration, you may call or text Prov at (801) 733-4455.

4.2 Scheduling your exam online

If you registered without scheduling, or need to schedule another exam or attempt, sign back in to the scheduler:

1. To schedule your exam, go to: <https://provexam.com/scheduler>. From our homepage, select "**Schedule an Exam**". Next, under "**Returning User**", click "**Get Started**".
2. Enter your Email Address, as well as your Last Name. Then press the **NEXT** button. A verification code will be sent to your email.
3. After entering the code, you will see the Candidate Dashboard and your available exams. Click "**Schedule Now**".

4. Underneath "**Exams Available for Scheduling**", click "**Find a suitable time and venue**".
5. Prov's scheduling system will search for the closest testing centers to the address you entered. Select the **SCHEDULE** hyperlink to check the calendar for a specific testing center.
6. Select an exam **date** and **time** from the calendar. Confirm your selected date and time and select **Add to Cart**.
7. Proceed to payment with your electronic payment method (MasterCard, Visa, AMEX) or coupon code if provided. The invoice for your exam payment will be automatically emailed to you.

If you have any problems with online scheduling, you may call or text Prov at (801) 733-4455.

4.3 Scheduling by phone

To schedule an examination by phone, candidates should contact Prov at (801) 733-4455. Prov scheduling staff is available 8:00 am to midnight ET, Monday - Friday.

Candidates should have the photo identification they will use for testing, as well as their payment method, ready to provide to the call center agent. Once scheduled, Prov staff will email them information regarding their testing schedule.

4.4 Cancellation and rescheduling

You can reschedule or cancel your testing appointment online for free if you do so at least **7 days** before your exam date. If you miss your appointment or fail to reschedule or cancel by this deadline, you will forfeit your exam fee.

4.5 Emergency situations

If you are unable to attend your scheduled examination due to an emergency, you must provide written documentation to Prov for review. You may call or text Prov at (801) 733-4455 or send an email to support@provexam.com. If approved, you will be notified and provided with authorization to reschedule your examination.

5. Exam Information

5.1 Study aids and practice exams

Prov offers a digital practice examination for the following exams. A practice exam helps you become familiar with the question format and the subject areas tested; it is not a substitute for studying the references listed for your examination. Purchase it in the Prov bookstore at <https://provexam.com/bookstore> or by calling (801) 733-4455, then take it online from your Prov account.

- **Cosmetology Practice Exam** — prepares you for Cosmetology.
- **Esthetician Practice Exam** — prepares you for Esthetician, Esthetics.
- **Instructor Practice Exam** — prepares you for Instructor.

The following examinations are administered by Prov on behalf of the Board, grouped by the license each is required for. An examination required for several licenses is listed under each of them.

Note

Exam fees are paid to Prov at the time of registration. Fees vary by exam and are listed with each exam below.

5.2 Barber (English, Español, فارسی, 한국어, Tiếng Việt)

Barber

80 minutes · passing score 75 · exam fee \$95.00 · offered in English

Complete NIC Candidate Information Bulletin: [English](#) · [Español](#) · [Tiếng Việt](#) · [فارسی](#) · [한국어](#)

Select a subject area to open its detailed outline online.

Content Area

- [1. Work Area and Client Preparation, and Set Up of Supplies](#)
- [2. Haircutting](#)
- [3. Work Area and New Client Preparation, and Set Up of Supplies](#)
- [4. Shaving with a Straight Razor](#)
- [5. Blood Exposure](#)

Barber

90 minutes · 70 questions · passing score 75 · exam fee \$99.00 · offered in English, Español, فارسی, 한국어, Tiếng Việt

Complete NIC Candidate Information Bulletin: [English](#) · [Español](#) · [Tiếng Việt](#) · [한국어](#)

10 questions are unscored pilot questions and won't count toward your score.

Select a subject area to open its detailed outline online.

Content Area	% of Questions
Scientific Concepts	33%
Implements and Equipment	8%
Hair Care Services	25%
Facial Hair and Skin Care Services	17%
State Law	17%
Total questions	70

Exam References and Study Materials

The references marked "Open Book" are permitted for use during the examination. All other references are recommended for exam preparation only and are not permitted during the examination.

- **Fundamentals:Barbering**, 2022. Pivot-Point International, 8725 West Higgins Road, Suite 700, Chicago, IL 60631.
STUDY ONLY
- **Milady Standard Barbering 2022**, 6th Ed. ISBN: 1305100557. Cengage Learning, PO Box 6904, Florence, KY 41022-6904.
STUDY ONLY
- **VA Chapter 20. Barbering and Cosmetology Regulations**. Commonwealth of Virginia. <https://law.lis.virginia.gov/admincode/title18/agency41/chapter20/> STUDY ONLY

5.3 Barber/Barber Instructor (English, Español, 한국어, Tiếng Việt)

Instructor

90 minutes · 90 questions · passing score 75 · exam fee \$99.00 · offered in English, Español, 한국어, Tiếng Việt

Complete NIC Candidate Information Bulletin: [English](#) · [Español](#) · [Tiếng Việt](#) · [한국어](#)

10 questions are unscored pilot questions and won't count toward your score.

Select a subject area to open its detailed outline online.

