



State of New Hampshire Land Surveyors Jurisprudence Licensing Examinations Candidate Information Bulletin

FREQUENTLY ASKED QUESTIONS

1. **HOW DO I REGISTER TO TEST?** To register for testing, go to: <https://www.provexam.com/register>

You may also call/text us at (801) 733-4455.

2. **WHERE CAN I TEST?** The New Hampshire Land Surveyor’s Jurisprudence (State Law) examination must be taken at one of Prov’s testing centers. Test site locations may be found in the test site locations section of this bulletin.

NOTE: Prov has established **four (4)** testing centers in New Hampshire and multiple testing centers in bordering states where you may take your Jurisprudence test. You may also test at any Prov Testing location in the United States. Exams will be administered on a date in April, July and October.

Remote testing is NOT permitted for Land Surveyors Jurisprudence exams.

3. **HOW MUCH DOES IT COST?** The Land Surveyors’ Jurisprudence exam fee-is \$40.00.

4. **WHEN DO I GET MY TEST RESULTS?** Official exam results will be emailed to you and provided to the State within 1 to 3 days after your test.

5. **WHAT IS ON THE TEST?** Exam information is provided in this bulletin and attachments.

MORE QUESTIONS

Please read through this bulletin completely for answers to your questions. If you still have unanswered questions, you may contact us at the following:

For Licensing Questions -
**New Hampshire
Office of Professional
License and Certification
(OPLC)**
7 Eagle Square
Concord, NH 03301
Ph: (603) 271-2152
customersupport@oplcnh.gov
www.oplc.nh.gov
Hours: 8 a.m. to 4:00 p.m.
Monday - Friday

For Testing Questions -
Prov, Inc.
200 W Civic Center Blvd,
Suite 160
Sandy, Utah 84070
Call or Text: (801) 733-4455
(Messaging rates may apply)
Toll Free: (877) 228-3926
provexam.com
support@provexam.com
8:00 am to 12:00 pm
(midnight) ET
Monday - Friday

GENERAL TESTING INFORMATION

The New Hampshire Office of Professional License and Certification (OPLC) has contracted with Prov, Inc. to administer the Land Surveyors Jurisprudence examinations.

The purpose of this bulletin is to provide information about taking your licensing examination with the State of New Hampshire.

If you have questions regarding which exam(s) to take, please check with your school, or contact the OPLC at (603) 271-2152.

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EXAMINATION CATEGORIES & COST

Candidates seeking to be licensed in the State of New Hampshire must successfully pass the OPLC required Jurisprudence examination.

The Land Surveyors Jurisprudence exam fee-is \$40.00.

The fee is the same whether you are testing for the first time or if you are retaking the exam.

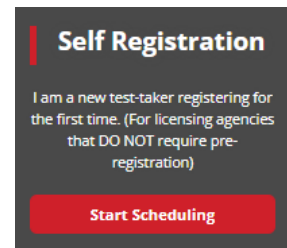
TESTING WITH PROV

You are required to take your New Hampshire Land Surveyors’ Jurisprudence exam by computer at one of Prov’s testing centers. Prov’s testing system is easy to use and requires no specific computer experience to take the test.

The following link will take you to a short video that demonstrates Prov’s testing system:
<https://youtu.be/h3T9svnldLY>.

HOW TO REGISTER ONLINE

1. To register for your exam, go to:
<https://www.provexam.com/register> or call the Prov Call Center to complete the registration process if preferred.
2. Click “Schedule a Test”
3. Click “Start Scheduling” under “Self Registration”



4. Use the Dropdown menu under “Select Certifying Body”, and select:

Then press

NEXT

5. Under “Select a License/certificate”, choose the license (and language) you are seeking:

NH - NH Jurisprudence (State Law) Exams

Select: Land Surveyor

Then press

NEXT

6. Scroll to the bottom of the page & click “Submit”.

7. Enter your information **exactly** as it appears on your government issued ID.

- Name (First, Middle and Last)
- Street address
- City, State, Postal Code

Additionally, please provide the following:

- Social Security number
- Email Address
- Telephone Number

Then select the button labeled:

EXAM SCHEDULING

New Hampshire Land Surveyors are required by the Board to test on the same date and at the same time on exam dates pre-arranged with Prov.

A member of the Prov Team will call you at the number provided when you registered for your examination to schedule your examination.

Candidates should be prepared to provide the Prov scheduling staff with their name, social security number and their address. Prov staff will search for a suitable test location for you at any Prov Testing Center in the U.S. on the pre-arranged date and time.

You will need to provide the agent with your form of electronic payment (e.g. MasterCard, Visa, AMEX etc.)

Once scheduled, Prov staff will email information regarding your testing schedule.

CANCEL/RESCHEDULING POLICY

If you need to change or cancel your testing appointment, you must contact Prov at least three (3) days prior to your scheduled test date. Rescheduling is free if Prov is notified by the deadline.

If you fail to appear for your test or fail to cancel or reschedule your testing session by the close of business seven days prior to your scheduled test date, you will forfeit your exam fee.

EMERGENCY SITUATION POLICY

If you are unable to attend your scheduled examination due to an emergency, you must provide written documentation to Prov for review.

You may call or text Prov at (801) 733-4455 or send an email to support@provexam.com.

If approved, you will be notified and provided with authorization to reschedule your examination.

PREPARING FOR YOUR EXAMS

The exams utilized in New Hampshire are designed to test what you should know (and be able to do) as you begin your career.

EXAM INFORMATION

The New Hampshire Jurisprudence Examinations are based on New Hampshire laws and rules.

All exams are timed. Detailed information indicating the number of questions, duration and references are provided below.

Land Surveyor Exam

| | |
|------------------------|-------|
| Number of Questions | 55-65 |
| Time allowed (minutes) | 240 |
| Open Book | No |

Retesting: NH Rule Lan 300 (A): “A candidate failing an examination may apply for re-examination for the principles of land surveying and the NH legal aspects exam at the expiration of 6 months and shall pay an additional exam fee.”

The following calculators are permitted for the Land Surveyor exam:

Casio: All fx-115 models. Any Casio calculator must contain fx-115 in its model name. Hewlett Packard: The HP 33s and HP 35s models, but no others. Texas Instruments: All TI-30X and TI-36X models. Any Texas Instruments calculator must contain either TI-30X or TI-36X in its model name.

No printing calculators allowed.

References

- <https://www.oplc.nh.gov/sites/g/files/ehbe/mt441/files/2022-06/land-surveyors-reference-materials.pdf>
- NH Revised Statute Annotated (RSA) 310-A:53 through 310-A:74
- NH Administrative Rules Chapter Lan 100-500

NOTE: Prov has established **four (4)** testing centers in New Hampshire and multiple testing centers in bordering states and throughout the U.S. where you may take your Jurisprudence exam. You may also test at any Prov Testing location in the United States. Exams will be administered on a date in April, July and October.

Remote testing is NOT permitted for the Land Surveyors’ Jurisprudence exams.

TEST DAY RULES AND PROCEDURES

Testing Center - Check-in Deadline

The doors to each testing center will open at least 15 minutes before all scheduled testing appointments in order to check candidates into the testing center. You should plan to arrive early to make sure you are seated by the time the test begins. If you arrive late, AND the testing session has already begun, YOU WILL BE TURNED AWAY, will forfeit your exam fees, and will be required to reschedule for a future testing date.

Proof of Identity

You will be required to show government-issued, photo-bearing identification that includes your signature. If your photo ID does not have a signature, you may present a credit card, student ID etc. that has your signature along with your photo ID. The photo-bearing ID must be current and valid. Forms of valid photo-bearing ID are a driver’s license, passport, or military ID. Please contact Prov in advance of your test date if you have any questions regarding your photo ID.