Content Area	% of Questions
Instruction Planning	31%
Instruction Methods	31%
Theory and Practical Classroom	31%
VA State Law	6%
Total questions	90

5.4 Body Piercing (English, Español, 한국어, Tiếng Việt)

Body Piercing

90 minutes · 120 questions · passing score 75 · exam fee \$99.00 · offered in English, Español, 한국어, Tiếng Việt

Complete NIC Candidate Information Bulletin: [English](#)

10 questions are unscored pilot questions and won't count toward your score.

Select a subject area to open its detailed outline online.

Content Area	% of Questions
Scientific Concepts	50%
Piercing Procedure Services	41%
Virginia State Law	9%
Total questions	120

Exam References and Study Materials

The references marked "Open Book" are permitted for use during the examination. All other references are recommended for exam preparation only and are not permitted during the examination.

- **VA Chapter 60. Body-Piercing Regulations.** Commonwealth of Virginia. <https://law.lis.virginia.gov/admincode/title18/agency41/chapter60/> **STUDY ONLY**

5.5 Cosmetology (English, Español, 한국어, Tiếng Việt)

Cosmetology

295 minutes · passing score 75 · exam fee \$95.00 · offered in English

Complete NIC Candidate Information Bulletin: [Español](#) · [Tiếng Việt](#) · [한국어](#)

Select a subject area to open its detailed outline online.

Content Area
1.WORK AREA AND CLIENT PREPARATION, AND SET UP OF SUPPLIES
2. THERMAL CURLING
3. HAIRCUTTING

Content Area

- [4. WORK AREA AND NEW CLIENT PREPARATION, AND SET UP OF SUPPLIES](#)
- [5. CHEMICAL WAVING](#)
- [6. PREDISPOSITION TEST AND STRAND TEST WITH SIMULATED PRODUCT](#)
- [7. HIGHLIGHTING WITH FOIL, VIRGIN APPLICATION WITH COLORED SIMULATED PRODUCT](#)
- [8. HAIR COLOR RETOUCH WITH COLORED SIMULATED PRODUCT](#)
- [9. VIRGIN HAIR RELAXER \(NO BASE\) APPLICATION WITH SIMULATED, COLORED PRODUCT](#)
- [10. BLOOD EXPOSURE PROCEDURE](#)
- [14. HAIR REMOVAL OF THE EYEBROWS BY TWEEZING AND USING SIMULATED SOFT WAX](#)

Cosmetology

90 minutes · 120 questions · passing score 75 · exam fee \$99.00 · offered in English, Español, 한국어, Tiếng Việt

Complete NIC Candidate Information Bulletin: [English](#) · [Español](#) · [Tiếng Việt](#) · [한국어](#)

10 questions are unscored pilot questions and won't count toward your score.

Select a subject area to open its detailed outline online.

Content Area	% of Questions
Scientific Concepts	32%
Hair Care and Services	41%
Skin Care and Services	9%
Nail Care and Services	9%
State Law	9%
Total questions	120

Exam References and Study Materials

The references marked "Open Book" are permitted for use during the examination. All other references are recommended for exam preparation only and are not permitted during the examination.

- **VA Chapter 20. Barbering and Cosmetology Regulations.** Commonwealth of Virginia. <https://law.lis.virginia.gov/admincode/title18/agency41/chapter20/> **STUDY ONLY**

5.6 Cosmetology Instructor (English, Español, 한국어, Tiếng Việt)**Instructor**

90 minutes · 90 questions · passing score 75 · exam fee \$99.00 · offered in English, Español, 한국어, Tiếng Việt

Content outline and references for this exam are under [section 5.3, Barber/Barber Instructor](#).

5.7 Ear Piercing VA (English, Español, 한국어, Tiếng Việt)**Ear Piercing 2026**

90 minutes · 70 questions · passing score 75 · exam fee \$99.00 · offered in English, Español, 한국어, Tiếng Việt

Complete NIC Candidate Information Bulletin: [English](#) · [Español](#) · [Tiếng Việt](#) · [한국어](#)

10 questions are unscored pilot questions and won't count toward your score.

Select a subject area to open its detailed outline online.

Content Area	% of Questions
1. SCIENTIFIC CONCEPTS (55%)	45%
2. EAR PIERCING SERVICES (45%)	38%
VIRGINIA STATE LAW	17%
Total questions	70

Exam References and Study Materials

The references marked "Open Book" are permitted for use during the examination. All other references are recommended for exam preparation only and are not permitted during the examination.

- **VA Chapter 60. Body-Piercing Regulations.** Commonwealth of Virginia. <https://law.lis.virginia.gov/admincode/title18/agency41/chapter60/> **STUDY ONLY**

5.8 Esthetician Instructor (English, Español, 한국어, Tiếng Việt)

Instructor

90 minutes · 90 questions · passing score 75 · exam fee \$99.00 · offered in English, Español, 한국어, Tiếng Việt

Content outline and references for this exam are under [section 5.3, Barber/Barber Instructor](#).

5.9 Esthetics (English, Español, 한국어, Tiếng Việt)

Esthetics

151 minutes · passing score 75 · exam fee \$95.00 · offered in English

Complete NIC Candidate Information Bulletin: [English](#) · [Español](#) · [Tiếng Việt](#) · [한국어](#)

Select a subject area to open its detailed outline online.

Content Area
1. WORK AREA PREPARATION AND SET UP OF SUPPLIES (10 minutes)
2. CLIENT PREPARATION AND BASIC FACIAL (25 minutes)
3. WORK AREA AND NEW CLIENT PREPARATION, AND SET UP OF SUPPLIES (15 minutes)
4. HAIR REMOVAL OF THE EYEBROW USING SIMULATED SOFT WAX AND TWEEZING (Untimed)
5. FACIAL MAKEUP (20 minutes)
6. BLOOD EXPOSURE PROCEDURE (10 minutes)

Esthetician

90 minutes · 120 questions · passing score 75 · exam fee \$99.00 · offered in English, Español, 한국어, Tiếng Việt

Complete NIC Candidate Information Bulletin: [English](#) · [Español](#) · [Tiếng Việt](#) · [한국어](#)

10 questions are unscored pilot questions and won't count toward your score.

Select a subject area to open its detailed outline online.

Content Area	% of Questions
1. SCIENTIFIC CONCEPTS (55%)	50%
2. SKIN CARE AND SERVICES (45%)	41%
VIRGINIA STATE LAW	9%
Total questions	120

Exam References and Study Materials

The references marked “Open Book” are permitted for use during the examination. All other references are recommended for exam preparation only and are not permitted during the examination.

- **VA Chapter 70. Esthetics Regulations.** Commonwealth of Virginia. <https://law.lis.virginia.gov/admincode/title18/agency41/chapter70/> **STUDY ONLY**

5.10 Master Barber (English, Español, فارسی, 한국어, Tiếng Việt)

Master Barber

90 minutes · 120 questions · passing score 75 · exam fee \$99.00 · offered in English, Español, فارسی, 한국어, Tiếng Việt

Complete NIC Candidate Information Bulletin: [English](#) · [Español](#) · [Tiếng Việt](#) · [فارسی](#) · [한국어](#)

10 questions are unscored pilot questions and won't count toward your score.

Select a subject area to open its detailed outline online.

Content Area	% of Questions
Scientific Concepts	32%
Implements and Equipment	9%
Hair Care Services	36%
Facial Hair and Skin Care Services	14%
State Law	9%
Total questions	120

Exam References and Study Materials

The references marked “Open Book” are permitted for use during the examination. All other references are recommended for exam preparation only and are not permitted during the examination.

- **Fundamentals:Barbering**, 2022. Pivot-Point International, 8725 West Higgins Road, Suite 700, Chicago, IL 60631. **STUDY ONLY**
- **Milady Standard Barbering 2022**, 6th Ed. ISBN: 1305100557. Cengage Learning, PO Box 6904, Florence, KY 41022-6904. **STUDY ONLY**

Master Barber

169 minutes · passing score 75 · exam fee \$95.00 · offered in English

Complete NIC Candidate Information Bulletin: [English](#) · [Español](#) · [Tiếng Việt](#) · [فارسی](#) · [한국어](#)

Select a subject area to open its detailed outline online.

Content Area

- [1. Work area and client preparation, and set up of supplies](#)
- [2. Haircutting](#)
- [3. Work area and new client preparation, and set up of supplies](#)
- [4. Shaving with a straight razor](#)
- [5. Blood exposure procedure](#)
- [6. Permanent waving](#)
- [7. Predisposition test and strand test with simulated color product](#)
- [8. Chemical relaxer - virgin application](#)
- [9. Hair color - retouch application](#)

5.11 Master Barber/Barber Instructor (English, Español, 한국어, Tiếng Việt)**Instructor**

90 minutes · 90 questions · passing score 75 · exam fee \$99.00 · offered in English, Español, 한국어, Tiếng Việt

Content outline and references for this exam are under [section 5.3, Barber/Barber Instructor](#).

5.12 Master Esthetician (English, Español, 한국어, Tiếng Việt)**Master Esthetician**

125 minutes · passing score 75 · exam fee \$95.00 · offered in English

Complete NIC Candidate Information Bulletin: [English](#) · [Español](#) · [Tiếng Việt](#) · [한국어](#)

Select a subject area to open its detailed outline online.

Content Area

- [1. WORK AREA AND CLIENT PREPARATION, AND SET UP OF SUPPLIES \(15 minutes\)](#)
- [2. CLEANSING OF THE FACE WITH PRODUCT \(10 minutes\)](#)
- [3. MANUAL LYMPHATIC DRAINAGE \(10 minutes\)](#)
- [4. PARTICLE MICRODERMABRASION ON THE FOREHEAD \(10 minutes\)](#)
- [5. LED TREATMENT \(10 minutes\)](#)
- [6. WORK AREA AND NEW CLIENT PREPARATION, AND SET UP OF SUPPLIES \(15 minutes\)](#)
- [7. ULTRASONIC TREATMENT FOR EXFOLIATION OF THE FOREHEAD AND UPPER LIP \(10 minutes\)](#)
- [8. MICROCURRENT TREATMENT FOR LIFT TO THE UPPER ORBICULARIS OCULI \(10 minutes\)](#)
- [9. ALPHA HYDROXY ACID \(AHA\) TREATMENT \(10 minutes\)](#)
- [10. BODY TREATMENT - DRY EXFOLIATION AND MUD MASK \(15 minutes\)](#)
- [11. BLOOD EXPOSURE PROCEDURE \(10 minutes\)](#)

Master Esthetician

90 minutes · 120 questions · passing score 75 · exam fee \$99.00 · offered in English, Español, 한국어, Tiếng Việt

Complete NIC Candidate Information Bulletin: [English](#)

10 questions are unscored pilot questions and won't count toward your score.