You will also be required to sign a test center log and will be photographed by the test center staff. If you cannot produce a valid government-issued photo ID, if you refuse to participate in signing as instructed or refuse to be photographed, you will be dismissed from the test and forfeit all testing fees for that testing session.

Prohibited Items

No cameras, recorders, cell phones, computers, pagers, tablet computers, music players, smart watches, radios, electronic games, or any other electronic devices are allowed in the testing room. Talking and smoking are not allowed in the testing room.

Additionally, other personal items such as purses, notebooks, references or study materials, briefcases, backpacks, wallets, pens, pencils, other writing devices, food or any other items are not permitted in the testing room.

For exam security you may also be **asked to remove** articles of clothing that may pose a security risk such as the following:

- Bulky clothing, scarves, hoodies, shawls, vests, jackets, coats, and so forth.
- Hats or headgear not associated with religious reasons.
- Any other clothing or device that may be interpreted as having the potential to compromise the testing process.

If you are caught using unauthorized materials during testing, these materials will be confiscated, your testing will be terminated with fees forfeited, and the State will be notified of your dismissal from the exam.

Approved Items

You may bring the following approved items into the testing center:

- **Pencils.** (Paper/pencil testing only)
- **Calculator.** Only simple 4-function calculators are permitted. PDAs, tablets, cell phones or other special calculators are NOT permitted. **Note:** Land Surveyors please refer to the Exam Descriptions section of this bulletin for information regarding permitted calculators.
- **Approved References.** (See information below).

Reference Material Rules

The Land Surveyors Jurisprudence examination is a closed book examination. Reference materials are NOT permitted for this examination.

Unauthorized Materials

We ask that you leave all unauthorized materials in your car or vehicle. If you are caught using unauthorized materials during testing, these materials will be confiscated, your testing will be terminated with fees forfeited, and the State will be notified of your dismissal from the exam.

Visitor Policy

No one other than the candidate will be allowed in the testing room.

Unethical Conduct Policy

Any individual caught giving or receiving assistance during or after the examination or caught using unauthorized materials during the examination will be reported directly to the Division of Professional Regulation. Those caught in the act of cheating will be dismissed from the examination and their testing results will be frozen. Furthermore, the candidate will forfeit the examination fees paid. Finally, anyone caught with test questions in their possession, either during or following the examination will be prosecuted by Prov for theft of copyrighted testing materials.

Candidate Civility Expectations

We understand that taking a test can be stressful. Sometimes this stress may cause someone to visibly show their frustration during or after the testing event. While we understand the sources of stress, we find any action that threatens our proctors or examiners to be unacceptable. If a candidate verbally or physically threatens or assaults any of our proctors or examiners, that candidate may be banned from testing for a time. The candidate's actions will be reported to the State. If any physical harm occurs, civil action may also be taken against the candidate.

SCORE INFORMATION

Candidates must achieve a score of 70% to pass the Land Surveyors' Jurisprudence exam.

RESULTS REPORTING

Official exam results will be emailed to you and provided to the State within 1 to 3 days after your test.

Because the examination process is a requirement for licensure with the State of New Hampshire OPLC, candidates automatically consent to permit Prov to share their test results with the State.

RETESTING POLICY

Retesting attempt limit and waiting period requirements vary by exam discipline, please refer to the Exam Information section for the requirements for a specific exam.

Candidates cannot retake an exam once they have passed that exam unless required by the State of New Hampshire.

REVIEWS

Reviews are intended to help candidates audit their testing results by allowing them to see which questions were missed during testing.

Candidates may request a review of their exam after failing an exam category two (2) times. To be eligible for a review, candidates must score within 10% of the required passing score. The review for all tests is 1-1/2 hours in length. The review will be conducted under the same testing conditions as the exam using the same test security rules.

The cost of the review is **\$90.00** (includes tax) for each test reviewed. Candidates will request or schedule a review using the same methods described earlier for scheduling.