Select a subject area to open its detailed outline online.

Content Area	% of Questions
1. SCIENTIFIC CONCEPTS	27%
2. ESTHETICS ADVANCED PRACTICE SERVICES	64%
VIRGINIA STATE LAW	9%
Total questions	120

Exam References and Study Materials

The references marked "Open Book" are permitted for use during the examination. All other references are recommended for exam preparation only and are not permitted during the examination.

- **VA Chapter 70. Esthetics Regulations.** Commonwealth of Virginia. <https://law.lis.virginia.gov/admincode/title18/agency41/chapter70/> **STUDY ONLY**

5.13 Master Esthetician Instructor (English, Español, 한국어, Tiếng Việt)

Instructor

90 minutes · 90 questions · passing score 75 · exam fee \$99.00 · offered in English, Español, 한국어, Tiếng Việt

Content outline and references for this exam are under [section 5.3, Barber/Barber Instructor](#).

5.14 Master Permanent Cosmetic Tattooer (English, Español, 한국어, Tiếng Việt)

Master Permanent Cosmetic Tattooer

90 minutes · 120 questions · passing score 75 · exam fee \$99.00 · offered in English, Español, 한국어, Tiếng Việt

Complete NIC Candidate Information Bulletin: [Español](#) · [Tiếng Việt](#) · [한국어](#)

10 questions are unscored pilot questions and won't count toward your score.

Select a subject area to open its detailed outline online.

Content Area	% of Questions
Scientific Concepts	36%
Micropigmentation Procedures	50%
Side Effects	5%
State Law	9%
Total questions	120

Exam References and Study Materials

The references marked "Open Book" are permitted for use during the examination. All other references are recommended for exam preparation only and are not permitted during the examination.

- **VA Chapter 50. Tattooing Regulations.** Commonwealth of Virginia. <https://law.lis.virginia.gov/admincode/title18/agency41/chapter50/> **STUDY ONLY**

5.15 Master Permanent Cosmetic Tattooing Instructor (English, Español, 한국어, Tiếng Việt)

Instructor

90 minutes · 90 questions · passing score 75 · exam fee \$99.00 · offered in English, Español, 한국어, Tiếng Việt

Content outline and references for this exam are under [section 5.3, Barber/Barber Instructor](#).

5.16 Nail Technician (English, Español, 한국어, Русский, Tiếng Việt)

Nail Technician

149 minutes · passing score 75 · exam fee \$95.00 · offered in English

Complete NIC Candidate Information Bulletin: [English](#) · [Español](#) · [Tiếng Việt](#) · [Русский](#) · [한국어](#)

Select a subject area to open its detailed outline online.

Content Area

- [1. WORK AREA AND CLIENT PREPARATION, AND SET UP OF SUPPLIES \(15 minutes\)](#)
- [2. BASIC WATER MANICURE AND POLISH APPLICATION \(20 minutes\)](#)
- [3. WORK AREA AND NEW CLIENT PREPARATION, AND SET UP OF SUPPLIES \(10 minutes\)](#)
- [4. FULL-WELL NAIL TIP APPLICATION AND BLENDING \(15 minutes\)](#)
- [5. SCULPTURED NAIL \(20 minutes\)](#)
- [6. REMOVAL OF SCULPTURED NAIL \(20 minutes\)](#)
- [7. BLOOD EXPOSURE PROCEDURE \(Examined individually\)](#)

Nail Technician

90 minutes · 120 questions · passing score 75 · exam fee \$99.00 · offered in English, Español, 한국어, Русский, Tiếng Việt

Complete NIC Candidate Information Bulletin: [English](#) · [Español](#) · [Tiếng Việt](#) · [Русский](#) · [한국어](#)

10 questions are unscored pilot questions and won't count toward your score.

Select a subject area to open its detailed outline online.

Content Area	% of Questions
1. SCIENTIFIC CONCEPTS (40%)	36%
2. NAIL TECHNOLOGY PROCEDURES (60%)	55%
VIRGINIA STATE LAW	9%
Total questions	120

Exam References and Study Materials

The references marked "Open Book" are permitted for use during the examination. All other references are recommended for exam preparation only and are not permitted during the examination.

- **VA Chapter 20. Barbering and Cosmetology Regulations.** Commonwealth of Virginia. <https://law.lis.virginia.gov/admincode/title18/agency41/chapter20/> **STUDY ONLY**

5.17 Nail Technician Instructor (English, Español, 한국어, Tiếng Việt)

Instructor

90 minutes · 90 questions · passing score 75 · exam fee \$99.00 · offered in English, Español, 한국어, Tiếng Việt

Content outline and references for this exam are under [section 5.3, Barber/Barber Instructor](#).

5.18 Permanent Cosmetic Tattooer (English, Español, 한국어, Tiếng Việt)

Permanent Cosmetic Tattooer

90 minutes · 120 questions · passing score 75 · exam fee \$99.00 · offered in English, Español, 한국어, Tiếng Việt

10 questions are unscored pilot questions and won't count toward your score.

Content Area	% of Questions
Scientific Concepts	43%
Micropigmentation	39%
Causes of and Responses to Treatment	9%
VA State Law	9%
Total questions	120

Exam References and Study Materials

The references marked "Open Book" are permitted for use during the examination. All other references are recommended for exam preparation only and are not permitted during the examination.

- **VA Chapter 50. Tattooing Regulations.** Commonwealth of Virginia. <https://law.lis.virginia.gov/admincode/title18/agency41/chapter50/> **STUDY ONLY**

5.19 Permanent Cosmetic Tattooing Instructor (English, Español, 한국어, Tiếng Việt)

Instructor

90 minutes · 90 questions · passing score 75 · exam fee \$99.00 · offered in English, Español, 한국어, Tiếng Việt

Content outline and references for this exam are under [section 5.3, Barber/Barber Instructor](#).

5.20 Tattooer (English, Español, 한국어, Tiếng Việt)

Tattooer

90 minutes · 120 questions · passing score 75 · exam fee \$99.00 · offered in English, Español, 한국어, Tiếng Việt

Complete NIC Candidate Information Bulletin: [English](#) · [Español](#)

10 questions are unscored pilot questions and won't count toward your score.

Select a subject area to open its detailed outline online.

Content Area	% of Questions
Scientific Concepts	50%
Tattoo Procedures and Services	41%

Content Area	% of Questions
State Law	9%
Total questions	120

Exam References and Study Materials

The references marked “Open Book” are permitted for use during the examination. All other references are recommended for exam preparation only and are not permitted during the examination.

- **VA Chapter 50. Tattooing Regulations.** Commonwealth of Virginia. <https://law.lis.virginia.gov/admincode/title18/agency41/chapter50/> **STUDY ONLY**

5.21 Tattooing Instructor (English, Español, 한국어, Tiếng Việt)

Instructor

90 minutes · 90 questions · passing score 75 · exam fee \$99.00 · offered in English, Español, 한국어, Tiếng Việt

Content outline and references for this exam are under [section 5.3, Barber/Barber Instructor](#).

5.22 Wax Technician (English, Español, 한국어, Tiếng Việt)

Wax Technician

90 minutes · 70 questions · passing score 75 · exam fee \$99.00 · offered in English, Español, 한국어, Tiếng Việt

Complete NIC Candidate Information Bulletin: [English](#)

10 questions are unscored pilot questions and won't count toward your score.

Select a subject area to open its detailed outline online.

Content Area	% of Questions
Scientific Concepts	50%
Hair Removal Procedures and Services	33%
Virginia State Law	17%
Total questions	70

Exam References and Study Materials

The references marked “Open Book” are permitted for use during the examination. All other references are recommended for exam preparation only and are not permitted during the examination.

- **VA Chapter 20. Barbering and Cosmetology Regulations.** Commonwealth of Virginia. <https://law.lis.virginia.gov/admincode/title18/agency41/chapter20/> **STUDY ONLY**

Wax Technician

85 minutes · passing score 75 · exam fee \$95.00 · offered in English

Complete NIC Candidate Information Bulletin: [English](#) · [Español](#) · [Tiếng Việt](#) · [한국어](#)

Select a subject area to open its detailed outline online.

Content Area
1. WORK AREA AND CLIENT PREPARATION, AND SET UP OF SUPPLIES
2. HAIR REMOVAL ON THE EYEBROWS BY TWEEZING AND USING SOFT WAX

Content Area[3. HAIR REMOVAL ON THE LOWER LEG INCLUDING THE KNEE USING SOFT WAX](#)[4. WORK AREA AND NEW CLIENT PREPARATION, AND SET UP OF SUPPLIES](#)[5. HAIR REMOVAL ON THE UPPER LIP USING HARD WAX](#)[6. HAIR REMOVAL ON THE UNDERARM USING HARD WAX](#)[7. BLOOD EXPOSURE PROCEDURE](#)**5.23 Wax Technician Instructor** (English, Español, 한국어, Tiếng Việt)**Instructor****90 minutes · 90 questions · passing score 75 · exam fee \$99.00 · offered in English, Español, 한국어, Tiếng Việt**Content outline and references for this exam are under [section 5.3, Barber/Barber Instructor](#).

6. Exam Day Rules and Procedures

What to bring, what to leave behind, and the rules every candidate must follow on exam day.

6.1 Testing site – check-in deadline

The doors to each testing center will open at least 15 minutes before all scheduled testing appointments to check candidates into the testing center. You should plan to arrive early to make sure you are seated by the time the testing begins. If you arrive late, AND the testing session has already begun, YOU WILL BE TURNED AWAY, will forfeit your exam fee, and will be required to reschedule for a future testing date.

6.2 What is Examroom?

Examroom is a remote exam monitoring service that allows you to take your exam on your own computer at your home. On exam day, you log into the Examroom website and request to start your exam. An exam proctor will greet you over your computer, will verify your identity, take your picture, and observe you throughout the testing process.

Not every computer system is capable of taking an exam on Examroom. The following are the **MINIMUM** requirements:

- The operating system on computer needs to be recent (less than 3-4 years old)
- Works on a MAC, PC, or Chromebook
- Need either a Chrome or Firefox browser (Chrome works best)
- Need a functioning computer web-camera and microphone
- Need a good consistent Internet connection capable of uploading files in excess of 3 Mbps

Please do a system check before scheduling: <https://provexam.examroom.ai/system-check/>

If you do not have access to equipment that meets the minimum requirements, Prov has laptops available for use. To request access, call (866) 720-7768.