PROV'S NON-DISCRIMINATION STATEMENT

Prov provides equal access to its exams and testing programs for all eligible persons. Although individual jurisdictions that Prov represents are wholly responsible for determining eligibility of candidates, it is the policy of Prov to maintain an environment free of discrimination and to prohibit discrimination and harassment against any person on the basis of race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, and veteran, marital or family status.

Harassment of Prov program participants, proctors, staff or candidates will not be tolerated. If candidates wish to express concerns about discrimination, they should contact Prov at (801) 733-4455 or write to:

Prov, Inc., 200 W Civic Center Drive, Suite 160, Sandy, UT 84092.

AMERICANS WITH DISABILITIES ACT ACCOMMODATIONS

Prov complies with the Americans with Disabilities Act (ADA) in providing accommodations. To request accommodations during testing, candidates should complete and submit these ADA forms: [ADA Forms](#)

Prov will require written documentation from a licensed physician or psychologist documenting the disability and the recommended accommodations to be provided. Prov will then work directly with the candidates to arrange the approved accommodations.

Note: Accommodations will not be provided based solely on a candidate's inability to read and comprehend English. This is due to the possible impact on the security and integrity of the examinations, any accommodation provided shall be made in accordance with test administration guidelines and applicable law.

TESTING SITE AVAILABILITY

The following are the testing sites where you may schedule to take your **Jurisprudence** examination.

Note that sites may change as needed. Please refer to the current online scheduling system to find available testing times for each location.

Test sites in bordering states are not included in this list but will populate when scheduling exams.

TEST SITE LOCATIONS – JURISPRUDENCE EXAMINATIONS

Prov has established **four (4)** testing centers in New Hampshire and multiple testing centers in bordering states where you may take your Jurisprudence test.

1. **Prov Testing Center**
2 Pillsbury Street, Suite 102
Concord, NH 03301

2. **Brainseed Testing Services - Concord**
2 Whitney Road
Concord, NH 03301

3. **X.L.o.s. Testing Center**
71 Spit Brook Road, Suite 106
Nashua, NH 03060

4. **Brainseed Testing Services - Newington**
100 Arboretum Drive
Newington, NH 03801

REMOTE TESTING - [Examroom.ai](https://www.examroom.ai)

NOTE: Remote testing is NOT permitted for THE Land Surveyors Jurisprudence examinations.

TEST SITE INSTRUCTIONS

Test site instructions are attached to this document that outline testing rules and computer testing navigation information that is very important. Please thoroughly review prior to your scheduled test date.

THEORY TEST SITE INSTRUCTIONS

Please take a moment to read the following information. If you have any questions, please let your proctor know. Failure to follow these testing rules can have serious consequences.

Be advised, the testing center and testing room may be under video surveillance.

Testing Rules

- Be courteous and do not disturb others.
- After you are seated, follow all the instructions given and verify the information presented to you. This information will include your name, candidate ID, exam name, and occasionally additional testing Materials such as graphics.
- If you leave the testing room during the test, you must notify your proctor and turn in all your testing materials.
- If you take a restroom break the test time will continue to countdown and the lost time cannot be recovered.
- If your computer freezes, shuts down, or will not move to the next question notify your proctor immediately and they will be able to restart your exam without loss of available testing time.
- At the end of your test, remain seated, raise your hand and wait for the proctor to start the check-out process with you. Once all testing materials have been accounted for by your proctor, you may collect your belongings and leave the testing center.
- Result letter information is provided in the Prov Candidate Information Bulletin. Please visit provexam.com and select "Learn about my test"