6.3 Remote testing information

By choosing to take your exam remotely, you agree to abide by the following conditions:

1. You will need to be in a quiet, distraction-free environment.
2. You need to sit at a table, desk, or counter.

3. Your table or desk needs to be completely clear of anything you are not permitted to use during testing.
4. All non-testing electronic equipment needs to be removed from the room.
5. All windows in the testing room must be covered.
6. Your area under your table, desk, or chair needs to be clear of everything.
7. Your work area needs to be obstruction free so that we can see you, your arms and hands, throughout the entire testing process.
8. You are not permitted to have anyone in the room with you, nor can you receive any aid from anyone during the exam.
9. You are not permitted to access any other website during testing unless directed by the system.
10. If requested to download a special extension on your computer, you will not tamper with it or try to disable it while testing.

6.4 Exam day procedures

On the day of your exam:

1. Head to <https://provexam.com>
2. Click "Start My Exam" from the home page menu
3. Review the instructions on the page and click "Start My Exam" to be directed to <https://provexam.examroom.ai/signin/##auth/login>
4. Enter the email address you used to register for your exam
5. Enter your candidate ID as your password
6. You will be greeted by an onboarding agent to help you check-in and start your exam

6.5 Proof of identity

You will be required to show government-issued, photo-bearing identification that includes your signature. Your first and last name on your ID MUST match the name on your admission documents. The photo-bearing ID must be current and valid. Forms of valid photo-bearing ID are a driver's license, passport, or military ID. Temporary IDs must have a photo to be accepted. Expired IDs will NOT be accepted. Please contact Prov in advance of your exam date if you have any questions regarding your photo ID. You will also be required to sign a testing center log and will be photographed by the testing center staff. If you cannot produce a valid government-issued photo ID, refuse to participate in signing as instructed or refuse to be photographed, you will be dismissed from the testing center and forfeit all testing fees for that testing session.

6.6 Prohibited items

No cameras, recorders, cell phones, computers, pagers, tablet computers, music players, smart watches, radios, electronic games, or any other electronic devices are allowed in the testing room. Talking and smoking are not allowed in the testing room.

Additionally, other personal items such as purses, notebooks, references or study materials, briefcases, backpacks, wallets, pens, pencils, other writing devices, food or any other items should be placed in secure storage at the testing facility.

For exam security you may also be asked to remove articles of clothing that may pose a security risk such as the following:

- Bulky clothing, scarves, hoodies, shawls, vests, jackets, coats, and so forth.
- Hats or headgear not associated with religious reasons.

- Any other clothing or device that may be interpreted as having the potential to compromise the testing process.

Important

We ask that you leave all unauthorized materials in your car or vehicle. If you are caught using unauthorized materials during testing, these materials will be confiscated, your testing will be terminated with your exam fee forfeited, and the State will be notified of your dismissal from the exam.

6.7 Additional instructions from the Board

Security Protocols - Candidates will be asked if they possess any prohibited items, to empty their pockets and turn them out to ensure they are empty. Items in pockets will be inspected. Candidates will be asked to raise their sleeves and their pant legs to ensure that notes or recording devices are not concealed. Proctors will also carefully inspect eyeglass frames, tie tacks, or any other apparel that could be a recording device.

6.8 Visitors

No one other than the candidate will be allowed in the testing room.

6.9 Unethical conduct

Any individual caught giving or receiving assistance during or after the examination or caught using unauthorized materials during the examination will be reported directly to the Board. Those caught in the act of cheating will be dismissed from the examination and their testing results will be frozen. Furthermore, the candidate will forfeit the examination fees paid. Finally, anyone caught with exam questions in their possession, either during or following the examination will be prosecuted by Prov for theft of copyrighted testing materials.

6.10 Candidate civility expectations

We understand that taking an exam can be stressful. Sometimes this stress may cause someone to visibly show their frustration during or after the testing event. While we understand the sources of stress, we find any action that threatens our proctors or examiners to be unacceptable. If a candidate verbally or physically threatens or assaults any of our proctors or examiners, that candidate may be banned from testing for a time. The candidate's actions will be reported to the licensing Board or agency. If any physical harm occurs, civil action may also be taken against the candidate.

7. Results, Retesting, and Exam Challenges**7.1 Results reporting**

Results are not provided at the testing site. Prov releases your score report within 1 day of your examination, emails it to the address on your registration, and forwards your results to your licensing authority.

7.2 Retesting

If you do not pass, you must wait 30 days before retesting. A passing result remains valid for 1 year.

Candidates cannot retake an exam once they have passed unless required by their licensing authority.

8. Non-Discrimination and ADA Accommodations

8.1 Prov's non-discrimination statement

Prov provides equal access to its exams and testing programs for all eligible persons. Although individual jurisdictions that Prov represents are wholly responsible for determining eligibility of candidates, it is the policy of Prov to maintain an environment free of discrimination and to prohibit discrimination and harassment against any person on the basis of race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, and veteran, marital or family status.

Harassment of Prov program participants, proctors, staff or candidates will not be tolerated. If candidates wish to express concerns about discrimination, they should contact Prov at (801) 733-4455 or write to: Prov, Inc., 200 W Civic Center Dr, Suite 160, Sandy, UT 84070.

8.2 Americans with Disabilities Act accommodations

Prov complies with the Americans with Disabilities Act (ADA) in providing special accommodations. Written documentation from a licensed physician or psychologist documenting the disability and the recommended accommodations is required, and Prov will work directly with you to arrange the approved accommodations.

To learn more or request an accommodation, visit our ADA Accommodations page at provexam.com/ada-accommodations.

Note

Accommodations will not be provided based solely on a candidate's inability to read and comprehend English.

9. Virginia Testing Site Locations

The following are the testing sites where you may schedule to take your examinations in Virginia. Written examinations may be taken at any of these sites or at any Prov testing center in the United States, and remote testing is available at all times. Practical examinations are given only at the sites marked "Practical" or "Theory & Practical" below.

Note that sites may change as needed. Please refer to the current online scheduling system at provexam.com to find available testing times for each location.

Prov has **18** testing centers in Virginia, located in the following cities:

Abingdon, Alexandria, Ashburn, Centreville, Chantilly, Charlottesville, Forest, Fredericksburg, Harrisonburg, Mechanicsville, Newport News, Norfolk, Richmond, Roanoke, Tazewell and Virginia Beach

No.	City	Testing Center	Address	Testing Center Type
1	Abingdon	Southwest Virginia Higher Education Center	1 Partnership Circle Testing Center Abingdon, VA 24212	Theory
2	Alexandria	Brainseed Testing Center - Alexandria	205 S Whiting Street Testing Center - Suite 505 Alexandria, VA 22304	Theory
3	Ashburn	Testing and Proctoring Center LLC	44075 Pipeline Plaza Testing and Proctoring Center - Suite	Theory

No.	City	Testing Center	Address	Testing Center Type
			115 Ashburn, VA 20147	
4	Centreville	Prov Practical Testing Center - Centreville	Centreville Plaza 13830 Lee Hwy, Unit 19 Centreville, VA 20120	Practical
5	Chantilly	GIT Services - Chantilly	4100 Lafayette Center Dr Suite 115B Chantilly, VA 20151	Theory
6	Chantilly	Nautiquos Business Solutions, LLC	4451 Brookfield Corporate Drive Testing & Training Center - STE 108 Chantilly, VA 20151	Theory
7	Charlottesville	Piedmont Virginia Community College - Professional Testing & Certification Center (PTCC)	501 College Drive Testing Center - Main Building, Room 253E Charlottesville, VA 22902	Theory
8	Forest	Prov Testing Center - Forest (Lynchburg)	Graves Mill Shopping Center 18013 Forest Rd, Suite C-03 Forest, VA 24551	Theory & Practical
9	Fredericksburg	MD Tech Solutions	10304 Spotsylvania Ave Testing Center - Suite 210 Fredericksburg, VA 22408	Theory
10	Harrisonburg	Brainseed Testing Center - Harrisonburg	2322 Blue Stone Hills Dr # 280 Testing Services Harrisonburg, VA 22801	Theory
11	Mechanicsville	Prov Testing Center - Mechanicsville	Hanover Commons 9502 Chamberlayne Road, Suite 6 Mechanicsville, VA 23116	Theory & Practical
12	Newport News	MD Technical School	603 Pilot House Drive Testing Center - Suite 240 Newport News, VA 23606	Theory
13	Norfolk	Old Dominion University	1262 West 43rd Street Student Success Center, Room 1105 Norfolk, VA 23529	Theory
14	Richmond	Inmate Facility Exams - VA	9960 Mayland Drive Richmond, VA 23233	Theory & Practical
15	Roanoke	Prov Testing Center - Roanoke	North Market Village 7220 Williamson Rd, Suite 7222 Roanoke, VA 24091	Theory & Practical
16	Roanoke	Roanoke Higher Education Center	108 North Jefferson Street Educational Testing Center - Suite 413 Roanoke, VA 24016	Theory
17	Tazewell	Tazewell Test Center	165 Chamber Drive Testing Services Tazewell, VA 24651-1086	Theory

No.	City	Testing Center	Address	Testing Center Type
18	Virginia Beach	Prov Testing Center - Virginia Beach	Kemps River Crossing 1309 Fordham Drive, Suite 107 Virginia Beach, VA 23464	Theory & Practical

Remote Testing is available via [Examroom.ai](https://examroom.ai) — take your written exam from home without traveling to a testing center. See the "Remote Testing" sections earlier in this bulletin for full requirements.

10. Testing Rules and System Navigation

Please take a moment to read the following information. If you have any questions, please let your proctor know. Failure to follow these testing rules can have serious consequences.

Be advised, the testing center and testing room may be under video surveillance.

10.1 Testing rules

- Be courteous and do not disturb others.
- After you are seated, follow all the instructions given and verify the information presented to you. This information will include your name, candidate ID, exam name, and occasionally additional testing materials such as graphics.
- If you leave the testing room during the exam, you must notify your proctor and turn in all your testing materials.
- You may take up to 1 break during your examination. Please note that when you take a break you will not be able to change any answers to questions you have previously seen or review any prior answers to questions.
- If you take a restroom break the exam time will continue to countdown and the lost time cannot be recovered.
- If your computer freezes, shuts down, or will not move to the next question notify your proctor immediately and they will be able to restart your exam without loss of available testing time.
- At the end of your exam, remain seated, raise your hand and wait for the proctor to start the check-out process with you. Once all testing materials have been accounted for by your proctor, you may collect your belongings and leave the testing center.
- Please visit provexam.com and select "Learn About My Exam" for additional information.