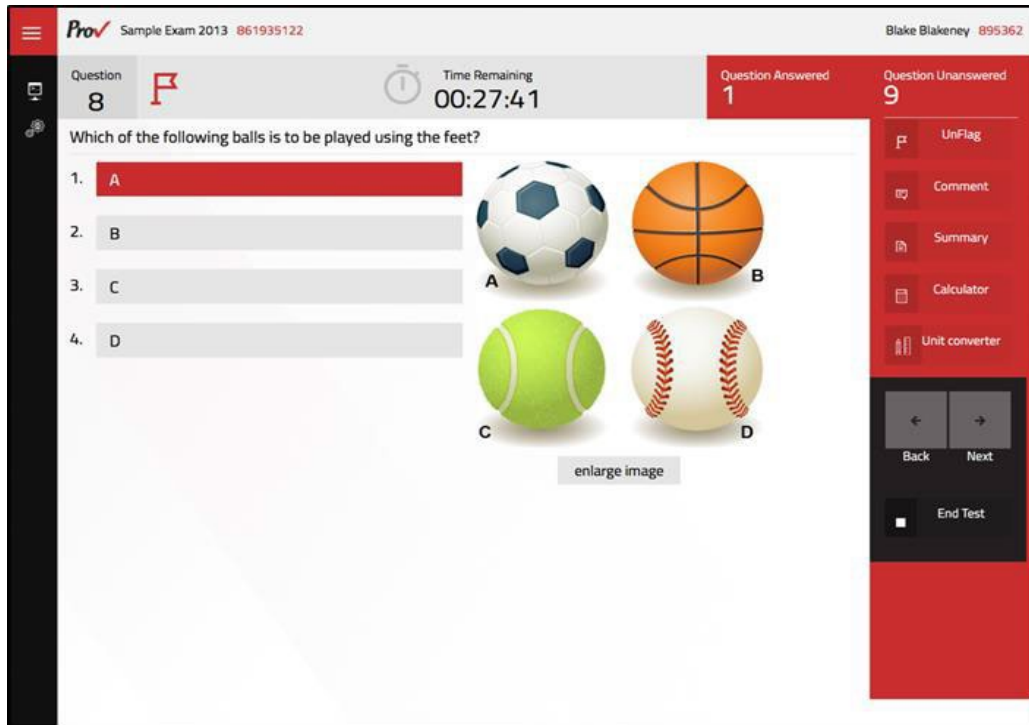


Unethical behavior

Individuals caught giving or receiving assistance during or after the examination, or caught using unauthorized materials during the examination will be reported to the Board. Those caught in the act of cheating will be dismissed from the examination and their testing results will be frozen. Furthermore, the candidate will forfeit the examination fees paid. Finally, anyone caught with test questions in their possession, either during or following the examination will be prosecuted by Prov for theft of copyrighted testing materials.

In the next few days, Prov will email you a link to our candidate experience survey, please let us know how we did!

Computer Testing Navigation



| | |
|---------------------------------------|---|
| Total number of questions | Indicated in the upper right-hand corner of the screen. |
| Available time | Posted in hours and minutes. The test will end automatically when Time Remaining reaches 0:00. |
| Selecting your answer | Use your mouse to select a number (1, 2, 3, or 4). The answer is highlighted (or checked) when selected. You may change your selected answer for any question until the test is over. If you do not know the answer to a question, it is to your advantage to guess, since there is no penalty for a wrong answer. |
| Tracking difficult questions | Press the Flag Button to help you keep track of questions you wish to return to at a later time. Flagging questions has no impact in scoring. Press the button again to Unflag the question. You may see which questions have been flagged by clicking Summary . |
| Question comments | During the assessment, you may find that you have a question or concern about a particular test question. The proctor cannot answer questions about test content at any time; however, you can send a comment to Prov’s Test Development Department by clicking the Comment button. Please leave a specific description. Staff will process your comments/questions within two weeks. You can refer to your candidate information bulletin for more information on how comments are processed. |
| Moving to a different question | Use your mouse to select the Next or Back buttons. Press Next to move forward. Press Back to move backward. You may also use your arrow keys (← →) to move forward and backward through the test. |
| Reviewing your progress | Press the Summary button to see a table indicating which questions are unanswered or which you have flagged. |
| Ending the test early | Press End Test button when you are ready to leave the test. It is recommended that you review your exam and verify there are no unanswered questions prior to ending the test. |