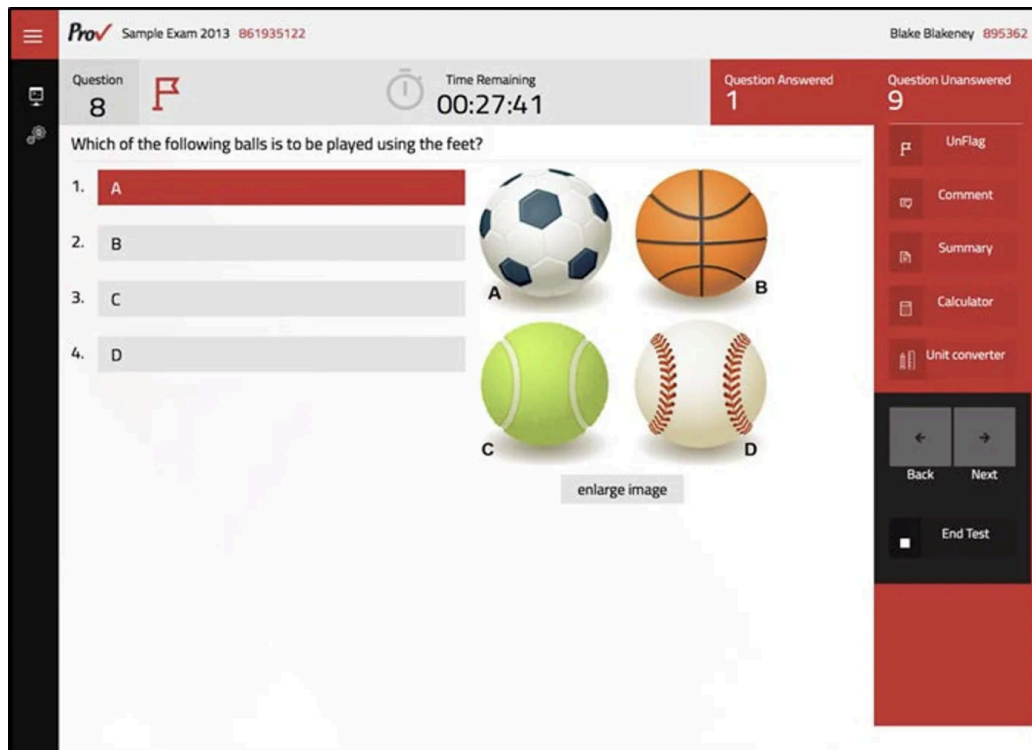
- No Talking
- No Drinking
- No Electronic Devices
- No Cheating
- No Eating
- No Tobacco Use
- No Visitors
- No Taking Notes

Important — Unethical behavior

Individuals caught giving or receiving assistance during or after the examination, or caught using unauthorized materials during the examination will be reported to the Board. Those caught in the act of cheating will be dismissed from the examination and their testing results will be frozen. Furthermore, the candidate will forfeit the examination fees paid. Finally, anyone caught with exam questions in their possession, either during or following the examination will be prosecuted by Prov for theft of copyrighted testing materials.

10.2 Computer testing navigation

Please review the following guide to understand how to navigate the Prov computer-based testing system.



Feature	How it works
Total number of questions	Indicated in the upper right-hand corner of the screen.
Available time	Posted in hours and minutes. The exam will end automatically when Time Remaining reaches 0:00.
Selecting your answer	Use your mouse to select a number (1 , 2 , 3 , or 4). The answer is highlighted (or checked) when selected. You may change your selected answer for any question until the exam is over. If you do not know the answer to a question, it is to your advantage to guess, since there is no penalty for a wrong answer.
Tracking difficult questions	Press the Flag Button to help you keep track of questions you wish to return to at a later time. Flagging questions has no impact on scoring. Press the button again to Unflag the question. You may see which questions have been flagged by clicking Summary .
Question comments	During the assessment, if you have a question or concern about a particular exam question, the proctor cannot answer questions about exam content; however, you can send a comment to Prov's Test Development Department by clicking the Comment button. Please leave a specific description. Staff will process your comments within two weeks.
Moving to a different question	Use your mouse to select the Next or Back buttons. Press Next to move forward. Press Back to move backward. You may also use your arrow keys (← →) to move forward and backward through the exam.
Reviewing your progress	Press the Summary button to see a table indicating which questions are unanswered or which you have flagged.
Ending the exam early	Press End Test button when you are ready to leave the exam. It is recommended that you review your exam and verify there are no unanswered questions prior to ending the exam.

11. Revision History

The table below lists every revision to this bulletin, most recent last. Each revision names what changed since the version before it, so you can see which parts of the bulletin to read again.

Version	Date	Description of Change	Prepared By
1.0	October 31, 2026	Initial release of this bulletin in its current format.	Prov, Inc.

In the next few days, Prov will email you a link to our candidate experience survey, please let us know how we did!